

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes December 1, 2014

Inaugural COUNCIL MEETING

Bruce Station Hall

Welcome to the new term of Council!

5:30 pm Ceremonial Swearing in of new council

Council consensus to start the meeting at 5:50 pm

Call to Order

5:50 pm

Present: Mayor Beth West; Councilors: Mike Jones, Boris Koehler, Carl Mackenzie, Tasha Strum

Staff: Clerk Vicky Goertzen-Cooke, Kelly Belisle-Greer, Gina Marie Wilson, Rob Romberg

Observers: Dan & Pat Kerr, Doug & Russell Strum, Bruce Mcneely, Karen Corboy, Dorothy Fouler

1. **ADDENDUM TO THE AGENDA**

Resln 2014-309 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows:

- a) Snowmobiling Facts (received Dec 1) under 3b)
- b) Alternate CEMC Council Representative (under 9b)
- c) Snow removal comments (Arena Manager) (under 12ciii)
- d) Tulloch Engineering (Trillium Project) (under 12e) CD

2. **DECLARATION OF PECUNIARY INTEREST** - none noted

3. **PUBLIC PRESENTATIONS:**

- a) 6:05 pm - Sharon Hunter – Artist - Billboard Mural Project:

Resln 2014-310 Carl MacKenzie Tasha Strum

WHEREAS Sharon Hunter has received a Northern Ontario Arts Grant to paint 3 highway murals and;

WHEREAS she has requested the use of the Bruce Station Hall Basement as a studio for the winter to work on her murals;

BE IT RESOLVED THAT this council authorizes the use of the Basement with the understanding that the Artist will be responsible for the security of artworks/equipment/supplies and the clean-up of any overspray.

CD

*Sharon Hunter will bring back a draft to council for viewing once all information has been gathered.

Sharon Hunter left the meeting.

- b) 6:15 pm - Bruce McNeely – Sno Glyders – Staging Area (Snowmobiling Facts) – defer to after section #5 – Roads.

4. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Resln 2014-311 Beth West Carl MacKenzie

BE IT RESOLVED THAT this Council approves the minutes of; November 19, 2014. CD

REPORTS:

MUNICIPAL STAFF REPORTS ~ 6:00 pm

5. Roads Working Foreman (RWF) ~ Kelly Belisle-Greer

- a) RWF – report & introduction to new council

Noted: road patrol is a regular part of the department routine; there is a schedule laid out to meet at least the minimum maintenance standards.

Bruce McNeely arrived at 6:20 pm

b) Grader Chains (\$1,000)

Resln 2014-312 Carl MacKenzie Mike Jones

WHEREAS the grader chains are worn and the Road's Working Foreman has indicated this is a safety issue;
BE IT RESOLVED THAT this council authorizes the purchase of chains for the grader in the amount of \$1,000. CD

K. Belisle-Greer requested that councillors and ratepayers call the office with any road concerns immediately; noted that it may not be looked after immediately, but it will be put into the priority scheduling of tasks/jobs.

K. Belisle-Greer left the meeting at 6:27 pm

Back to Section 3b:

3b) Bruce McNeely – Sno Glyders – Staging Area (Snowmobiling Facts):

Update on activities of the Sno Glyders, tourism incentives, and the status of Snowmobiling across the Province;

Request for a staging area at the Arena;

Resln 2014-313 Tasha Strum Carl MacKenzie

WHEREAS the Sno Glyders has requested the use of arena parking lot for a staging area for snowmobilers and:

WHEREAS the Sno Glyders have noted that this service is provided in Blind River and Iron Bridge as an opportunity to attract riders into the community;

BE IT RESOLVED THAT this council authorizes the use of the Arena Parking lot (designated area) as a snow mobile staging area pending similar approval of the Arena partner, the Town of Bruce Mines. CD

Consensus of Council to discuss Section 12 at this time - Recreation

12. Recreation ~

- a) Arena Manager Report (Nov 26)
- b) R. Romberg – snow removal (Nov 25/14)
- c) R. Romberg – snow removal – Fire Exits (Nov 20 & 24) & 28th

Resln 2014-314 Tasha Strum Carl MacKenzie

WHEREAS the Arena is without a tractor for snow removal, and;

WHEREAS the Township does not have a tractor and;

WHEREAS Rob Romberg has been trained/orientated on the Town Tractor as a prior employee of the Town of Bruce Mines (including operating the attachments);

BE IT RESOLVED THAT this council requests that the Town of Bruce Mines authorizes the Joint Employee to use the Town Tractor when it is not in use by the Town for snow removal at the Arena. Hours of equipment usage to be charged back to Recreation. CD

R. Romberg to provide council with Fire Code information regarding the rules surrounding keeping exits clear.

Rob Romberg left the meeting at 6:56 pm

d) ON Sport & Recreation Communities Fund (OSCRF)

