

**The Corporation of The Township of Plummer Additional**

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Bruce Mines ON P0R 1C0

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**Minutes July 23, 2014**

Regular COUNCIL MEETING  
Council Chambers

5:00 pm – 5:45 pm

Property Site Visit re; Doug & Tasha Strum’s property – re: drainage:

@ #174 Cloudslee Road (T. Bonnett’s driveway) & Station Road (south end of Strum’s property).

Present: Mayor Beth West; Councilors: Carl MacKenzie, Angela Hornett,

Staff: Clerk~ Vicky Goertzen-Cooke, Roads Working Foreman~ Kelly Belisle-Greer

Strums propose to share a ditching project with costs split with the Township to drain their property and allow Cloudslee road to drain into their property which will then outlet onto Huron Central Railway’s right of way.

D. Strum indicated that his contact person at Huron Central Rail has verbally agreed to this.

- Council & Staff visually inspected drainage options;
  - Consideration for subsequent drainage; where is the water from Huron Central then being directed – towards Cranston’s or Ministry of Transportation’s (MTO) ditches?
  - approvals would have to be received as well from possibly MTO;
  - Twsp is not in receipt of any written agreements from Huron Central (or MTO) to take the water.

Options:

- Strums to berm up their property on the south side of Cloudslee
- Share a ditching project on Strum’s property; written agreements to be registered on title; Huron Central, Strums, Twsp & possibly MTO; Strum’s to provide written quote.
- Municipal Engineered drain – most costly route; expenses shared among ratepayers who contribute and benefit from this option; again written agreements registered on title would be required.
- Further discussion to be forwarded to the August council meeting.

**Call to Order**

**6:00 pm**

Present: Mayor Beth West; Councilors: Carl MacKenzie, Angela Hornett, Peter Spik (6:27 pm), Ken Warwick

Staff: Clerk~Vicky Goertzen-Cooke, Roads Working Foremen~Kelly Belisle Greer

Observers: Mike Jones, Kari Lawrence

1. **ADDENDUM TO THE AGENDA**

**Resln 2014-187      Angela Hornett      Carl MacKenzie**

**BE IT RESOLVED THAT** this Council approves the Addendum to Agenda as follows:

- a) Lease options – Tractor @ the arena CD

2. **DECLARATION OF PECUNIARY INTEREST** – none noted,

3. **PUBLIC PRESENTATIONS:** n/a

4. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

**Resln 2014-188      Angela Hornett      Beth West**

**BE IT RESOLVED THAT** this Council approves the minutes of June 18, 2014. CD

Colin Trivers called to advise he is running late:

Consensus of council to move item #6 Planning up in the Agenda until Colin Trivers arrives.

## 5. Planning &amp; By-law Enforcement (R. LeBlanc/G. Tunnock)

a) Lawrence Consent:

**Resln 2014-189 Carl MacKenzie Ken Warwick**

**WHEREAS** Kari Lawrence, applicant, has applied for and received approval for two consents;  
**AND WHEREAS** the applicant has agreed to convey land to the Township for the right-of-way for Duff Road;

**AND WHEREAS** the said consents will lapse on August 21, 2014 if the lands are not transferred to the Municipality;

**NOW THEREFORE** The Council of the Corporation of the Township of Plummer Additional Resolves:

1. That the offer of K. Lawrence to convey lands to the Municipality for the right-of-way for Duff Road across the frontage on the severed and retained lands be accepted;
2. That the conveyance be completed without any cost to the Township of Plummer Additional;
3. That the conveyance be registered on title in favour of the Township of Plummer Additional on or before August 21, 2014;
4. That the Clerk is hereby authorized to coordinate the transfer. CD

6:27 pm Kari Lawrence left the meeting; P. Spik arrived.

**REPORTS:****MUNICIPAL STAFF REPORTS ~ 6:00 pm**

## 6. Roads Working Foreman (RWF) ~ Kelly Belisle-Greer

a) Closed Session: Colin Trivers arrived 6:49 pm

**Resln 2014-191 Angela Hornett Carl MacKenzie**

**BE IT RESOLVED THAT** this Council proceeds into Closed Session at 6:50 pm to consider the following subject matter in accordance with the Municipal Act. S.239(2) e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; CD

**Resln 2014-192 Angela Hornett Peter Spik****BE IT RESOLVED THAT** this Council returns to open meeting at 7:30 pm. CD

7:30 pm Colin Trivers left the meeting

b) RWF – report (equipment repairs next one)

- o Recycled Asphalt Product: on hold, waiting for contractor to advise when it will be available
- o Council noted roadside grass cutting on Fischer Road in Johnson; asked others to view; potential investment in shared equipment discussed.
- o Caribou Road (north)
  - o Ongoing beaver issues on private land washing out the roadway
  - o RWF reported T. Ferris has stated he is willing to split costs to remove beaver's
  - o Dam is on private property (approximately 8 beaver were noted).

