

CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

BY -LAW NO. 2024-09
(Repeals 2022-05)

Being a By-Law to update/establish user fees and service charges.

WHEREAS Part XII of the Municipal Act, S.O. 2001, c. 25, as amended, states that despite any Act, a municipality and local board may pass by-laws imposing fees or charges on any class of persons, for services or activities provided or done by on behalf of it, and, for the use of its property including property under its control:

AND WHEREAS the Council of the Township of Plummer Additional deemed it necessary to charge user fees and service charges;

NOW THEREFORE the Council of the Corporation of the Township of Plummer Additional hereby ENACTS AS FOLLOWS:

1. THAT Council hereby authorizes the user fees and service charges described in Schedules "A" to "G" attached to and forming part of this By-law and outlined as follows:

Schedule A – Administration
Schedule B & Bi) – Recreation
Schedule C – Bruce Station Hall
Schedule D - Roads
Schedule E – Cemetery
Schedule F – Planning & CBO
Schedule G – Trailers

2. THAT By-law 2022-05 is hereby repealed with the passing of By-law 2024-09.
3. THAT this By-Law is enacted upon the third and final reading thereof.

Read Three times and passed this 21st day of February, 2024.



Acting Mayor- Mike Jones

Seal



Clerk- Lars Moffatt

ADMINISTRATION

**CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL
USER FEES & SERVICE CHARGES**

By-Law Number 2024-09 Schedule "A"

<i>Services Offered</i>	<i>Current Fee</i>	<i>HST</i>	<i>Total</i>
Certificates and Statements			
Tax Certificate	\$ 60.00	no	\$ 60.00
Zoning Certificate (CBO dept.)	\$ 100.00	no	\$ 100.00
Re-Issue of Tax Billing, Statement, or previous year Billing information	\$ 7.50	no	\$ 7.50
Realtor and General Property Inquiries (per 1/4 hour minimum charge)	\$ 10.00	no	\$ 10.00
Legal Road confirmation status letter (RD dept.)	\$ 45.00	no	\$ 45.00
Rush orders - same day- on any certificates	\$ 25.00	no	\$ 25.00
Requests received without reference to roll numbers	\$ 15.00	no	\$ 15.00
Dog Tags (By-law 2002-17 as amended)			
Spayed or Neutered (on or before March 31st)	\$ 5.00	no	\$ 5.00
Spayed or Neutered (after March 31st)	\$ 10.00	no	\$ 10.00
Not Spayed or Neutered (on or before March 31st)	\$ 10.00	no	\$ 10.00
Not Spayed or Neutered (after March 31st)	\$ 20.00	no	\$ 20.00
New dog/puppy acquired (after March 31st) same rates as prior to March 31st			
Replacement Tag	\$ 5.00	no	\$ 5.00
Proof of Rabies Vaccination must be shown prior to issuing tag			
Kennel Fee - License good for 3 years (up to 5 dogs)	\$ 25.00	no	\$ 25.00
Kennel Fee - License good for 3 years (6 or more dogs)	\$ 35.00	no	\$ 35.00
Tag for Individual dog in Kennel	\$ 2.00	no	\$ 2.00
Delivery of Dog back to owner (one free ride per life of dog)	\$ 45.00	no	\$ 45.00
New resident with proof of previous tag	\$ 5.00	no	\$ 5.00
Other fees - per by-law 2002-17 as amended			
Photocopies & Faxes (Black Ink)			
Copies (first page)	\$ 0.44	\$ 0.06	\$ 0.50
Copies (additional pages)	\$ 0.22	\$ 0.03	\$ 0.25
Faxing (sending and Receiving - one page)	\$ 2.65	\$ 0.35	\$ 3.00
Faxing (sending and Receiving - additional pages)	\$ 0.44	\$ 0.06	\$ 0.50
Council Minutes, By-laws etc. will be charged out at photocopy rate	No Charge		
Audited Financial Statements	No Charge if requesting recent statements		
Fire Permits (By-Law 2022-45 as amended)			
Annual Outdoor Fire	\$ 20.00	no	\$ 20.00
Special Permission Burns i.e lot clearing, day time burning (full cost recovery includes an initial deposit \$25+ permit fee. Unpaid fees will be applied to ratepayer's taxes). <u>Full cost recovery billed back to landowner if fire breaks out.</u>	\$ 25.00	no	\$ 25.00
Annual Special Burn permit. Unpaid fees will be applied to ratepayer's taxes). <u>Full cost recovery billed back to landowner if fire breaks out.</u>	\$ 100.00	no	\$ 100.00
Waste Disposal			
Tipping fees @ Tri-Neighbours Site (per TRI-Neighbours By-law 2020-01 Sched. 6)			
Extra Bag Tags	\$ 2.21	\$ 0.25	\$ 2.50
Dump Cards (1st one free, replacement \$6.50)	\$ 5.75	\$ 0.65	\$ 6.50
Blue Recycling Bins (1st one free, replacement \$15)	\$ 13.27	\$ 1.13	\$ 15.00
Freedom of Information Request			
Freedom of Information application fee (mandatory)	\$ 5.00	no	\$ 5.00
or manually searching a record (per 1/4 hour minimum charge)	\$ 7.50	no	\$ 7.50
for preparing a record for disclosure (per 1/4 hour minimum charge)	\$ 7.50	no	\$ 7.50
Administration Fees for all departments services (per 1/4 hour minimum charge)	\$ 7.50	no	\$ 7.50
NSF Charge	\$ 25.00	no	\$ 25.00

CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

USER FEES & SERVICE CHARGES
RECREATION

By-Law Number By Law Number 2024-09 Schedule "B"

<i>Services Offered</i>	<i>Current Fee</i>	<i>HST</i>	<i>Total</i>
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Programs

Note - Programs provided to children under the age of 14 and under priveledged individuals with a disability are HST exempt.

Baseball, Soccer, Basketball (t-shirts or Jersey Deposit extra) 1st Child	\$ 15.00	no	\$ 15.00
Baseball, Soccer, Basketball (t-shirts or Jersey Deposit extra) 2nd Child+	\$ 10.00	no	\$ 10.00
2 Coaches per team (1 child) plays for free baseball, soccer, basketball (jersey not incl.)	\$ -		

Swimming - at a minimum cost recovery basis as established by suppliers involved + \$5.00 Admin fee.

Other programs - minimum cost recovery fee per event; Special Promotion Events will be at rates to be determined

Note: if partnering with a neighbouring Municipality for programs; rates as prescribed by hosting Municipality.

CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

USER FEES & SERVICE CHARGES
RECREATION

By-Law Number By Law Number 2024-09 Schedule "Bi"

Services Offered			Current Fee	HST	Total Fee
Item:	2024 Replacement Cost	Deposit Fee	Rental Fee (per day)		
Snow Shoes & Walking Poles : Set #1	\$ 195.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Snow Shoes & Walking Poles : Set #2	\$ 195.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Snow Shoes & Walking Poles : Set #3	\$ 195.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Snow Shoes & Walking Poles : Set #4	\$ 195.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Snow Shoes & Walking Poles : Set #5	\$ 195.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Snow Shoes & Walking Poles : Set #6	\$ 195.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Snow Shoes & Walking Poles : Set #7	\$ 195.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Snow Shoes & Walking Poles : Set #8	\$ 195.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Skis: Set #1 Size: 130 cm/ 51.18 in.	\$ 130.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Skis: Set #2 Size: 130 cm/ 51.18 in.	\$ 130.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Skis: Set #3 Size: 130 cm/ 51.18 in.	\$ 130.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Skis: Set #4 Size: 140 cm/ 55.11 in.	\$ 130.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Skis: Set #5 Size: 140 cm/ 55.11 in.	\$ 130.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Skis: Set #6 Size: 140 cm/ 55.11 in.	\$ 130.00	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Kayak #1	\$ 425.00	\$ 25.00	\$15 for first day and \$5.00 for each additional day	\$40.00	\$ 1.95 \$ 41.95
Kayak #2	\$ 425.00	\$ 25.00	\$15 for first day and \$5.00 for each additional day	\$40.00	\$ 1.95 \$ 41.95
Kayak Paddle #1	\$75.00 per paddle	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Kayak Paddle #2	\$75.00 per paddle	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Personal Floatation Device #1	\$60.00 per PFD	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Personal Floatation Device #2	\$60.00 per PFD	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Whistle (one-time use)			\$ 5.00	\$ 5.00	\$ 0.65 \$ 5.65
Pickle Ball Set #1	\$420.00 per set	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65
Pickle Ball Set #2	\$420.00 per set	\$ 15.00	\$ 5.00	\$20.00	\$ 0.65 \$ 20.65

* Deposit returned when equipment is returned to Township Office in same condition as when it was rented.

