

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes January 17, 2018

Council Chambers

6:00 pm

Call to Order

Present: Mayor: Beth West; Councillors: Mike Jones, Boris Koehler, Carl MacKenzie,

Absent: Tasha Strum

Staff: Clerk: Vicky Goertzen-Cooke

Twsp Planner: Glenn Tunnock (via phone)

Observers: Ted & Cathy Stoker, Nancy & David Lapish, Paula & Don Matheson, and Phil Radke

Committee of Adjustment Meeting: 6:00 pm -6:45 pm

See COA Minutes for further details.

COA 1. Zoning By-law (docks & boathouses)

ResIn 2018-1 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council gives 1st and 2nd reading to by-law 2018-04 being a by-law to amend by-law 2013-13 being a by-law known as the "Zoning By-law" which regulates the use of land, buildings and structures within the Township of Plummer Additional to add general provisions for docks and boat houses. CARRIED

*Note: the 3rd and final reading and enactment has been deferred due to a request for a separate Consultation Meeting regarding our proposed shoreline zoning amendment from Jesse Fieldwebster, Consultation Assessment Coordinator with the Métis Nation of Ontario.

COA 2. Metis – request for Consultation Meeting – shoreline amendment (potential dates)

Meeting dates proposed by Council: Jan 29th, 30th, 31st – date to be confirmed by Metis Association.

COA 3. COA Minutes Dec 6, 2017

ResIn 2018-2 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the December 6, 2017 Committee of Adjustment Meeting Minutes. CARRIED

COA 4. Adjourn COA Meeting

ResIn 2018-3 Carl MacKenzie Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment Meeting at 6:45 pm to meet again as required. CARRIED

Regular Council Meeting Called to Order

6:45 pm

Present: Mayor: Beth West; Councillors: Mike Jones, Boris Koehler, Carl MacKenzie,

Absent: Tasha Strum

Staff: Clerk: Vicky Goertzen-Cooke

1. **ADDENDUM TO THE AGENDA** –n/a
2. **DECLARATION OF PECUNIARY INTEREST** – none noted at this time.
3. **Municipal Staff Report – Roads**
 - a) Roads Working Foreperson Report
 - b) Trunk Road – Trap Rock wants to permanently close a portion between the Cemetery and Jeffery Road.
 - Discussed if all legal costs could be borne by Trap Rock?
 - Who will maintain East and West portions of the road once closed?Decision deferred to a Joint Meeting with the Town of Bruce Mines.

c) Amalgamated Tender

ResIn 2018-4 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this Council approves the below submission for the 2018 Amalgamated Tender:

AMALGAMATED TENDER 2018

SURFACE TREATMENT	Section	Road		OTHER DETAILS	METRES		SQUARE METRES
					LENGTH	WIDTH	
	130	Center Line Rd	Single Course ST	Hwy 17 to Fifth Concession Rd	1,600	6.0	9,600
	135	Center Line Rd	Single Course ST	Fifth Concession to CPR RR Xing	1,000	6.5	6,500
	145	Center Line Rd	Single Course ST	CPR RR Xing to Government Road	2,200	6.5	14,300
	590	Railway Crescent	Single Course ST	#638 to Peterson Ave.	200	6.0	1,200
	595	Main Street	Single Course ST	#638 to Station Road	400	6.0	2,400
	605	Peterson Ave	Single Course ST	Railway Cr to Main Street	100	6.0	600
	608	Peterson Ave	Single Course ST	Main Street to Station Road	100	6.0	600
	615	Knight Street	Single Course ST	Main Street to Railway Cr	100	5.0	500

TOTAL SURFACE TREATMENT **37,500 m² STSingle**

CULVERTS				PIPE		COUPLERS
	375 mm	16" X 20 "	pipe	10		
	375 mm	16"	couplers			5
	450 mm	18" X 20'	pipe	10		
	450 mm	18"	couplers			5
	600 mm	24" X 20'	pipe	4		
	600 mm	24"	couplers			2
	900 mm	36" X 20"	pipe	2		
	900 mm	36"	couplers			1

