

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes May 16, 2018

Regular COUNCIL MEETING

Council Chambers

6:00 pm

Call to Order

Present: Mayor~Beth West; Councilors~Mike Jones, Carl MacKenzie, Tasha Strum

Absent: Councilor~Boris Koehler

Staff: Deputy Clerk/Treasurer~Gina Marie Wilson

Guest: Lennie Smith

Committee of Adjustment Meeting:

COA 1. Consent to Severance (Beilhartz-Vaughan) application – Tunnock Consulting Ltd. Planning Report

ResIn 2018-93 **Carl MacKenzie** **Mike Jones**

WHEREAS Tunnock Consulting Ltd. (Township Planner) has reviewed the Severance application submitted by Melody Vaughan and has made recommendations, and;

WHEREAS Melody Vaughan is required to enter into Site Plan Control Agreements with the Township for both the retained and severed properties which is designed to sustain the waterfront area as a naturalized area;

BE IT RESOLVED THAT this Council approves the Severance application by Melody Vaughan to create one rural waterfront residential lot (25.5 ha) in the Township of Plummer Additional pending the noted conditions are met On Assessment Roll #5719 000 002-03610 0000 (Crystal Cove Road-Lane 13), Rock Lake area, more specifically; Part of Lot 8, Concession 6, Plan IR-12601, Parts 1, 2 and 4, Parcel 497 ACS, geographic Township of Plummer, located in the corporate boundaries of the Township of Plummer Additional. **CARRIED**

*Staff directed by council to contact CBO and confirm if building permits were issued for known structures on property.

COA 2. Zoning Amendment By-Law (Beilhartz-Vaughan)

ResIn 2018-94 **Mike Jones** **Carl MacKenzie**

WHEREAS Tunnock Consulting Ltd. (Township Planner) has reviewed the application submitted by Melody Vaughan for a Zoning Amendment and has made recommendations;

BE IT RESOLVED THAT this Council gives three readings for by-law 2018-19 and authorizes the Mayor and Deputy Clerk to amend the Zoning By-law 2013-13 to rezone certain lands in the Rock Lake area, legally described as part of Lot 8, Concession 6, Plan IR-12601, Parts 1, 2 and 4, Parcel 497 ACS, geographic township of Plummer, located in the corporate boundaries of the Township of Plummer Additional from Rural (R) to a Seasonal Residential (SR) Zone to permit existing seasonal residential. **CARRIED**

COA 3. Adjourn COA Meeting

ResIn 2018-95 **Carl MacKenzie** **Tasha Strum**

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment Meeting at 6:12 pm to meet again as required. **CARRIED**

1. **ADDENDUM TO THE AGENDA**

2. **DECLARATION OF PECUNIARY INTEREST:** none declared

3. **Municipal Staff Report – Roads**
 - a) *Roads Working Foreperson Report (to be available for the next mtg)*
 - b) West Road – maintenance request
 - Mayor read RWF notes of RWF site visit done May 16 2018
 - Some discussion; no further work to be done on this road at this time; staff to communicate this to interested ratepayers

c) Amalgamated Tender results

Resln 2018-96 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council approves the following amalgamated tenders as provided by the East Algoma Road’s Superintendents:

Surface Treatment	\$116,107.50	Duncor	
Plastic Culverts	\$ 9,434.46	Armtec	
CPS Culvert	\$ 931.46	Corix	
Liquid Calcium	\$ 41,309.18	Pollard	
Flake Calcium	\$ 5,052.12	Wamco	
Grader Blades	\$ 6,463.15	Valley Blades	
Plow & Wing Blades	<u>\$ 6,554.36</u>	Valley Blades	
Total Amalgamated Tender Cost	<u>\$185,852.23.</u>		CARRIED

d) Tenders: (see #22)

- i. Bridge Inspection Tender
- ii. Gravel Tender
- iii. Brushing Tender
- iv. Plow/Dump Truck Tender
- v. Loan/reserves combination

e) Main Street Revitalization Initiative- CF from Apr mtg – where do you want to spend it?