Bruce Station Community Hall
CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

USER FEES & SERVICE CHARGES

By-Law Number 2024-09 Schedule "C" - Bruce Station Hall

<i>Services Offered</i>	<i>Current Fee</i>	<i>HST</i>	<i>Total</i>
COMMUNITY HALL			
Rentals			
Damage Deposit	\$ 200.00	no	\$ 200.00
Meetings, Classes etc. (maximum 3 hours)	\$ 26.55	\$ 3.45	\$ 30.00
Meetings upstairs or downstairs with coffee/tea	\$ 39.82	\$ 5.18	\$ 45.00
Events with Special Occasion Permit (Alcohol) - <u>Renter requires event insurance</u>	\$ 115.04	\$ 14.96	\$ 130.00
All Events, meetings (Upstairs/Downstairs with Kitchen) (No alcohol)	\$ 88.50	\$ 11.50	\$ 100.00
Other Service Fees (upon request & paid up front):			
Chair & Table set up and take down (per event)	\$ 66.37	\$ 8.63	\$ 75.00
Dishes, Clean up fee of kitchen after an event (per hour rate) - Billed back based on hours required to clean. Taken out of deposit	\$ 30.00	\$ 3.90	\$ 33.90
Cleaning after event, sweep, mop floors (upstairs or downstairs). Per hour rate- Billed back based on hours required to clean. Taken out of deposit	\$ 30.00	\$ 3.90	\$ 33.90
P.A system rentals (over and above any rental)	\$ 66.37	\$ 8.62	\$ 75.00
P.A System Deposit: All rentals must supply a Credit Card or \$200 Cash			
SPECIAL OCCASIONS PERMIT AND PAL INSURANCE REQUIRED AT ALL L.L.B.O. LICENSED EVENTS			
Allowance for entry the night before for setup/decoration pending no rentals.	No Charge		

ROADS

**CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL
USER FEES & SERVICE CHARGES**

By Law Number 2024-09 Schedule "D "

ROADS

<i>Services Offered</i>	<i>Current Fee</i>	<i>HST</i>	<i>Total</i>
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ROADS

Note: Per Hr for all equipment includes operator and overhead cost

**Culvert Installation, Entrance - Full cost recovery based on hours and equipment required
(Hourly rates below)**

Materials required for any project are billed back based on current purchase price (or current market value) plus 20% overhead cost

Ex of materials include Road Patch, aggregate, culverts, etc.

Truck #12 Tandem (Summer or Winter Operations)	\$ 150.00	\$ 19.50	\$ 169.50
Truck #14 Single Axle (Summer & Winter Operations)	\$ 140.00	\$ 18.20	\$ 158.20
#740 Grader (Summer & Winter Operations)	\$ 180.00	\$ 23.40	\$ 203.40
#420E Backhoe (Summer & Winter Operations)	\$ 100.00	\$ 13.00	\$ 113.00
Trucks #13 or #15, 4x4 1/2 ton (Summer & Winter Operations)	\$ 80.00	\$ 10.40	\$ 90.40
KM International Hot Box Plus wages per hour (hourly rate +22% MERCS + 13% overhae	\$ 75.00	\$ 9.75	\$ 84.75
Truck #16 - 3/4 Ton	\$ 90.00	\$ 11.70	\$ 101.70
Excavator	\$ 180.00	\$ 23.40	\$ 203.40
Excavator with Brushing Head	\$ 200.00	\$ 26.00	\$ 226.00
Backhoe with Brush Hog (per hour)	\$ 115.00	\$ 14.95	\$ 129.95
Chainsaw (per day)	\$ 65.00	\$ 8.45	\$ 73.45
Brushsaw (per day)	\$ 65.00	\$ 8.45	\$ 73.45
Pole Saw (per day)	\$ 65.00	\$ 8.45	\$ 73.45
Manual Packer	\$ 70.00	\$ 9.10	\$ 79.10
Steamer (includes cost of propane)	\$ 100.00	\$ 13.00	\$ 113.00

Steamer Note: Individual Operators rate & use of 1/2 ton extra cost incurred at time of use

CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

USER FEES & SERVICE CHARGES

By-Law Number By Law Number 2024-09 Schedule "E"

***BAO Increase took effect Jan 1, 2022 (approved ResIn 2021-295; Dec 1, 2021)**

<i>Services Offered</i>	<i>Care & Maintenance</i>	<i>Lot Fee</i>	<i>Sub Total</i>	<i>HST</i>	<i>Total</i>
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CEMETERY - By-Law 2020-41 as amended

Full Size Burial Lot: (2.23 sq metres - 24 sq feet or larger)

