

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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**MINUTES: March 21, 2018**

**Regular COUNCIL MEETING**

Council Chambers

5:51 pm

Call to Order

Present: Acting Mayor: Mike Jones; Councillors: Carl MacKenzie, Boris Koehler

Absent: Mayor: Beth West; Councillor: Tasha Strum

Staff: Deputy Clerk/Treasurer: Gina Marie Wilson; Roads Working Foreman: Kelly Belisle-Greer

1. **ADDENDUM TO THE AGENDA**

**ResIn 2018-51**

**Boris Koehler**

**Carl MacKenzie**

**BE IT RESOLVED THAT** this Council approves the Addendum to Agenda as follows:

- a) add item – under 3 e) Truck #9 – transmission
- b) Under item 22 d) Procedural By-Law: that the words “of the week prior to the council meeting” be added to section 14.2 where appropriate. CARRIED

2. **DECLARATION OF PECUNIARY INTEREST:** none declared

3. **Municipal Staff Report – Roads**

- a) Roads Working Foreperson Report
- b) Insulation Garage – Tender out

**ResIn 2018-52**

**Boris Koehler**

**Carl MacKenzie**

**WHEREAS** the garage’s insulation is in need of repair/replacement;

**BE IT RESOLVED THAT** this council authorizes staff to tender out the insulation of the garage; project pending budget approval; staff to verify if funding opportunity available. CARRIED

- c) Truck #9 – repairs report

**ResIn 2018-53**

**Boris Koehler**

**Carl MacKenzie**

**WHEREAS** \$54,785 has been spent on Truck #9 in the last four years; and the transmission needs to be replaced;

**BE IT RESOLVED THAT** this council approves the Road Working Foreperson to develop a tender to purchase a new single-axle truck pending budget considerations. In the interim, the RWF is authorized to hire a truck and operator as needed. CARRIED

- d) CF from Jan/Feb Joint Mtg: Trunk Road – Trap Rock wants to permanently close a portion – no update from Town available at this time
- e) Truck #9 - transmission (see item 3 c)

RWF – Kelly Belisle-Greer left meeting at 6:38 p.m.

4. **PUBLIC PRESENTATIONS:** none

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

**ResIn 2018-54**

**Boris Koehler**

**Carl MacKenzie**

**BE IT RESOLVED THAT** this Council approves the minutes of;

- a) Feb 12, 2018 (Joint Mtg)
- b) Feb 13, 2018 (Regular). CARRIED

**REPORTS:****MUNICIPAL STAFF REPORT'S continued:**

6. Planning & By-law Enforcement (K. Morris)
  - a) Building Permit Summary Report – *March 14*
  - b) Land Use and Planning Appeal System – Act changes effective April 3, 2018 (G. Tunnock's comments).
  - c) OMB – update (if available)
7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
  - a) Sno Glyders – rebate request

**ResIn 2018-55****Boris Koehler****Carl MacKenzie**

**BE IT RESOLVED THAT** this council approves the request for the Charitable Rebate (By-Law 2014-97) for 2017 in the amount of \$364.55 for the Sno Glyder's Club. CARRIED

- b) Council Remuneration report 2017
  - c) So You Want to Run for Council – Are you Ready?
  - d) Letter of support for Algoma Beef Finishing Yard
  - e) Fees and charges by-law – notice of updates coming in April.
8. Community Fire Safety:
    - a) FYI as of April 30<sup>th</sup> our 911 – Fire call routing (via Bruce Mines Fire Department) will no longer be with Quattra Communications but will be routed to Sault Ste. Marie Ambulance Services under the Bruce Mines Fire Department Agreement.
  9. Community Emergency Management Program ~ (C. MacKenzie )
    - a) New training requirements for MECG's (*email Feb 12*)
  10. Animal Control: n/a

