

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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**Minutes May 17, 2023**

Committee of Adjustment/Regular Council Meeting

Bruce Station Hall - 6:00 pm

Present: Mayor~ Beth West, Councillors: Keith Hoback, Boris Koehler, Kelly Warwick

Staff: Clerk~Lars Moffatt

Members of the Public Present: See list attached.

Absent: Councillor~ Mike Jones

Meeting called to order at 6:00 p.m.

**COA & Planning Meeting**

a) Accessory Dwelling – Follow-up from April 17<sup>th</sup> Meeting

2023-149 Beth West Boris Koehler

WHEREAS the Township's Planner has provided options and recommendations on the allowance of additional, residential units.

AND WHEREAS these options have been reviewed by Council;

BE IT RESOLVED THAT this Council supports changes to the current zoning by-law and official plan, which would allow 1 additional residential unit in an accessory building or existing residence.

AND THAT these changes be outlined in a draft official plan amendment and zoning by-law amendment,

AND THAT at Council's June 21, 2023 regular meeting, Council will finalize the date for which a public meeting will be held to discuss these proposed amendments. DEFEATED

**Adjourn COA & Planning Meeting**

2023-150 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:25 pm. CARRIED

1. ADDENDUM TO THE AGENDA – N/A

2. DECLARATION OF PECUNIARY INTEREST - None declared

3. Municipal Staff Report – Roads

a) Roads Working Foreperson Report (C. Mullen)

i. April 11 – May 8, 2023

- RWF was not in attendance. Report was reviewed by Council.

b) Draft Entrance By-Law

- Council reviewed the draft by-law and proposed additional amendments to allow for the RWF to complete initial inspections and wait 6 months before issuing the final permit.
- Amendments to be made by staff and come to the next regular council meeting.

2023-151 Boris Koehler Kelly Warwick

WHEREAS staff have provided a draft by-law to regulate entrance way culvert installations;

AND WHEREAS Council has reviewed the draft Entrance Culvert by-law;

BE IT RESOLVED THAT this Council accepts the draft by-law amendments as presented and that they be reflected in an updated Entrance Culvert By-law. DEFERRED

c) Backhoe Brush Hog Attachment – Update

2023-152 Boris Koehler Kelly Warwick

WHEREAS the RWF received an estimate to rent a tractor for roadside grass cutting;

AND WHEREAS Council also has the option of installing the necessary hookups to the Township's CAT Backhoe, allowing said equipment the ability to run a brush hog;

BE IT RESOLVED THAT this Council authorizes the RWF to spend up to \$5,400 to purchase the necessary equipment, materials and services required to install the Township's brush hog on the CAT Backhoe.

CARRIED

d) Volvo Motor Grader Repairs - Estimate

2023-153 Mike Jones Kelly Warwick

WHEREAS the Roads Working Foreman has provided an estimated cost to repair the 2001 G700 Volvo Motor Grader;

AND WHEREAS the Grader is currently for sale as is, with a minimum reserve bid of \$35,000;

AND WHEREAS the Clerk and RWF have provided recommendations to adjust the minimum reserve bid;

BE IT RESOLVED THAT this Council reduces the minimum reserve bid of the 2001 G700 Volvo Motor Grader to \$16,000 plus HST, and will accept sealed bids up until June 8, 2023 at 4:30 p.m.

AND THAT Staff are authorized accept the highest bid submitted, pending it is more than the minimum bid.

AND THAT Staff are authorized to advertise as required. CARRIED

e) Enbridge Letter to Councils – Locates & Charges

- Council reviewed letter.

4. PUBLIC PRESENTATIONS: (6:45 p.m.)

Meeting started at 7:02 p.m.

## a) S. Musso Raines – Dr. Harold Trefry Centre – Annual Presentation

- Susanne Musso-Raines and Anne Cranston provided an annual update on the Trefry Centre's Operations, including current services and programs provided.
- Funds were requested from each participating municipality to help offset the expenses over and above all revenues collected from services, agencies and different levels of government.
- Consensus from Council to move up item 7e) on the agenda.

7. e) Dr. Harold Trefry Centre 2023 Funds Request

2023-154 Keith Hoback Kelly Warwick

WHEREAS the Dr. Harold Trefry Memorial Centre has requested funds from neighbouring municipalities to help cover their operating costs for the 2023 fiscal year;

BE IT RESOLVED THAT this Council approves a donation to the Dr. Harold Trefry Memorial Centre in the amount of \$1,523.00, which will be used to help the fund their programming, operations, and services.