				HST	Total
Non Ratepayers - Lot Sale	\$ 320.00	\$ 480.00	\$ 800.00	\$ 104.00	\$ 904.00
Ratepayers - Lot Sale	\$ 290.00	\$ 200.00	\$ 490.00	\$ 63.70	\$ 553.70

Child Size Burial Lot: (child in 12th year of age and under); less than 2.23 sq metres or less than 24 sq feet)

				HST	Total
Non Ratepayers - Lot Sale	\$ 200.00	\$ 300.00	\$ 500.00	\$ 65.00	\$ 565.00
Ratepayers - Lot Sale	\$ 175.00	\$ 150.00	\$ 325.00	\$ 42.25	\$ 367.25

Open & Close (Cremation only) (includes license fee)

Open & Close re: Lots - arranged via Funeral Home fee per Funeral Home				\$ -	\$ -
Open & Close weekdays prior to 4:30 pm	\$ 180.00			\$ 23.40	\$ 203.40
Open & close Weekend or after 4:30 pm additional fee to above.	\$ 60.00			\$ 7.80	\$ 67.80
	-				\$ 271.20

Other Fees:

Disinterment - full			\$ 2,185.00	\$ 284.05	\$ 2,469.05
disinterment - cremains			\$ 350.00	\$ 45.50	\$ 395.50
Trasfer of Interment rights			\$ 100.00	\$ 13.00	\$ 113.00

Installation of Markers:

Flat Markers less than 173 sq. inches		N/C			N/C
Flat Markets larger that 173 sq. inches	\$ 100.00			\$ 13.00	\$ 113.00
Upright Markers less than 4' x 4'	\$ 200.00			\$ 26.00	\$ 226.00
Upright Markers largere than 4' x 4'	\$ 400.00			\$ 52.00	\$ 452.00

Rentals:

Magnawand - rental per 1- 2 days	\$ 30.00			\$ 3.90	\$ 33.90
Manual Packer - rental per day	\$ 70.00			\$ 9.10	\$ 79.10
Operator wage extra + 13% overhead + 22% MERCS					

PLANNING & CBO

CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

**USER FEES & SERVICE CHARGES
PLANNING**

By-Law Number By Law Number 2024-09 -Schedule "F"

<i>Services Offered</i>	<i>Current Fee</i>	<i>HST</i>	<i>Total</i>
CBO			
Zoning Conformity Certificate	\$ 100.00	no	\$ 100.00
Building Permits (as per by-law 2023-31)			
Zoning Application (as per by-law 2013-13 as amended)			
Planning & Land Use Processing Fees (By Law 2008-36 as amended)			
Pre Consultation Fee (to be applied to application)	\$ 150.00	no	\$ 150.00
Severence (one severed, one retained)	\$ 1,200.00	no	\$ 1,200.00
Severence (2 lots severed, one retained)	\$ 2,000.00	no	\$ 2,000.00
Minor Variance	\$ 900.00	no	\$ 900.00
Site Plan Control (includes fee for service by consultant) (minimum charge)	\$ 800.00	no	\$ 800.00
Official Plan Amendment (includes fee for service by consultant)	\$ 2,000.00	no	\$ 2,000.00
Zoning By-Law Amendment (includes fee for service by consultant)	\$ 2,000.00	no	\$ 2,000.00
Special Request (short notice) Meetings for approvals by Council	\$ 100.00	no	\$ 100.00
Tile Drain Loan/Inspection Administration-application	\$ 200.00	no	\$ 200.00
Tile Drain Loan Administration (per legal/consultant fees charged)			
Tile Drain Inspection (fee for service by legal/consultant)			
Fence Viewer application (fee for service) Minimum deposit	\$ 150.00	no	\$ 150.00
All fees to be paid in advance of service.			
Site Visit Requested - for any reason other than listed	\$ 100.00	no	\$ 100.00

Trailer Fees

CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL

**USER FEES & SERVICE CHARGES
TRAILERS**

By Law Number 2024-09 Schedule "G" - Trailers



<i>Services Offered</i>	<i>Current Fee</i>	<i>HST</i>	<i>Total</i>
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Trailer Permit -annual before April 1st	\$ 150.00	\$ 19.50	\$ 169.50
Trailer Permit - annual After April 1st	\$ 176.99	\$ 23.01	\$ 200.00

*With proof of new purchase during the year prior to April 1st fees may apply.

** Proof of handling Grey/Black water considerations to be supplied at time of permit application.
If stay is longer than 7 days