**COMMITTEE REPORTS:**

11. Health & Health Centre ~ (B. Koehler)
12. Recreation ~ (T. Strum & B. Koehler)
  - a) H. Kids Minutes – Jan 17<sup>th</sup>
  - b) H. Kids Notes – Feb 22<sup>nd</sup> (A. Cranston)
  - c) H. Kids – Power off & play – reducing screen time

**ResIn 2018-56****Boris Koehler****Carl MacKenzie**

**WHEREAS** the Township participates regionally in the Healthy Kid's Programs which focuses on children ages 0-12 years of age, and supports the following under Theme 4 – "Power Off and Play:"

- Cooking workshops
- Physical Literacy
- Power Off & Play calendars/kit packages – delivered to schools
- AHPS – Gardens
- AHPS – Play Day Equipment
- Library – Sewing machines and Cricut (cutting machine)
- Beach Day

**BE IT RESOLVED THAT** this council requests the public's input for equipment, and/or program ideas to get this age group to Power Off their "screens" and get physically active. CARRIED

- d) CF from Feb - Soccer, Baseball, Swimming – Johnson Twsp partnership

**Resln 2018-57**

**Boris Koehler**

**Carl MacKenzie**

**WHEREAS** the Township does not have a Recreation Coordinator or Committee, and;

**WHEREAS** the Township of Johnson's Recreation Coordinator provided Administrative Services for Plummer Twsp's programs in 2017 and provided; coaching, employees, equipment, field preparations, etc. and allowed the Township's children to register/play under Johnson's programs, and;

**WHEREAS** the Township collects the registrations/fees for any programs that are being run, supplies a Summer Student Chaperone for the swim program (when we have registrants), and forwards the fee of \$5.00 per registration to Johnson for this service;

**BE IT RESOLVED THAT** this council approves the partnership with Johnson Township to continue to provide Recreation and Administrative services for Plummer Township for an annual fee of \$500. CARRIED

13. Tri-Neighbours & Waste Management ~ (C. MacKenzie)

a) Minutes Dec 13, 2017

b) Reminder - Spring Fling Clean up date – May 19<sup>th</sup> 9:00 am – 5:00 pm (*take your green card*)

- Regarding the old Rose Lake Dump site: C. MacKenzie indicated that it is a Township concern, not Tri-Neighbours. Discussion on the need to block access to the sight to discourage continued dumping.

14. Cemetery ~ (T. Strum)

a) CF from Jan/Feb mtg: Signage - B. Koehler will provide photo samples from Sault Cemeteries.

- No discussion at this time

15. Library, Parks & Hall ~ (B. West)

a) Library Minutes (Jan 8<sup>th</sup> , Feb 16<sup>th</sup> , Feb 22<sup>nd</sup> )

b) Library Expenditures: Feb 1-28, 2018

c) Library Income Statement Jan 1 – Feb 28, 2018

d) Library Budget (*Feb 22,2018 version*)

e) Note: PA Staff has started working on the Library Bookkeeping & Audit 2017 prep

16. Health and Safety ~ (M. Jones)

a) Minutes Feb 14<sup>th</sup> – next meeting April 25<sup>th</sup> 8:15 am.

17. Personnel: N/A

a) Jobs closing March 22<sup>nd</sup>: Rd Operator Full & Seasonal, CFSO, Casual Labourer – set up interview dates.

b) Summer Student jobs close April 27<sup>th</sup>

18. Other:

a) Agriculture – Expense Statement - \$5,000 request

**Resln 2018-58**

**Boris Koehler**

**Carl MacKenzie**

**WHEREAS** the Bruce Mines Agricultural Society has submitted an expense statement for 2017, and;

**WHEREAS** the Arena Sale Agreement states:

a) The Township shall provide to the Buyer \$5,000 in financial assistance on December 1, 2016 and \$5,000 in financial assistance on December 1, 2017 and thereafter the Buyer shall receive no further financial assistance from the Township or the Town.

- i. Funding from the Township to be utilized for the Arena Utilities or Capital Expenses for the Arena Building only.