CARRIED

- Presenters left meeting at 7:27 p.m.

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

## a) April 19, 2023 Regular Council Meeting Minutes

2023-155 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council approves the April 19, 2023 regular Council meeting minutes as presented. CARRIED

REPORTS:MUNICIPAL STAFF REPORTS:6. Planning & By-law Enforcement (K. Morris)

## a) Building Permit Summary as of April 30, 2023

- Council reviewed report. New building permit rates came into effect on May 1<sup>st</sup>, 2023

7. Clerk/Treasurer/Tax Collector ~ (L. Moffatt)

## a) Canada Summer Experience Program – Funding Awarded

- Clerk advised Council that the Township was successful in receiving funding for one recreation summer student.

b) MPAC 1<sup>st</sup> Quarter 2023 Updates

- Council reviewed information provided by MPAC. Council requested further information from staff on the Farm Forestry Exemption

c) Furnace Quotes

2023-156 Kelly Warwick Keith Hoback

WHEREAS Staff have compiled quotes for the purchase and installation of a new furnace, including amendments to the existing ductwork at the Municipal Office;

AND WHEREAS Council has reviewed the provided quotes;

BE IT RESOLVED THAT this Council approves the quote as presented by Kenagy Mechanical in the amount of \$6970.00 plus HST. CARRIED

d) HRV Quotes

2023-157 Keith Hoback Beth West

WHEREAS Staff have compiled quotes for the purchase and installation of an HRV system, including required ductwork at the Municipal Office;

AND WHEREAS Council has reviewed the provided quotes;

BE IT RESOLVED THAT this Council approves the quote as presented by Kenagy Mechanical in the amount of \$8940.00 plus HST. CARRIED

e) Dr. Harold Trefy Centre 2023 Funds Request

- Previously moved up in meeting. Discussed after item 4a).

f) 2023 Budget Update

- Clerk/Treasurer recommended for 52,000 to be reallocated from the Township's working fund reserve to the Roads Equipment Reserve.

2023-158 Boris Koehler Keith Hoback

WHEREAS the Clerk-Treasurer has provided recommendations on reserve fund allocations;

BE IT RESOLVED that this Council approves the transfer of \$52,000 from the working funds reserve, and transfers such to the Roads Equipment Reserve. CARRIED

- Final budget was reviewed and discussed by Council.

2023-159 Boris Koehler Kelly Warwick

WHEREAS the budget/finance committee has worked diligently with the Clerk/Treasurer to finalize the 2023 budget and tax rates

BE IT RESOLVED that this Council accepts the tax levy budget as presented in the amount of \$1,483,574.23. CARRIED

g) Canada Summer Jobs – 2 Students Funded

- Council reviewed the funding received. Canada Summer Jobs Agreement approved via agenda item 22.

8. Community Fire Safety:

a) Town of Bruce Mines – 2022 Final Fire Levy

2023-160 Keith Hoback Boris Koehler

BE IT RESOLVED THAT THIS Council accepts the Town of Bruce Mines' 2022 Final Fire Levy invoice in the amount of \$8,622.47. CARRIED

9. Community Emergency Management Program ~ (K. Hoback):

a) Emergency Management Group Meeting – April 26<sup>th</sup> Minutes

10. Animal Control:

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

a) April 12, 2023 Financials Report

2023-161 Beth West Boris Koehler

BE IT RESOLVED that this Council accepts the April 12, 2023 Central Algoma Health Centre expenditure report and list of disbursements in the amount of \$15,281.04. CARRIED

b) Health Centre 2022 Audited Financial Statements

2023-162 Boris Koehler Kelly Warwick

BE IT RESOLVED that Council accepts the 2022 Central Algoma Health Centre financial statements as presented by Stafanizzi Professional Corporation. CARRIED

c) 2023 Health Centre Budget

2023-163 Keith Hoback Boris Koehler

WHEREAS the Central Algoma Health Centre has presented their proposed 2023 budget;

BE IT RESOLVED THAT this Council accepts the budget as presented, including Plummer Additional's 2023 Central Algoma Health Centre Levy in the amount of \$23,347.50. CARRIED

d) May 8, 2023 Meeting Minutes

- Reviewed by Council

e) Health Centre Repairs – Quotes

2023-164 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council approves the quotation from Henderson Heating & Cooling for repairs required at the Central Algoma Health Centre in the amount of \$1370.00 plus HST. CARRIED

12. Recreation ~ (K. Warwick)

a) Mother's Day Walk – Postponed to September 2023

- Recreation Committee will finalize a new date for the Mother's Day Walk and update Council at the next meeting.