TOTAL CULVERTS

CORRUGATED STEEL PIPE				PIPE		COUPLERS
TOTAL CORRUGATED STEEL PIPE	CSP	32'X24"				1
CALCIUM						FLAKE TONNES
			LIQUID			80
			FLAKE (bags)			10
GRADER BLADES						AMOUNT
	1"x7" x35" x 5/16' UB Curved Carbide Insert Blade Large Bull Nose Insert with 1" strip of Carbide embedding on front edge; blades; mold board					7
	1"x7"x47"x5/16' UB Curved carbide Insert Blade Large bull nose insert with 1" strip of carbide embedding on front edge; blades; mold board					6
	Long toothed Narrow Grader Ice Blades 84" long					8
TOTAL GRADER BLADES						
TRUCK PLOW & WING BLADES						AMOUNT
	flat square edge steel blade: 5/8" X 8" X 44"					3
	High Wear Wing Block Blade: 3/4" X 6" X 44"					3
	flat square edge steel blade: 5/8" X 8" X 48"					12
	High Wear Wing Block Blade: 3/4" X 6" X 44"					12
	Carbide Plow Blades: 7/8" X 6" X 48"					12
	PIW8-600-70CD 8" plow shoes on front plow					12
TOTAL PLOW & WING BLADES						

CARRIED.

d) Steamer

Resln 2018-5

Boris Koehler

Mike Jones

BE IT RESOLVED THAT this Council authorizes staff to tender for a Steamer. CARRIED

e) Tractor-Brush hog

Resln 2018-6

Boris Koehler

Mike Jones

BE IT RESOLVED THAT this Council authorizes staff to tender for a Tractor-Brush hog. CARRIED

Kelly Belisle-Greer left the meeting at 7:26 pm

4. **PUBLIC PRESENTATIONS:** n/a

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Resln 2018-7 **Mike Jones** **Carl MacKenzie**

BE IT RESOLVED THAT this Council approves the Council minutes of December 6th & December 20th, 2017 and Human Resources Minutes of December 18, 2017. CARRIED

REPORTS:

MUNICIPAL STAFF REPORT'S continued:

6. Planning & By-law Enforcement (K. Morris)
- a) Building Permit Summary Report – Jan 8, 2018 reviewed
 - b) OMB – update
 - Lawyer filing a motion to dismiss
 - OMB will advise if the hearing is moving ahead.
 - c) FYI - Clean & Clear 2017: 9 Properties investigated; 3 have become compliant; 5 are or have received a summons to appear in court/charges laid; at this time, 1 property has not had any action taken.

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
- a) AMCTO – Annual General Mtg; Collingwood, June 10th -13th

Resln 2018-8 **Boris Koehler** **Mike Jones**

BE IT RESOLVED THAT this council authorizes the Clerk to register for the Association of Municipal Clerks & Treasurers of Ontario [AMCTO] Annual Conference in Collingwood with a registration fee \$836.20 +HST. CARRIED

- b) Zone 7 Conference: Sudbury April 19th - 20th

Resln 2018-9 **Boris Koehler** **Mike Jones**

BE IT RESOLVED THAT this council authorizes the Clerk to register for the Zone 7 Spring Conference in Sudbury April 19th – 20th, 2018 with a registration fee \$95.00. CARRIED

- c) FONOM Conference: Parry Sound, May 9th – 11th

Resln 2018-10 **Boris Koehler** **Carl MacKenzie**

BE IT RESOLVED THAT this council authorizes Beth West (or Alternate) to register for the Federation of Northern Ontario Municipalities [FONOM] Annual Conference in Parry Sound May 9th – 11th, 2018.

- d) Transient Accommodation – new Tax Option

**Carl MacKenzie declared a conflict and left the room*

Resln 2018-11 **Boris Koehler** **Mike Jones**

WHEREAS the 2017 Ontario Budget proposed that Municipalities be provided with the authority to implement a new tax on transient accommodations should they chose to do so, and;

WHEREAS should a municipality choose to implement a tax, it would have the flexibility to determine the design for the tax, including rate, administration, collection and scope of its application, and:

WHEREAS Municipalities that choose to implement a tax on transient accommodations will be required to share revenues from the tax with eligible no-for-profit tourism organizations;

BE IT RESOLVED THAT this council chooses at this time not to participate in implementing a new tax on transient accommodations. CARRIED

**Carl MacKenzie returned to the meeting.*

- e) Huron North Economic Alliance:
 - i. Agricultural Summit Jan 25th 10:00 -3:00 Bruce Stn Hall (B. West will attend)
 - ii. Wrap-up Summit Feb 22nd 5:30 – 9:00 pm Thessalon 1st Nation (B. West will attend)