c) Caribou Road South - quote to open roadway

The following Resln was tabled but **DEFEATED**:

Moved by: Carl MacKenzie Seconded by: Angela Hornett

**BE IT RESOLVED THAT** this council approves the quote from J.Bean Construction to; ditch, remove trees, place gravel and install a culvert on Caribou Road South in the amount of \$3,390.00 (incl. Taxes) **DEFEATED**

- o Consideration to the opening the roadway and ongoing additional maintenance was given
- o Road has been closed for 20+ years
- o added costs to the Twsp ratepayers not beneficial
- o Road remains closed; closed signs to be inspected
- o Staff to inquire if the Town is interested in maintaining this section.

d) Mark Witty: letter re: Chapman Road Ditching project

- Ditching by-law reviewed
- Ditching contract on Chapman Road; some entrance permits required; new culverts installed
- RWF noted an oversight that affected Ratepayers were not given prior notice by the Road's department regarding the ditching project and entrance requirements. RWF has since spoken with affected ratepayers; noted for future projects.

7:40 pm Kelly Belisle-Greer left the meeting.

7. Clerk/Treasurer/Tax Collector ~ Vicky Goertzen-Cooke
- a) FYI- Ted McMeekin newly appointed Minister of Municipal Affairs & Housing
  - b) FYI- Association of Municipalities – 2014 Provincial Budget Highlights
  - c) Agriculture – donation – two letters of request

**Resln 2014-190 Carl MacKenzie Angela Hornett**

**BE IT RESOLVED THAT** this council approves:

\$ 100.00 as a donation to the Bruce Mines Agricultural Society for their annual Fall Fair and;

\$ 100.00 as a one-time donation to assist with the expenditures for outdoor tenting due to the arena cement pad being closed until repairs are complete. CD

- d) Pascuzzi & Berlingieri – MPAC refunded legal costs to the Township for an error at their end
  - e) 2013 Surplus – deferred to the budget meeting.
    - Staff to verify options for ability of municipalities to offer grants as incentives for immigration into the Township
  - f) 2013 Reserves – reviewed
    - Reserves are set aside for various uses: i.e. equipment, road construction, building replacement/major repair costs, Sault Area Hospital commitments etc. Reserves are then drawn upon when the time for replacement/repair is eminent so as to not significantly impact the tax base in any one year.
8. Community Fire Safety Officer:
- a) 2ndary Fire Protection ~ Huron Shores – follow up P. Spik
    - P. Spik discussed with Huron Shores Fire Chief options of setting up fire sub station in Plummer Twsp with Huron Shores overseeing:
    - Huron Shores declined; time commitment too much
    - Estimates were provided by Huron Shores;
      - Need about 15 volunteers, ongoing recruitment & retention; new building, pumper & tanker; estimates of \$750,000 for start up cost
    - Approximately \$80,000 to operate annually per year (based on Bruce Mines rates)
      - Present agreement: the Township purchases Fire Services from the Town of Bruce Mines: \$43,581; \$38,581 annually for operating & \$5,000 per year for Capital;
      - Township has no claim to any Capital assets/funds when equipment is sold/disbursed; only entitled to ½ of what is left in the capital bank account.
    - Township is happy with the volunteer fire fighters and the service they provide;
    - Twsp has requested amendments to the agreement in the past; Town unwilling to change the agreement at this time.
    - Staff instructed to send a notice to the public inquiring if there is an interest in having their own Fire Department.
  - b) Fire Budget (revised July 8/14) - approval deferred.
    - Staff to request the Town for further details; re reason for increase in expenses i.e. equipment

- & truck financing details.
9. Community Emergency Management Program ~ C. MacKenzie
    - a) Emergency Plan – updates/revisions for consideration (previously emailed)  
Revisions to next meeting:
  10. Animal Control: n/a

**COMMITTEE REPORTS:**

11. Health Centre ~ Ken Warwick
  - a) Huron North West (Dr. Recruitment) – Mtg Sept 3, 2014 – Algoma Manor
  - b) Nurse Practitioner – Satellite Office (Town) follow-up [if available]
    - Nothing yet from Town office; Mayor B. West will follow up at the Sept 3<sup>rd</sup> meeting.
12. Recreation ~ Peter Spik
  - a) Minutes June 23, 2014
  - b) Recreation Audited Financials 2013
  - c) Manager's Report
  - d) Manager's Hours of work [Town email July 16]; town not interested in amending hours.
    - Staff to request meeting with Rec HR department to discuss.
  - e) Tractor repairs, or purchase, lease:
    - Repair estimate \$5,500; new tractor \$15,255, & lease options provided
    - No action at this time; waiting on funding approval for the building first
    - Carl MacKenzie has offered to assist with his tractor if the need arises to move heavy items around prior to the fall fair; Twsp backhoe may also be available to assist; Staff to inquire if the Town is able to assist should the need arise.
13. Tri-Neighbours & Waste Management ~ C. MacKenzie
  - a) Tri-Neighbours 2014 Levy \$4,178.50