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

- a) April 18<sup>th</sup> Meeting Minutes
- b) Self/Free Haul Dump Day – Saturday, May 20<sup>th</sup>
- c) Tri Neighbours Tipping Fees Updates
- d) May 10<sup>th</sup> Meeting Minutes

- Items 13a-d) reviewed by Council

14. Cemetery ~ (Keith Hoback)

- a) MNRF – Unincorporated Rock Lake Cemetery Maintenance

2023-165 Keith Hoback Kelly Warwick

WHEREAS the NDMNRF has requested assistance with cutting/maintaining the unincorporated part of the Rock Lake Cemetery;

BE IT RESOLVED that this Council approves staff to maintain the MNRF portion of the Rock Lake Cemetery, all costs + 13% overhead to be charged back and paid on a monthly basis\*. CARRIED

\*Staff to only complete grass cutting and basic grounds maintenance on the MNRF portion of Rock Lake Cemetery.

- d) 2023 Cemetery Budget

2023-166 Mike Jones Beth West

BE IT RESOLVED THAT this Council approves the 2023 Cemetery Budget request in the amount of \$7544.22. CARRIED

15. Library, Parks & Hall ~ (B. West)16. Health and Safety ~ (M. Jones)

- a) Health & Safety Meeting Minutes – April 19<sup>th</sup>

- Reviewed by Council

17. Personnel:

- a) Municipal Services Coordinator – Posting Closed May 5, 2023 at 4:30 p.m.

18. Other:

- a) Ontario Trap Rock Public Liaison Committee – October 4, 2022 Meeting Minutes
- b) Senior Advisory Committee – March 14<sup>th</sup> Meeting Minutes
- c) Senior Advisory Committee – April 11<sup>th</sup> Meeting Minutes

- Items 18a-c reviewed by Council.

19. UNFINISHED BUSINESS : N/A20. NEW BUSINESS: N/A21. DISBURSEMENTS & Financials:

- a) Monthly Financial Statements as of April 30, 2023 – General
- b) General Expenditures April 1 – 30, 2023

2023-167 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council authorizes payment of the following general expenditures for the period of April 1-30, 2023 in the amount of \$291,904.03. CARRIED

22. BY-LAWS:

2023-168 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- Canada Summer Jobs Agreement – By-law 2023-28
- OptionPay Payment Agreement – By-law 2023-29
- Adoption of Tax Rates Budget (2023) – By-law 2023-30 CARRIED

23. NOTICE OF MOTIONS – N/A24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS) - N/A25. CLOSED SESSION:

2023-169 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council proceeds into Closed Session at 8:27 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- a) Personal matters about an identifiable individual, including municipal or local board employees;
- b) Labour relations or employee negotiations. CARRIED

2023-170 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 8:56 pm. CARRIED

- c) April 19 2023 – Closed Session Minutes

2023-171 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council approves the Closed Minutes of April 19, 2023 as presented. CARRIED

26. CONFIRMATORY BY-LAW

2023-172 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2023-31, being a by-law to confirm the proceedings of the meeting(s) held prior to and on May 17, 2023. CARRIED

27. ADJOURNMENT:

2023-173 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:57 pm to meet again on June 21, 2023, for the next regular meeting, or at the call of the Mayor. CARRIED



Mayor: Beth West



Clerk: Lars Moffatt

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FCM – Federation of Canadian Municipalities

FYI – for your information

Fed Nor – Federal Economic Development for Northern

Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. – Ministry

MMP – Municipal Modernization Program

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

NOSM – Northern Ontario School of Medicine

NOHFC – Northern Ontario Heritage Fund Corporation

POA – Provincial Offences Act

RBC – Royal Bank of Canada

RED – Rural Economic Development

Reg. - registration

Rep – Representative

ResIn – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township