- f) Changes to Mun. Act: (Bill 68)
 - i. Closed Meetings – new exceptions

ResIn 2018-12 **Boris Koehler** **Mike Jones**

WHEREAS changes to the Municipal Act 2001 effective Jan 1, 2018 provided for new exceptions for Municipalities to go into a closed session under Section 239 which include the following;

- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

BE IT RESOLVED THAT this council acknowledges the amendments and incorporates them into the Closed Session resolutions and Procedural by-law. CARRIED

- ii. Expanded Meeting Definition

ResIn 2018-13 **Boris Koehler** **Mike Jones**

WHEREAS changes to the Municipal Act 2001 effective Jan 1, 2018 provided for an expanded definition of a meeting as follows;

“meeting” means any regular, special or other meeting of a council, of a local board or of a committee of either of them, where;

- (a) a quorum of members is present, and
- (b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2001, c. 25, s. 238 (1); 2006, c. 32, Sched. A, s. 102 (1, 2); 2017, c. 10, Sched. 1, s. 25 (1).

BE IT RESOLVED THAT this council acknowledges the amendments and incorporates them into the Procedural By-law. CARRIED

- g) Budget meeting to be scheduled prior to the Joint Meeting with the Town.
- h) Joint Meeting date options proposed: Feb 8th, 12th - date to be confirmed with Town
- i) Feb Council Mtg moved to: Feb 13th

8. Community Fire Safety:

- a) Town of Bruce Mines – Fire levy \$39,825

ResIn 2018-14 **Boris Koehler** **Mike Jones**

BE IT RESOLVED THAT this council approves the 2018 Fire Levy from the Town of Bruce Mines in the amount of \$39,825 for Operations and \$5,000 for Capital for a total of \$44,825.00. CARRIED

*Council requests a copy of the budget from the Town of Bruce Mines

- b) CFSO, inspections, enforcement, reporting - ongoing

9. Community Emergency Management Program ~ (C. MacKenzie)

10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)
a) Algoma Public Health 2018 Levy \$22,198

ResIn 2018-15 **Boris Koehler** **Mike Jones**

BE IT RESOLVED THAT this council approves the 2018 Algoma Public Health Levy in the amount of \$22,198.00. CARRIED

- b) Rural Health Hub – ResIn to support Transportation model funding

ResIn 2018-16 **Boris Koehler** **Mike Jones**

WHEREAS results of the Community Rural Health Hub outreach meetings have identified transportation services to medical appointments/services as one of the common needs along the North Shore, and;

WHEREAS the Ministry of Transportation has announced a round of funding for Community Transportation initiatives;

BE IT RESOLVED THAT this council approves the submission of a joint application with neighbouring municipalities, through the new Community Transportation Grant Program, and;

FURTHER that the Mayor and Clerk are authorized to sign on behalf of Plummer Additional in support of the lead Municipality's Joint application and any related documents. CARRIED

12. Recreation ~ (T. Strum & B. Koehler)

- a) H. Kids Minutes – Nov. 14th

- Physical Literacy Workshops soon to be confirmed

- b) FYI- Healthy Kids – Good Food (vegetable) Box is being subsidized until March:

- January order date is Jan 11th with pick up on Jan 19th @ the School
- February order date is Feb 15th with pick up on Feb 23rd @ the School
- March order date is March 15th with pick up on Mar 23rd @ the School
- Participants are to notify the office they are interested in the program continuing beyond March; the subsidy is finished, boxes will be \$20 for all participants.

13. Tri-Neighbours & Waste Management ~ (C. MacKenzie)

- No meeting in January

14. Cemetery ~ (T. Strum)

- a) Cemetery Minutes - reviewed

- b) Signage – deferred: B. Koehler will provide photo samples from Sault Cemeteries.

