

The Corporation of The Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes April 15, 2015

Regular COUNCIL MEETING

Council Chambers

Call to Order

6:00 pm

Present: Mayor – Beth West; councilors: Tasha Strum, Mike Jones, Boris Koehler, Carl MacKenzie

Staff – Clerk: Vicky Goertzen-Cooke, RWF: Kelly Belisle-Greer

Observers: Wendy & Shawn Blevins, Allan Beilhartz

Committee of Adjustment Meeting:

- a) Site Plan Agreement –Blevins
 - Mrs. Blevins requested to move Clause #26 to the Conditional Agreement.
 - Defer final approval for clarification from the Planner G. Tunnock Consulting on potential ramifications of removing Clause #26 from the Site Plan and putting it on the Conditional Permit.
- b) Conditional Building Permit – Blevins – defer – same as above.
- c) Adjourn Committee of Adjustment meeting

Resln 2015-71 Carl MacKenzie Tasha Strum

BE IT RESOLVED THAT this council adjourns the Committee of Adjustment Meeting at 6:25pm. CD

1. **ADDENDUM TO THE AGENDA**

Resln 2015-70 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows:

- a) Revised Site Plan and Conditional Permit – (under Blevins COA)
- b) RBC Express Service – additional information received (under 7f) CD

2. **DECLARATION OF PECUNIARY INTEREST – none noted**

3. **PUBLIC PRESENTATIONS:**

- a) Allan Beilhartz – Arena, Recreation questions/concerns:
 - Re-visited 1967 references when the Arena was first built; original agreements – questioned if councillors were aware of the history.
 - *Noted: that there is a tri-joint signed agreement between Agriculture, Bruce Mines and Township of Plummer Additional; this supersedes any previous agreements: Land Use Agreement 2009-55. All interested parties had legal attending/advising in the creation of this Agreement.*
 - Recreation membership; why are non-residents on the committee?
 - *Joint Council's approved non-residents (non-voting) on the committee as there were area volunteers who wanted to assist with the programs.*
 - Not enough public communication; noted that the Bruce Mines Mayor writes an article each week in the Sentinel; suggested press releases from Plummer Twsp; wants the public to be aware of issues from Plummer Additional's point.
 - *Noted that all items Mr. Beilhartz has questioned have been discussed in open public meetings and on more than one occasion.*
 - *Our meetings are public, the agendas & minutes are distributed & posted; people can come to the meetings for the actual facts or contact the office to get on the email mailing list; we also put out public announcements in the Tax Bills.*

- Status of repairs of arena? “As far as the public is concerned the last meeting in Bruce Mines it was (full repairs) up in the air; (Town/Twsp) wasn’t sure if they were doing anything because it (arena) was being sold;”
 - *Town & Twsp have both been given a verbal presentations by Mr. & Mrs. Onken; no formal proposal has been brought forward; initial verbal request did include an offer to purchase the arena for \$1.00.*
 - *Town & Twsp have not agreed to this.*
 - *Mr. & Mrs. Onken have been sent information regarding the rules around deeming public property as surplus, Insurance and Financial items that may be of interest to them.*
 - *The Town and Township have not heard back from Mr. & Mrs. Onken on this matter.*
- Mr. Beilhartz complained about having to fill out a Delegation form in order to get on the Agenda;
 - *Standard procedure; enables council to have research done in advance if applicable to expedite decision making.*
- Mr. Beilhartz mentioned that there were two wells on the property that may drain towards the building possibly plugged and causing the floor to heave in the plant room.
 - *Mr. Beilhartz was invited to the site inspection with the Engineer to physically show him where he thinks the well issue is.*
 - Mr. Beilhartz will put his name forward for the Recreation Committee

4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

a) March 24, 2015 (regular)

Resln 2015-72 Tasha Strum Carl MacKenzie

BE IT RESOLVED THAT this Council approves the minutes of; March 24, 2015. CD

REPORTS:

MUNICIPAL STAFF REPORTS ~ 6:00 pm

5. Roads Working Foreman (RWF) ~ (K. Belisle-Greer)
- a) Speed Limits – see also by-laws #22

*For all (below) pending budget approval; not necessarily accepting lowest; council may remove/add items based on budget.

b) Ditching

Resln 2015-73 Boris Koehler Mike Jones

BE IT RESOLVED THAT this council approves staff to tender out as per priority list & Asset Management Plan as supplied by the Road Working Foreperson for Ditching on;

- Section 125 Fifth Concession (Centre Line to Caribou)
- Section 465 McPhail (Chapman to Lot 2/3 Boundary)
- Section 470 McPhail (Hwy 638 to lot 2/3 Boundary)
- Section 395 Ledyit Line (Hwy 638 to Plow turnaround)

Pending budget approval. CD

c) Brushing

Resln 2015-74 Mike Jones Boris Koehler

BE IT RESOLVED THAT this council approves staff to tender out as per priority list & Asset Management Plan as supplied by the Road Working Foreperson for brushing on;

- Sections 415,425,430,435 East Line Road (Hwy 638 to dump)
- Section 455 McPhail (East line south to plow turnaround)
- Section 310 & 315 Plummer Road (Rydal Bank to West Road)
- Section 325 & 330 West Road (Plummer Rd to Cemetery). CD

d) Gravel

Resln 2015-75 Boris Koehler Carl MacKenzie

BE IT RESOLVED THAT this council approves staff to tender out as per priority list & Asset Management Plan as supplied by the Road Working Foreperson for the Gravel Contract for Sections #:

To be placed on the Road approximately 4,856 cubic metres.

