

***The Corporation of The Township of Plummer Additional***

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

Tel: (705) 785-3479

Fax: (705) 785-3135

email: [plumtwsp@onlink.net](mailto:plumtwsp@onlink.net)

**Minutes May 21, 2014**

Regular COUNCIL MEETING

Council Chambers

Call to Order

**6:00 pm**

Present: Mayor Beth West; Councilors: Carl MacKenzie, Angela Hornett, Peter Spik, Ken Warwick

Staff: Clerk ` Vicky Goertzen-Cooke, Roads Working Foremen: Kelly Belisle Greer

Observers: Gina Marie Wilson, Richard Likins

Committee of Adjustment Meeting 6 pm:

**COA1.** Microfit Application – Zoning Opinion

**Resln 2014-118 Ken Warwick Carl MacKenzie**

**WHEREAS** Amy Jean Bolduc, Jessica Amy Bolduc, and Raymond Ferguson have made an application for a zoning opinion for the installation of a Micro fit non-rooftop solar facility under the Ontario Power Authority and;

**WHEREAS** the Lands are described as Part Section 18 PT RP1R8689 Part 1 Lefroy Township in the Geographic Township of Plummer Additional, accessed by 206 Chapman Road and;

**WHEREAS** Council has reviewed the Planning Report (P2663) from Tunnock Consulting which notes compliance with the Township's Official Plan and that it is permitted as an accessory use under the Zoning bylaw and accepts their recommendations;

**BE IT RESOLVED THAT** this council approves the installation of this facility as endorsed by Land Planner Glenn Tunnock of Tunnock Consulting. CD

**COA2.** Whitely – Zoning By-Law amendment – no oppositions (May 12<sup>th</sup> deadline)

**COA3.** Close of Committee of Adjustment Meeting

Resln 2014-119 Carl MacKenzie Ken Warwick

**BE IT RESOLVED THAT** this Council adjourns the Committee of Adjustment Meeting at 6:10 pm to meet again as required or at the call of the Mayor. CD

Regular meeting followed:

1. **ADDENDUM TO THE AGENDA**

**Resln 2014-120 Angela Hornett Carl MacKenzie**

**BE IT RESOLVED THAT** this Council approves the Addendum to Agenda as follows: additional Closed Session at the end of Roads section. CD

2. **DECLARATION OF PECUNIARY INTEREST** – none noted

3. **PUBLIC PRESENTATIONS:**

a) 6:05 – 6:15 pm; Richard Likins: Waltonen Road – water drainage issues

- Experiencing erosion on his property due to water coming from higher ground after rainfall
- Historically his yard dries up in the summer;
- Mr. Likins suggested placing blocks in the culvert to slow the flow of water when it rains; council noted concerns of silt buildup in the culvert.
- He noted that it's expensive to get people in to fill the holes every year;
- noted he believes that this is a result of a culvert that feeds 10 properties towards the mailbox section and flows down to his property and then into Lake Huron;
- It was noted that Mr. Likins property is lower than the roadway/surrounding area
- RWF confirmed that since 2010 there has not been any new ditching on this section;

road crew has only replaced an existing culvert of the same size in that area.

- Suggested that Mr. Likins look into remediation programs; MNR may have to be involved.
- RWF placed 4 bales of straw in front of the intake on the north side; it has slowed down the flow somewhat;

Mr. Likins left the meeting at 6:28 pm

6:30 -7:00 pm: Algoma Power – Safety & Environment, Customer Service, Operations updates by Dan Richards & Jennifer Rose

Updates provided on safety and environmental issues:

- First responders; education awareness; i.e. if a car hits a power pole the first responders made an assumption previously that the power was out which is often not the case; contact Algoma Power prior to proceeding.
- Play Safe Program; safe habits education plan i.e. riding bikes safely: Caution and chance program; Algoma Power Line crews do a presentation in the schools
- Environmental stewardship; Algoma Power is presently working with Corridors for Life; MNR Conservancy; presently using best management practices when they are in close proximity to water; wetlands and watercourses; respect for avian and species at risk acts;
- Electrical Safety Authority; Algoma Power has campaigns in response to flooding and ice storms online to help get messages out with regards to electrical hazards on line.