**Resln 2014-193 Carl MacKenzie Angela Hornett**  
**BE IT RESOLVED THAT** this council approves the 2014 Levy request from Tri-Neighbours Management Board in the amount of \$4,178.50. CD  
 Noted: Boris Koehler has resigned from the Tri-Neighbours Board
14. Cemetery ~ Angela Hornett
  - a) Minutes July 15, 2014
  - b) Cemetery Budget Draft #4: levy \$7,208.34 – deferred  
Deputy Clerk to clarify the details of grounds maintenance (\$2,223)
  - c) Tree removal: Cloudslee & Rock Lake quotes [not available]  
Further quotes for the removal of the dead trees required: Mayor B. West will also make some inquires
15. Library, Parks & Hall ~ C. MacKenzie
16. Health and Safety ~ Angela Hornet
17. Personnel
18. Other:
  - a) Legion Branch 374 (Richards Landing) 100<sup>th</sup> Anniversary of the beginning of WW1 for Canada; Flower ceremony Aug 4<sup>th</sup> @ Echo Bay, Port Findlay, Hilton Beach, Richards Landing – public invited
19. **UNFINISHED BUSINESS:**

20. **NEW BUSINESS:**21. **DISBURSEMENTS:**

a) Expenditures June 1 - 30, 2014

**Resln 2014-194 Peter Spik Angela Hornett****BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for June 2014:

a) General \$195,344.08 b) Recreation \$ 11,852.63 c) Cemetery \$802.20 d) Health \$7,217.40 CD

b) Financial Statement(s)

22. **BY-LAWS:**

a) Animal Enforcement Officer

**Resln 2014-196 Carl MacKenzie Angela Hornett****BE IT RESOLVED THAT** this council gives three readings and passes By-Law 2014-26 being a by-law to appoint Sarah McLeod as the Animal Control Enforcement Officer and authorize the Mayor and Clerk enter into a contract agreement for the provision of these services. CD

b) Community Fire Safety Officer

**Resln 2014-197 Carl MacKenzie Angela Hornett****BE IT RESOLVED THAT** this council gives three readings and passes By-Law 2014- 27 being a by-law to appoint Jason Kern as the Community Fire Safety Officer and authorize the Mayor and Clerk enter into a contract agreement for the provision of these services. CDc) Advance Voting Poll: Sept 18<sup>th</sup>**Resln 2014-198 Carl MacKenzie Ken Warwick****BE IT RESOLVED THAT** this council gives three readings and passes By-Law 2014-28 being a by-law to provide for an Advance Voting day on October 18th, 2014. CD

d) Tax Ratios

**Resln 2014-199 Carl MacKenzie Ken Warwick****BE IT RESOLVED THAT** this council gives three readings and passes By-Law 2014-29 being a by-law to adopt the Tax Ratios for 2014. CD

e) Tax Tools

**Resln 2014-200 Carl MacKenzie Ken Warwick****BE IT RESOLVED THAT** this council gives three readings and passes By-Law 2014-30 being a by-law to adopt the Tax Tools for 2014. CD

f) Fees &amp; Charges By-Law

**Resln 2014-201 Carl MacKenzie Angela Hornett****BE IT RESOLVED THAT** this council gives three readings and passes By-Law 2014-31 being a by-law to amend by-law 2012-22 User Fee and Service Charges. CD23. **NOTICE OF MOTIONS – resln** looking for support24. **MEMBERS REPORT(on items other than listed above): (COUNCIL MEMBERS)**25. **CLOSED SESSION:**

a) Minutes:

**Resln 2014-195 Angela Hornett Carl MacKenzie**

**BE IT RESOLVED THAT** this Council approves the closed minutes of April 16th; May 28<sup>th</sup>; and June 16<sup>th</sup>, 2014. CD

26. **CONFIRMATORY BY-LAW**

**Resln 2014-202 Carl MacKenzie Ken Warwick**

**BE IT RESOLVED THAT** this Council Passes By-Law No. 2014-32, being a by-law to confirm the proceedings of the meeting held prior to and on July 23, 2014. CD

27. **ADJOURNMENT:**

**Resln 2014-203 Peter Spik Carl MacKenzie**

**BE IT RESOLVED THAT** this Council adjourns the Meeting at 8:25 pm to meet again on July 29, 2014 for Special Meeting. CD

Next Regular Council Mtg – August 20, 2014 @ 6:00 pm @ Council Chambers

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Mayor: Beth West

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Clerk: Vicky Goertzen-Cooke