- 125 Fifth Concession (Centre Line to Caribou)
- 300 Fifth Concession (Caribou to Hwy 638)
- 465 McPhail (Chapman to Lot 2/3 Boundary)
- 120 Fifth Concession (Boundary to Centre Line Road)
- 470 McPhail (Hwy 638 to Lot 2/3 Boundary)
- 395 Ledyit Line (Hwy 638 to Plow turnaround)
- 520 Duff (Section 17/20 Boundary to Hwy 17)

To be stockpiled 385 cubic metres of A Gravel & 400 cubic metres of 2" minus for:

- 510 Duff Road (Cloudslee to 17/20 Boundary)
- 335 Crane Harbour (full length)
- 360 Asam Road West (full length) CD

e) Pulverizing

f) Grass Cutting

g) Street Sweeping

Resln 2015-76 Boris Koehler Mike Jones

BE IT RESOLVED THAT this council approves the Road Working Foreperson to quote & contract out;

- a) Pulverizing Station Road
- b) Roadside grass cutting up to \$5,000 or \$6,000
- c) Street sweeping for: Bruce Station, Copper Bay, and Waltonen roads. CD

h) Stewardship Youth Rangers

Resln 2015-77 Tasha Strum Boris Koehler

BE IT RESOLVED THAT this council approves the RWF to apply for the assistance of the Stewardship Youth Rangers for parks maintenance and other projects as necessary. CD

i) Caribou South – boundary between Bruce Mines & Plummer Twsp (frd from March 24th)

Resln 2015-78 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves Caribou South to be opened up. CD

j) Tractor – staff to get quotes

k) RWF Report March 14- Apr 10

- Temporary Road Signs on Copper Bay will be installed once the frost is out.
- CDI is scheduled to come the 1st week of May to repair McLarty Bridge weather permitting.

l) Seasonal Operator

Resln 2015-79 Mike Jones Tasha Strum

BE IT RESOLVED THAT this council approves the hiring of a Seasonal Equipment Operator from May 4th to October 31st to assist with Road projects. CD

Kelly Belisle-Greer left at 8:00 pm

6. Planning & By-law Enforcement (R. LeBlanc)
- a) Building permit summary (Apr 2)

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
- a) Internet Costs – Councillors (frd from Mar 24)

Resln 2015-80 Tasha Strum Carl MacKenzie

BE IT RESOLVED THAT this council authorizes staff to reimburse Councillors \$25.00 per month paid at end of each quarter for their internet service. CD

- b) ADSSAB Voting Delegate for Annual meeting April 23 in Little Rapids

Resln 2015-81 Carl MacKenzie Tasha Strum

BE IT RESOLVED THAT this council appoints Beth West as the Voting Delegate for the Annual ADSSAB meeting. CD

- c) Poverty Awareness Event – April 28 – Little Rapids Community Hall 3 pm – 5:30 pm – no further action at this time.
- d) Sharon Hunter – proposed purchase of benches and serving cart; defer to next meeting; verify with Hall Staff if surplus.

- e) Central Algoma Freshwater Coalition – request for funding \$1,821.25

Resln 2015-82 Boris Koehler Mike Jones

WHEREAS the Central Algoma Freshwater Coalition has requested an operating support levy of \$1,821.25; **BE IT RESOLVED THAT** this council authorizes a payment to the Central Algoma Freshwater Coalition in the amount of \$500.00. CD

- a) \$100.00 for the annual membership
- b) \$400.00 for a support levy. CD

- f) RBC (Royal Bank of Canada) express service

Resln 2015-83 Boris Koehler Tasha Strum

WHEREAS some services from RBC have been cancelled under our current service level that is integral to the balancing of Taxes sent via Wire Transfer and;

WHEREAS this new service will allow for, detailed source information for Tax payments made by wire transfer, direct deposit for council & payroll as well as the ability for online bill payments for the Township.