Customer Service:

- See the website: [www.algomapower.com](http://www.algomapower.com) – to see the details of the below or you can call the main number 705-256-3850.
  - Hydro Eye – online tool for consumption use: customers are able to look up online how they are using power;
  - Peak saver Plus program: call 705-256-3850 x3399 (before June 30<sup>th</sup> to register)
  - Fridges that are 20 years or older can be picked up for free: call 1-877-797-9473
  - SaveONenergy.com: program Heating and cooling incentives
  - Small business lighting program; (free up to \$1500) retrofit; call 705-256-3850 x7
  - Home Assistance Program
  - Power outages – advice (emergency preparedness brochure)

Operations update

Old Soo Road; Gilroy Hill area - 10 poles going in existing location

West Road; replacing 13 poles complete rebuild in the existing location.

Community events listing; if you have a community event; wedding etc., let Algoma Power know so they can plan their outages around them if possible.

4. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

a) April 16, 2014 (Regular) – defer to June meeting

**REPORTS:**

**MUNICIPAL STAFF REPORTS ~ 6:00 pm**

5. Roads Working Foreman (RWF) ~ Kelly Belisle-Greer

- a) Amalgamated Tender – results

**Resln 2014-121 Carl MacKenzie Beth West**

**BE IT RESOLVED THAT** this council approves the amalgamated tender for various road items (details attached) as listed below: Surface Treatment: \$136,075.73; Grader/Truck Blades: \$4,075.92; Culverts/Couplers: \$24,072.01; Calcium (liquid):\$35, 765318; Calcium (bags):\$4,625.32. CD

- b) Tulloch Engineering – Oversee Sucker Creek Project (budget): 2 yr project;

**Resln 2014-122 Carl MacKenzie Angela Hornett**

**WHEREAS** Tulloch Engineering has been integral in securing the funding for the Sucker Creek Culvert project on Trunk Road;

**BE IT RESOLVED THAT** this council approves Tulloch Engineering to complete the Engineering and Design and oversee the two year project (details attached) where 90% of the cost is funded by the Small Rural Northern Investment Funding model and 5% of this cost is funded by the Town of Bruce Mines. CD

- c) Tulloch Engineering – Sucker Creek – Geotechnical Testing

**Resln 2014-123 Ken Warwick Carl MacKenzie**

**BE IT RESOLVED THAT** this council approves Tulloch Engineering to secure the resources to complete the required geotechnical testing under the Environmental Assessment portion of the budget for the Sucker Creek Culvert project;

Where possible, cost(s) sharing with other area projects are to be utilized where equipment mobilization expenses are concerned. CD

- d) Gravel Tender (Closed May 16<sup>th</sup>) – see by-laws; Possamai \$47,379.77

- e) Brushing Tender

- f) Ditching Tender

**Resln 2014-124 Angela Hornett Carl MacKenzie**

**BE IT RESOLVED THAT** this council approves staff to tender out the following on the listed roadways;

- a) Brushing on; McPhail, Chapman, Old Mill Beach, and Ledyit Line;

- b) Ditching on: Fifth, McPhail, and Chapman Road CD

- g) Roadside Grass Cutting

- h) Sweeping – Copper Bay Rd

**Resln 2014-125 Angela Hornett Peter Spik**

**BE IT RESOLVED** that this council authorizes the Roads Working Foreman to engage the services of the vendor with the best combined price, value & service for the following:

- a) Roadside Grass Cutting up to \$5,000.

- b) Street sweeping up to \$2,000. CD

**Resln 2014-126 Carl MacKenzie Ken Warwick**

**BE IT RESOLVED THAT** this council approves the hiring of a Temporary Roads Operator for up to 14 weeks. CD

- i) Bridge Inspections are required in 2014; tender going out next week

- j) ON Good Roads Association – refund

**Resln 2014-127 Ken Warwick Angela Hornett**

**BE IT RESOLVED THAT** this council requests their unused portion of the litigation fund from OGRA in the amount of \$31.31 CD

**Resln 2014-128 Ken Warwick Carl MacKenzie**

**BE IT RESOLVED THAT** this Council proceeds into Closed Session at 7:35 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2) b) personal matters about an identifiable individual, including municipal or local board employees; d) labour relations or employee negotiations; CD

**Resln 2014-129 Angela Hornett Peter Spik**

**BE IT RESOLVED THAT** this Council returns to open meeting at 8:45 pm. CD

k) Road Report – no issues

6. Planning & By-law Enforcement (R. LeBlanc) – n/a

7. Clerk/Treasurer/Tax Collector ~ Vicky Goertzen-Cooke

a) Surplus Properties:

**Resln 2014-130 Angela Hornett Peter Spik**

**WHEREAS** the following properties did not sell in the previous tax sale and are in process to vest in the Township's name;

**BE IT RESOLVED THAT** this Council approves the following properties to be listed for sale in 2014; roll # 004 160; roll # 005 17602; roll # 005 17601. CD

b) Website – upgrades (quote if available) – defer to June

c) Managed Municipality – computer & server upgrades (frd from previous meeting)– Defer to June;

d) Sustainable New Agri-Food Products Program

e) Health Plan – renewal

**Resln 2014-131 Carl MacKenzie Angela Hornett**

**WHEREAS** the group Health Plan is proposed for renewal midterm and;

**WHEREAS** the group Health Plan will be renewed with the company that has the majority vote of the 13 participating municipalities;

**BE IT RESOLVED THAT** this Council recommends that Great West Life be awarded the Township Health Plan. CD

f) Charitable Tax Rebate: 40% - threshold (MMAH if available). 40% is minimum allowed, there is no capping of value.

g) 5 Year Energy Plan - due July 1, 2014 – 5 year energy plans; June; funding is still available;

h) Gr. 8 Graduation @ CASS June 25<sup>th</sup>; CASS high school graduation June 28<sup>th</sup>

i) June 30<sup>th</sup> & July 1<sup>st</sup>:

**Resln 2014-132 Carl MacKenzie Angela Hornett**

**WHEREAS** July 1<sup>st</sup> is on a Tuesday;

**BE IT RESOLVED THAT** this Council authorizes the closure of the office on Monday June 30<sup>th</sup> in addition to July 1<sup>st</sup>. CD

j) Approval of Tile Drain Loan Procedure Policy [reviewed at prev. mtg – no changes]

**Resln 2014-133 Angela Hornett Ken Warwick**

**WHEREAS** the Tile Drainage procedures were reviewed a the April 16, 2014 council meeting and no amendments are proposed;

**BE IT RESOLVED THAT** this Council approves Tile Drainage Procedure and Policy and provides notice that the fees relating to Tile Drainage shall be as follows:

Inspection fees – per consultation fee

Loan Administration fee – \$7.50 per ¼ hour over the term of the loan (or as amended in the User Fees & Service Charges by-law). CD

k) Provisional approve Tile Drain Loan Applications [Bonnett T. & Bonnett R.] [prev. reviewed]

**Resln 2014-134 Carl MacKenzie Angela Hornett**

**WHEREAS** tile drain loans have been applied for by:

- a) Terry Bonnett in the amount of \$50,000
- b) Ronald Bonnett in the amount of \$44,025

**BE IT RESOLVED THAT** this Council provisionally approves the loan applications providing that the Province has a Tile Drain Loan Program for this year and that the funds are available from it. CD

8. Community Fire Safety Officer: (CFSO)
  - a) Email from Town – Fire Budget Estimate: \$43,081 – defer to June for copy of the budget
9. Community Emergency Management Program ~ C. MacKenzie
  - a) Sector Meeting – May 29<sup>th</sup>: 65 Old Garden River Rd; Fire Hall #4 @ 9 am
10. Animal Control (ACO):
 

ACO, CFSO & Recreation Student interviews will be on May 27th.

#### COMMITTEE REPORTS:

11. Health Centre ~ Ken Warwick
  - a) S. Hagman – no financial support for Dr. Recruitment from Thessalon First Nation
  - b) Community Wellness Fitness Centre – Survey participation

**Resln 2014-135 Angela Hornett Ken Warwick**

**BE IT RESOLVED THAT** this Council agrees to participate in a regional needs assessment survey for a rural Community Wellness & Fitness Centre situated in Thessalon at a cost of \$112.00. CD

- c) Health Centre Budget \$12,000 (May 15);

**Resln 2014-136 Carl MacKenzie Angela Hornett**

**BE IT RESOLVED THAT** this Council approves the 2014 Health Centre Budget in the amount of \$12,000. CD

12. Recreation ~ Peter Spik
  - a) Recreation Minutes - April 24, 2014

- b) Canteen operations (early shut down in 2014 & Town Resln)