Resln 2014-315 Boris Koehler Mike Jones

WHEREAS the 2015-2016 Ontario Sport & Recreation Community Fund (OSCRF) deadline for letters of Interest is Dec 17, 2014 and;

WHEREAS the Township of Plummer Additional is currently managing two Joint Funding Models (Trillium & Small Rural Community Fund) on behalf of our partner, the Town of Bruce Mines;

BE IT RESOLVED THAT this council requests that the Town of Bruce Mine applies for the OSRCF for a Recreation Coordinator as a joint project. CD

e) Trillium Funding approved: (see also by-laws)

- i. Engineering Firm – drawings & oversee the project?
- ii. Lighting program (Dec 31s)
- iii. Tulloch Email – potential conflict; drawings, project management vs. inspection by the same firm.

V. Goertzen-Cooke; read information provided by the Ministry of Municipal Affairs regarding the potential conflict.

Resln 2014-316 Tasha Strum Carl MacKenzie

WHEREAS the Trillium Funding has been approved for repairs to the Arena and;

WHEREAS Cole Howeson (employed by Tulloch Engineering) had done the original Structural Inspection & Report, and;

WHEREAS Ron LeBlanc is the Township & Town Chief Building Official and is employed by Tulloch Engineering, and;

WHEREAS Tulloch Engineering is familiar with the project as they were involved in the application submission;

BE IT RESOLVED THAT this council authorizes;

- a) Tulloch Engineering to do up the design drawings, permit requirements, & tender packages (if required), and;
- b) Tulloch Engineering to manage & oversee the project, and that;
- c) The Township to contract out the Building/work Inspections on behalf of the Town of Bruce Mines & Township for this project to another qualified Engineering Firm. CD

6. Planning & By-law Enforcement (R. LeBlanc)

- a) Building Permit Summary – Nov 10, 2014

7. Clerk/Treasurer/Tax Collector ~ Vicky Goertzen-Cooke

- a) Understanding Public Sector Accounting Financial Statements Training Dec 16th – SSM – free

Resln 2014-317 Carl MacKenzie Tasha Strum

BE IT RESOLVED THAT this council authorizes all of Council (if available) & the Clerk & Deputy Clerk to attend the “Understanding Public Sector Accounting Financial Statements Training in Sault Ste Marie on Dec 16th. Registration – free. CD

*Councillors to confirm with staff their availability.

- b) New Councillor Training (March 3, 2015) – Registration fee \$474.60

Resln 2014-318 Carl MacKenzie Tasha Strum

BE IT RESOLVED THAT this council authorizes the New Councillors to attend New Councillor Training (March 3, 2015) in Sault Ste. Marie – Registration fee \$474.60 Tasha Strum, Mike Jones. CD

*Councillors to confirm with staff their availability.

- c) Land Use Planning – online 30 days – Registration fee \$177

Resln 2014-319 Carl MacKenzie Mike Jones

BE IT RESOLVED THAT this council authorizes all of Council & staff to register for an online course in Land Use Planning; online access is for 30 days; Registration fee \$177.00. CD

*Councillors to confirm with staff their availability once the date has been set.

- d) OPMF 2015 Allocation \$462,200.

- e) OCIF 2015 Allocation \$25,000 annually for next 3 yrs (see by-laws) – Dec & March deadline

- f) Algoma Public Health Rep – Lee Mason (MacDonald Twsp).

Resln 2014-320 Beth West Carl MacKenzie

BE IT RESOLVED THAT this council appoints Lee Mason as their Algoma Public Health Representative. CD

- g) Age-Friendly Community Planning Grant Program – Deadline Jan 30th – no action at this time.

- h) Summer 2015 Students - Canada Summer Jobs (application period from Dec 1-Jan 30);

Resln 2014-321 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council approves staff to apply for various funding models for summer students as they become available for the following departments: Roads – 1 Student, Office – 1 Student, Recreation – 1 Student CD

*Staff to verify 1st Nation funding availability as well as other sources.

- i) ADSAB – appoint voting delegate (Mtg Dec 16th @ 7 pm, Little Rapids):

Resln 2014-322 Carl MacKenzie Boris Koehler

BE IT RESOLVED THAT this council appoints Beth West as the voting delegate for Plummer Additional for the Algoma District Social Services Board meeting on December 16, 2014. CD

- j) Municipal Insurance Renewal

Resln 2014-323 Tasha Strum Mike Jones

BE IT RESOLVED THAT this council approves the renewal of the Township 2015 Insurance with Algoma Insurance in the amount of \$40,470. CD

- k) Tyler Bertrand (By-Law Enforcement) – renew contract

Resln 2014-324 Carl MacKenzie Boris Koehler

BE IT RESOLVED THAT this council extends Tyler Bertrand's contract for another year (to Dec 31, 2015) for By-law Enforcement. CD

8. Community Fire Safety Officer:

- a) FYI - MNR – will stop operations from Sault Ste. Marie fire response facility at the end of 2014.