BE IT RESOLVED THAT this council supports upgrading to the RBC Express Service package at a cost of approximately \$45/month [\$540/yr] over what we are currently paying and a one-time set up of \$375.00 CD

8. Community Fire Safety Officer:

- a) Kathy Mroz – Training – all costs (meals & accommodations for \$65)

Resln 2015-84 Mike Jones Tasha Strum

BE IT RESOLVED THAT this council approves to pay ½ of the registration fee for Kathy Mroz to attend the Fire Prevention Training Course. CD

9. Community Emergency Management Program ~ (C. MacKenzie)

a) 5 courses mandatory in 2015;

Resln 2015-85 Boris Koehler Tasha Strum

WHEREAS there are 5 mandatory courses as set out by the Office of the Fire Marshall & Emergency Management that are required to be completed in 2015 by all Emergency Management Program Coordinators;

- EM200 – Basic Emergency Management
- EM 240 – Note Taking Course
- EM 300 – Community Emergency Management Coordinator Course
- IMS 100 – Introduction to Incident Management System (online)
- IMS 200 – Basic Incident Management System CD

b) Sector Mtg June 10 – Sault Ste Marie

Resln 2015-86 Boris Koehler Carl MacKenzie

WHEREAS the CEMC Sector Meeting is June 10, 2015 in Sault Ste. Marie and;

WHEREAS 2 people are allowed to attend;

BE IT RESOLVED THAT this council approves Carl MacKenzie & Mike Jones to attend the Albany CEMC Sector Meeting. CD

c) Note Taking Course (mandatory) May 6 – Sault Ste Marie 9am -3:30 pm (free)

Resln 2015-87 Tasha Strum Boris Koehler

WHEREAS the mandatory Note Taking Course EM 240 is May 6, 2015 in Sault Ste. Marie and;

BE IT RESOLVED THAT this council approves the, Graham Gordon, & a staff person to attend the Note Taking Course CD

10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health Centre ~ (B. Koehler)

a) Dr. Recruitment suggestions (Apr. 2) – no further action at this time.

b) Minutes April 9th (not available - Town)

- New signage and location discussed – no recommendations from the Health Centre Committee at this time.
- Ongoing furnace issues – Town is checking into.

12. Recreation ~ (T. Strum & B. Koehler)

a) Fitness Equipment Summary 2014

b) Arena Manager Report (April 7, 2015)

- Council requests more details in reports

13. Tri-Neighbours & Waste Management ~ (C. MacKenzie)

14. Cemetery ~ (T. Strum)

a) March 24, 2015 Minutes

*Cemetery Clean up – May 9th – looking for volunteers - meet at the Twsp Office 9:00 am

Noted that this is also the Barter in Bruce Mines day.

15. Library, Parks & Hall ~ (B. Koehler)

- positive feedback for Easter Egg Hunt through the Town & pancake breakfast at the Legion

- Revised budget - not available (difference in totals).

16. Health and Safety ~ (M. Jones)
a) Next meeting May 27th – 8:15 am
17. Personnel
a) Vacation Schedule

Resln 2015-88 Mike Jones Tasha Strum

BE IT RESOLVED THAT this council approves the vacation schedule as presented, noting that scheduled weeks may be changed due to unforeseen circumstances. CD

Allan Beilhartz left 8:40 pm.

18. Other:
a) CUPE Negotiations April 13th (discussion in closed)

19. **UNFINISHED BUSINESS:**

20. **NEW BUSINESS:**

21. **DISBURSEMENTS:**

- a) Expenditures March 1- 31, 2015

Resln 2015-89 Tasha Strum Carl MacKenzie

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures:
For March 2014: a) General \$166,111.50, b) Recreation \$ 18,420.43.CD

- b) Financial Statement(s)
i) Health Centre 2014 (revised March 30/15)

22. **BY-LAWS:**

- a) Speed By-Law

Resln 2015-90 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves the by-law 2015-10 which is a by-Law to regulate vehicle speed in the Township of Plummer Additional. CD

23. **NOTICE OF MOTIONS** –n/a

24. **MEMBERS REPORT(on items other than listed above): (COUNCIL MEMBERS)**

25. **CLOSED SESSION:**

Resln 2015-91 Tasha Strum Boris Koehler

BE IT RESOLVED THAT this Council proceeds into Closed Session at 8:45 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2) d) Labour relations or employee negotiations; CD

Resln 2015-92 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this Council returns to open meeting at 8:55 pm. CD

Resln 2015-93 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the closed minutes of: February 18, 2015; February 19, 2015; March 2, 2015; March 9, 2015 CD

26. **CONFIRMATORY BY-LAW**

Resln 2015-94 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this Council Passes By-Law No. 2015-11, being a by-law to confirm the proceedings of the meeting held prior to and on April 15, 2015. CD

27. **ADJOURNMENT:**

Resln 2015-95 Carl MacKenzie Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 9:00 pm to meet again on May 20, 2015 or at the call of the Mayor. CD

Mayor: Beth West

Clerk: Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSAB – Algoma District Social Services Administration Board

CBO – Chief Building Official

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

FYI – for your information

FedNor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

OCIF – Ontario Community Infrastructure Fund

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

MNR – Ministry of Natural Resources

MMAH – Ministry of Municipal Affairs and Housing

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

N/A – not applicable

Rep – Representative

Resln - Resolution

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TSSA – Technical Standards and Safety Authority

TWSP – Township