**Resln 2014-137 Carl MacKenzie Angela Hornett**

**WHEREAS** due to compressor issues at the arena the on-ice activities were cut short in the early part of 2014 and;

**WHEREAS** this has impacted the operations and revenue generating opportunities for the Canteen Operator;

**BE IT RESOLVED THAT** this Council approves two months free rent to Arlene Romberg for the 2014-2015 Canteen rental. CD

- c) Recreation Letter re; Smart Serve & Town Resln: Twsp noted there was appreciation for the past dedication of the volunteers; the issues raised were about liabilities and past practice.
- d) Arena Manager Report May 13<sup>th</sup> & May 16<sup>th</sup> (Guardian photos)
- e) ESA Defection – electrical quotes (Town resln)

**Resln 2014-138 Carl MacKenzie Peter Spik**

**WHEREAS** electrical upgrades are required per ESA Defection notice;

**BE IT RESOLVED THAT** this Council approves Guardian Electric to complete the repairs/upgrades in the amount of \$1,435.00 + taxes. CD

- f) Tulloch Engineering – Arena Structural Inspection Report: \$50,000 required in repairs; \$25,000 immediate repairs are required; further inspection required as access was limited in some areas; Trillium funding discussed
- g) Next Joint Meeting; May 28<sup>th</sup> – to be confirmed; [Topics to include: roadside sign; agreement; joint budgets, compressor quote; building inspection, possibility of Town applying due to the Twsp overseeing the Sucker Creek culvert joint project].

**Resln 2014- 139      Angela Hornett      Peter Spik**

**BE IT RESOLVED THAT** this Council extends past 10 pm. CD

- 13. Tri-Neighbours & Waste Management ~ C. MacKenzie
  - a) Self Haul - Spring Cleanup May 24th
  - b) Finlayson Dumpster (2 emails) & MWRC follow up (photos emailed).
  - c) Property Standards Mtg Apr 24<sup>th</sup> (Clean & Clear 2010-40 review) [B. West] - defer
  - d) MWRC Contracts (also by-laws).
- 14. Cemetery ~ Angela Hornett
  - a) Rock Lake Cemetery (unincorporated part)– MNR – request for maintenance:

**Resln 2014-140      Ken Warwick      Angela Hornett**

**WHEREAS** the MNR has requested summer grass cutting maintenance on the unincorporated side of Rock Lake Cemetery and;

**WHEREAS** based on prior employee reports the estimated total cost in 2014 is between \$545 and \$865 to maintain the grass on both the incorporated and unincorporated sections and;

**WHEREAS** the Township is proposing to the MNR that the work would be done on a cost sharing basis and invoiced monthly with any extras i.e. tree removal etc. billed on a cost per item basis;

**BE IT RESOLVED** that this council approves the Cemetery Staff to do summer grass cutting maintenance on the MNR portion of the Rock Lake Cemetery on a cost sharing basis pending approval from the MNR.

CD

- 15. Library, Parks & Hall ~ C. MacKenzie
  - a) Bruce Station Hall – Septic – update: Karhi flushed the line; seems to be working ok for now.
  - b) Library Survey Results
- 16. Health and Safety ~ Angela Hornett
  - a) Health & Safety Workshop - SSM
    - A. Hornett; good conference, highly recommends it; advises all council should attend
- 17. Personnel
  - a) Summer Students – resln

**Resln 2014-141      Peter Spik      Ken Warwick**

**WHEREAS** August Klotz and Aurora MacKenzie have applied as returning students to the Township for a 2<sup>nd</sup> summer of employment, and;

**WHEREAS** they both already have on the job training for the specific jobs applied for;

**BE IT RESOLVED THAT** this Council approves both August Klotz (Roads Department) and Aurora MacKenzie (Office) as the summer students for 2014. CD

- b) Roads Department – Operator (Moved to Closed Session to discuss; Identifiable)
- c) Animal Control Officer – defer
- d) Community Fire Safety Office – defer

## 18. Other:

- a) Update: ON Volunteer Service Awards: May 23, 2014; Crystal Reader (not able to attend event) & Winnogene Sturgeron were nominated by Plummer Twsp & are being recognized. Mayor West will attend on Plummer's behalf.
- b) Gina Marie Wilson will check into requirement for ordering the plaque for June 10<sup>th</sup>