15. Library, Parks & Hall ~ (B. West)

- a) Library Minutes Oct 26, 2017, Nov (no quorum), Dec. 14, 2017

- b) Library Expenditures: Nov 1-30, Dec 1-31

- c) Library Income Statement Jan 1 – Dec 31, 2017

- d) Former Library CAO - Court update

- e) Bruce Station Hall end user Survey - no amendments

- f) Library Bookkeeping – re Library CAO Leave of Absence

ResIn 2018-17 **Boris Koehler** **Mike Jones**

BE IT RESOLVED THAT this Council proceeds into Closed Session at 8:15 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2) a) Personal matters about an identifiable individual, including municipal or local board employees. CARRIED

ResIn 2018-18 **Boris Koehler** **Carl MacKenzie**

BE IT RESOLVED THAT this Council returns to open meeting at 8:30 pm. CARRIED

ResIn 2018-19 Boris Koehler Mike Jones

WHEREAS the Library CAO will be taking a leave of absence;

BE IT RESOLVED THAT this council, with the approval of the Town, offers to the Library Board the assistance of Township Staff;

- a) To the assist the CAO with Year End and Audit, Budget, preparations as required;
- b) To do the Bookkeeping, including payroll, for the Library during the CAO's leave of absence;
- c) All Administration costs are to be charged back to the Library. CARRIED

Staff to contact Library CAO and request that event notification be forwarded directly from the Library.

16. Health and Safety ~ (M. Jones)
a) Next meeting Feb. 14th - 8:15

17. Personnel:

- a) Human Resources Minutes Dec 18, 2017 – reviewed under section 5 of the Agenda.
- b) Cleve McCaig – welcome back to work Jan 22nd
- c) Leslie McLean-Galka began as a Casual Equipment Operator Jan 12, 2018
- d) Full time & Seasonal Equipment Operator – defer to Feb. meeting.

18. Other:

- a) Sylvan Circle Tour – Hall request

ResIn 2018-20 Boris Koehler Mike Jones

WHEREAS the Annual Sylvan Circle Artisan Tour attracts 1,000+ people to the area in the fall, and;

WHEREAS they have noted that all rental fees are waived at the other 9 facilities they utilize for this event:

BE IT RESOLVED THAT this council approves waiving of the rental fee for the Sylvan Circle Artisan Tour. CARRIED

- b) Central Algoma Freshwater Coalition Funding request

ResIn 2018-21 Boris Koehler Carl MacKenzie

BE IT RESOLVED THAT this council approves supporting the Central Algoma Freshwater Coalition in the amount of \$250.00. CARRIED

19. UNFINISHED BUSINESS: n/a

20. NEW BUSINESS: N/A

21. DISBURSEMENTS:

- a) Expenditures Dec 1 - 31, 2017

ResIn 2018-22 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for

December 1-31, 2017: General \$350,711.58, Cemetery \$4,147.83, Health Centre \$3,326.50. CARRIED

- b) Financials – reviewed

22. BY-LAWS:

- a) Temporary Borrowing

ResIn 2018-23 Carl MacKenzie Boris Koehler

BE IT RESOLVED THAT this council gives three readings and approves by-law 2018-01 which is a by-law to authorize the Mayor and Clerk to enter into an agreement with RBC for Temporary Borrowing for the year 2018. CARRIED

- b) Interim Taxes

ResIn 2018-24 Boris Koehler Carl MacKenzie

BE IT RESOLVED that this Council gives three readings and passes by-law 2018-02 being a by-law to Levy Certain Interim Rates, Taxes and Charges for 2018. CARRIED

c) Tax Ratios

ResIn 2018-25 **Boris Koehler** **Carl MacKenzie**

BE IT RESOLVED that this Council gives three readings and approves by-law 2018-03 being a by-law to approve the 2018 Tax Ratios. CARRIED

23. **NOTICE OF MOTIONS:** N/A

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

25. **CLOSED SESSION:**

No Closed session Dec 6th or 20th, 2017

26. **CONFIRMATORY BY-LAW**

ResIn 2018-26 **Boris Koehler** **Mike Jones**

BE IT RESOLVED THAT this Council Passes By-Law No. 2018-5, being a by-law to confirm the proceedings of the meeting held prior to and on Jan 17, 2018. CARRIED

27. **ADJOURNMENT:**

ResIn 2018-27 **Carl MacKenzie** **Boris Koehler**

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:50 pm to meet again on February 13, 2018 or at the call of the Mayor. CARRIED

Mayor ~ Beth West

Clerk ~ Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AMCTO -Association of Municipal Clerks & Treasurers of Ontario

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MMA – Ministry of Municipal Affairs

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

Reg. - registration

Rep – Representative

ResIn – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township