9. Community Emergency Management Program ~ C. MacKenzie

- a) Checklist (Carl) – will be completed prior to Christmas break.

- b) Appoint Alternate CEMC Council Rep

*Dan Kerr gave verbal notice that he is resigning from this committee.

Resln 2014-325 Carl MacKenzie Tasha Strum

BE IT RESOLVED THAT this council appoints Mike Jones as the Alternate Council Community Emergency Management Coordinator CD

10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health Centre ~ n/a
12. *moved up in the agenda after 3b).
13. Tri-Neighbours & Waste Management ~
 - a) Minutes Sept 7, 2014
 - b) Minutes Oct 8, 2014
14. Cemetery ~
 - a) Minutes November 18, 2014
15. Library, Parks & Hall ~
16. Health and Safety ~
 - a) Minutes Nov 25, 2014
17. Personnel
18. Other:
Dan Kerr announced that the battery recycling program has signed up The Freshwater Coalition and the Municipality of Huron Shores to divert dead batteries from the landfill sites.

19. UNFINISHED BUSINESS:20. NEW BUSINESS:21. DISBURSEMENTS: Forward to January meeting.22. BY-LAWS:

- a) OCIF – Agreement (\$25,000 infrastructure funding):

Resln 2014-326 Tasha Strum Carl MacKenzie

BE IT RESOLVED THAT this council gives three readings and passes By-Law 2014-56 being a by-law to authorize the Mayor and Clerk to enter in to an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs for the Ontario Community Infrastructure Fund – formula based component. CD

- b) Trillium Agreement (\$133,800 funding Arena):

Resln 2014-327 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council gives three readings and passes By-Law 2014-57 being a by-law to authorize the Mayor and Clerk to enter in to an agreement with the Ontario Trillium Foundation for the replacement of Trusses, installation of a new ice compressor and installation of energy efficient lighting. CD

- c) Appointment to Boards & Committees

Resln 2014-328 Carl MacKenzie Boris Koehler

BE IT RESOLVED THAT this council gives three readings and passes By-Law 2014-58 being a by-law to appoint members to Boards & Committees for 2015. CD

*Request from Councillor to change the Cemetery Meetings to nighttime – to discuss with Cemetery Committee

- d) Emergency Plan - updates

Resln 2014-329 Tasha Strum Boris Koehler

BE IT RESOLVED THAT this council gives three readings and passes By-Law 2014-59 being a by-law to approve the amended Emergency Response Plan. CD

*Need to establish an alternate emergency centre while the Arena is under construction.

e) CFSO – Employment Agreement

Resln 2014-330 Carl MacKenzie Boris Koehler

BE IT RESOLVED THAT this council gives three readings and passes By-Law 2014-60 being a by-law to authorize the Mayor and Clerk to enter in to an agreement with Kathy Mroz for the delivery of Community Fire Safety Officer Services. CD

f) Bank Signing Authority (C. MacKenzie)

Resln 2014-331 Carl MacKenzie Mike Jones

WHEREAS the appointment of the Acting Mayor has changed;

BE IT RESOLVED THAT this council gives three readings and passes By-Law 2014-61 being a by-law to amend by-law 2014- 05 and authorizes the Mayor and Clerk to enter in to an agreement with the Royal Bank of Canada for the Signing Authority on behalf of the Township. CD

23. **NOTICE OF MOTIONS – resln** looking for support

a) Union Gas – Trans Canada Pipeline – remove from agenda

24 **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

C. MacKenzie: congratulated & thanked the Twsp staff for their work on the successful Trillium application; does not agree with the Town of Bruce Mines’ approach with their letter of complaint; noted that Twsp staff followed protocol as set out in the funding guidelines.

Mayor B. West noted to council:

- to contact the senior office staff for details regarding specific topics; not the coffee shop
- respond to emails, phone calls in a timely manner so the day to day business is not held up
- If a Councillor cannot attend a meeting, it is their responsibility to contact their alternate to attend
- Reminded council members to make decisions on facts not emotions; review your background material

B. Koehler: “being on council is a real eye opener.” (Previously Town of Thessalon Councillor); noted a lot of people complain but don’t realize how much work & money goes into the background to make things happen.

25. **CLOSED SESSION:** not required

Resln 2014-332 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the closed minutes of November 19, 2014. CD

26. **CONFIRMATORY BY-LAW**

Resln 2014-334 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this Council Passes By-Law No. 2014-62, being a by-law to confirm the proceedings of the meeting held prior to and on Dec 1, 2014. CD

27. **ADJOURNMENT:**

Resln 2014-335 Carl MacKenzie Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:00 pm to meet again on January 21, 2015 or at the call of the Mayor. CD

Mayor: Beth West

Clerk: Vicky Goertzen-Cooke