19. **UNFINISHED BUSINESS:**20. **NEW BUSINESS:**21. **DISBURSEMENTS:**

- a) Expenditures April 1-30, 2014

**Resln 2014-142 Peter Spik Angela Hornett**

**BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for April 1-30, 2014: a) General \$148,530.74 b) Recreation \$ 15,668.01 c) Cemetery \$324.63; d) Health Centre (March 24/14) \$4,328.28

- b) Financial Statement(s); reviewed – no issues

22. **BY-LAWS:**

- a) Municipal Waste & Recycling – processing recyclables

**Resln 2014-143 Ken Warwick Carl MacKenzie**

**BE IT RESOLVED THAT** this Council gives three readings and passes by-law 2014-18 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with Municipal Waste & Recycling for the collection and processing of Recyclables materials for 60 months. CD

- b) Municipal Waste & Recycling – collection of curbside & landfill operations

**Resln 2014-144 Carl MacKenzie Ken Warwick**

**BE IT RESOLVED THAT** this Council gives three readings and passes by-law 2014-19 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with Municipal Waste & Recycling for the collection and processing of curbside waste and landfill operations for a period of 60 months. CD

- c) Gas Tax Agreement

**Resln 2014-145 Angela Hornett Peter Spik**

**BE IT RESOLVED THAT** this Council gives three readings and passes by-law 2014- 20 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with the Association of Municipalities of Ontario for the Transfer of the Federal Gas Tax Funds. CD

- d) Gravel Tender

**Resln 2014-146 Ken Warwick Angela Hornett**

**BE IT RESOLVED THAT** this Council gives three readings and passes by-law 2014-21 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with Possamai Construction for the 2014 Gravel Tender for:

- 1500 cubic metres of 5/8” type M Crushed gravel (stockpile)
- 800 cubic metres of 2” Minus gravel (stockpile)

In the amount of \$47,379.77 (including taxes). CD

- e) Temporary (on-call) Roads’ Operator - defer
- f) Animal Control -defer
- g) Community Fire Safety Officer -defer

23. **NOTICE OF MOTIONS – resln** looking for support

- a) Muskoka Lakes – Teranet & Land Titles Electronic Registry errors

**Resln 2014-147      Angela Hornett      Peter Spik**

**BE IT RESOLVED THAT** this Council supports the Township of Muskoka Lakes’ resolution C14-14/02/14 [attached] in its endeavours to have Teranet and the Land Titles Electronic Registry System in Ontario corrected at the Ministry’s expense and not at the affected individual ratepayer’s expense. CD

- b) Central Algoma Freshwater Coalition – May 24<sup>th</sup> Protect Your Investment – public invited

24. **MEMBERS REPORT(on items other than listed above): (COUNCIL MEMBERS)**

25. **CLOSED SESSION:**

**Resln 2014-148      Ken Warwick      Carl MacKenzie**

**BE IT RESOLVED THAT** this Council proceeds into Closed Session at 10:30 pm to consider the following subject matter in accordance with the Municipal Act. S.239 2) b) personal matters about an identifiable individual, including municipal or local board employees; d) labour relations or employee negotiations; CD

**Resln 2014-149      Angela Hornett      Peter Spik**

**BE IT RESOLVED THAT** this Council returns to open meeting at 10:54 pm. CD

**Resln 2014-150      Ken Warwick      Peter Spik**

**BE IT RESOLVED THAT** this Council gives three readings and passes by-law 2014-22 being a by-law to authorize the Mayor and Clerk to enter into an Employment Agreement with Ben Cranston as a Contract Equipment Operator for a period of a one year (with possible renewal). CD

**Resln 2014-151      Angela Hornett      Carl MacKenzie**

**BE IT RESOLVED THAT** this Council approves the closed minutes of April 16, 2014. CD

26. **CONFIRMATORY BY-LAW**

**Resln 2014-152      Carl MacKenzie      Ken Warwick**

**BE IT RESOLVED THAT** this Council Passes By-Law No. 2014-23, being a by-law to confirm the proceedings of the meeting held prior to and on May 21, 2014. CD

27. **ADJOURNMENT :**

**Resln 2014-153      Peter Spik      Carl MacKenzie**

**BE IT RESOLVED THAT** this Council adjourns the Meeting at 11:00 pm to meet again on June 18, 2014 or at the call of the Mayor. CD

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Beth West

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Vicky Goertzen-Cooke