- ii. Agriculture to provide financial statements supporting expenditures of the Township funding for 2016 and 2017, after which, pursuant to Condition #3(c) noted herein, neither the Township nor the Town shall provide financial assistance to Agriculture, and;

**WHEREAS** \$6,467.80 has been spent on Hydro and Gas;

**BE IT RESOLVED THAT** this council authorizes staff to release the \$5,000 in financial assistance. CARRIED

- b) AHPS – Children will still be there in September
- c) Huron North Area Food & Friends – April 12<sup>th</sup>, Hampton Inn, Elliot Lake, 6:30 pm – 9:00 pm (*request for 5 minute presentation*)

19. **UNFINISHED BUSINESS:**

20. **NEW BUSINESS:**

21. **DISBURSEMENTS:**

- a) Expenditures Feb 1-28, 2018

**ResIn 2018-59**

**Boris Koehler**

**Carl MacKenzie**

**BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for February 1-28, 2018:

General -\$159,016.74; Cemetery - \$288.89. CARRIED

- b) Financials

22. **BY-LAWS:**

- a) Cemetery Maintenance By-Law – amend 2017-16

**ResIn 2018-60**

**Boris Koehler**

**Carl MacKenzie**

**BE IT RESOLVED THAT** this council gives three readings and passes by-law 2018-08 which is a by-law to amend Cemetery By-Law 2017-16 as per the Bereavement Authority of Ontario approval. CARRIED

- b) Cemetery Fees

**ResIn 2018-61**

**Boris Koehler**

**Carl MacKenzie**

**WHEREAS** the Bereavement Authority of Ontario no longer approves Cemetery Fees, it has requested that the Cemetery Fees/Financials be separate from the Cemetery Maintenance and Operations By-Law;

**BE IT RESOLVED THAT** this council gives three readings and passes by-law 2018-09 which is a by-law to separate and set the Cemetery fees from the Cemetery Maintenance and Operations by-law as well as include a fee for child sized burial lots. CARRIED

- c) Tyler Bertrand – amend contract to include enforcement of Open Air Burning

**ResIn 2018-62**

**Boris Koehler**

**Carl MacKenzie**

**BE IT RESOLVED THAT** this council gives three readings and passes by-law 2018-10 which is a by-law to rescind by-law 2012-25 and appoints Tyler Bertrand as a By-Law Enforcement Officer for the Clean and Clear by-law, Open Air Burning by-law, as well as other Municipal by-laws as requested. CARRIED

- d) Procedural By-Law

**ResIn 2018-63**

**Boris Koehler**

**Carl MacKenzie**

**BE IT RESOLVED THAT** this council gives three readings and passes by-law 2018-11 which is a by-law to adopt the rules of procedure for Municipal Council. By-law 2017-18 is hereby repealed. CARRIED

23. **NOTICE OF MOTIONS**

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

25. **CLOSED SESSION:** (no closed session on Feb 13, 2018)

Approval of Closed Minutes:

**Resln 2018-64**                      **Mike Jones**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this Council has reviewed and approves the closed minutes of the Jan. 17, 2018 (Regular Mtg); Feb 12, 2018 (Joint Mtg). CARRIED

26. **CONFIRMATORY BY-LAW****Resln 2018-65**                      **Boris Koehler**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this Council Passes By-Law No. 2018-12, being a by-law to confirm the proceedings of the meeting held prior to and on March 21, 2018. CARRIED

27. **ADJOURNMENT:****Resln 2018-66**                      **Carl MacKenzie**                      **Boris Koehler**

**BE IT RESOLVED THAT** this Council adjourns the Meeting at 7:34 p.m. to meet again on April 24, 2018 or at the call of the Mayor.

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 Acting Mayor ~ Mike Jones

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 Deputy Clerk/Treasurer ~ Gina Marie Wilson

*Next Regular Council Mtg – April 24, 2018 @ 6:00 pm @ Council Chambers*

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment &amp; Retention Committee

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food &amp; Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MMA – Ministry of Municipal Affairs

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste &amp; Recycling Consultants

N/A – not applicable

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township