2018-Deferred Carl MacKenzie Mike Jones

BE IT RESOLVED THAT this council approves the following to be included in the Main Street Revitalization Initiative Funding model. *DEFERRED*

f) CF from Jan/Feb Joint Mtg: Trunk Road – Trap Rock wants to permanently close a portion – (*update from Town if available*) – *no discussion at this time*

4. **PUBLIC PRESENTATIONS:**

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

- a) April 24, 2018 (Regular)
- b) April 27, 2018 (Special Mtg)

Resln 2018-97 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this Council approves the minutes of April 24, 2018 (Regular); April 27, 2018 (Special Mtg). **CARRIED**

REPORTS:

MUNICIPAL STAFF REPORT’S continued:

- 6. Planning & By-law Enforcement (K. Morris)
 - a) Building Permit Summary Report – *May 9*
 - b) Sea Cans

Resln 2018-Defeated Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council approves Tunnock Consulting Ltd. to amend the Zoning By-law to include restrictions on “Sea Cans”. *DEFEATED*

c) Clean & Clear Inspection Process

- Council would like to have clarification from the By-Law officer on how property inspections are conducted

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

- a) AMCTO – Head of Council & Councillor Compensation Report – honorarium (distributed Apr 24th mtg)
 - i. Clerk’s Area Survey of Honorariums (see also #22 remuneration)

- no discussion at this point

b) Ontario Community Infrastructure Funding 2018 – up to \$1,900,000 – deadline Aug 28th

Resln 2018-Deferred until June 20/18 Carl MacKenzie Mike Jones

BE IT RESOLVED THAT this council approves the following project to be included in the Ontario Community Infrastructure Funding Program. DEFERRED

- Mayor West asked council to review their AMP and come to the June meeting prepared to discuss items to be included in this funding application

c) National Disaster Mitigation Program – 50% funded - deadline September 14th

Resln 2018-Withdrawn Carl MacKenzie Mike Jones

BE IT RESOLVED THAT this council approves the following project to be included in the National Disaster Mitigation Program Funding model. WITHDRAWN

d) Federation of Canadian Municipalities – 80% funded - Staff Grants -deadline June 29th

Resln 2018-Withdrawn Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council approves the following project to be included in the Federation of Canadian Municipalities Staff Grants Funding Program. WITHDRAWN

e) Municipal Green House Challenge Fund – deadline July 13th

Resln 2018-98 Carl MacKenzie Mike Jones

BE IT RESOLVED THAT this council approves the following project to be included in the Municipal Green House Challenge Fund. WITHDRAWN

8. Community Fire Safety:

a) 2018 Fire Levy (Town) \$40,500 operations + \$5,000 Capital = \$45,500

Resln 2018-99 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council approves 2018 Fire Levy in the amount of \$45,500 (\$40,500 Operations & \$5,000 Capital). CARRIED

9. Community Emergency Management Program ~ (C. MacKenzie)

a) FYI - Emergency Management Week – May 6-12th

b) 211 Notification and Communication Protocol

Resln 2018-100 Carl MacKenzie Mike Jones

WHEREAS 211 maintains an extensive database of community, social, health and government services, including emergency event documentation;

BE IT RESOLVED THAT this council adds the 211 Notification and Communication Protocol to the Township Emergency Plan. CARRIED

c) CEMC Sector Meeting in SSM = May 30th has been postponed until further notice

10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

a) 2018 Budget (Town) \$12,807

Resln 2018-Deferred for further information Carl MacKenzie Beth West

BE IT RESOLVED THAT this council approves 2018 Joint Health Centre Budget in the amount of \$12,807. DEFERRED

12. Recreation ~ (T. Strum & B. Koehler)

a) Natural Playground – information session June 6

13. Tri-Neighbours & Waste Management ~ (C. MacKenzie)

- Councilor C. MacKenzie noted that the use and costs of transfer sites were being reviewed by the committee

a) Reminder - Spring Fling Clean up date – May 19th 9:00 am – 5:00 pm (*take your green card*)

14. Cemetery ~ (T. Strum)

a) BDO 2017 Audited Statements

ResIn 2018-101 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council acknowledges receipt of the 2017 Cemetery Audited Financial Statements. CARRIED

b) Minutes May 2nd: meeting was held May 8th 2018, 10:00 am; minutes not available at this time

- Councilor C. MacKenzie informed council that Committee Meetings have been changed to the 2nd Tuesday evening of the month at 7 p.m.

15. Library, Parks & Hall ~ (B. West)

- Library Meeting motions (May 10)
- Library Expenditures: April 1-30, 2018
- Un-audited Library Income Statement Jan 1 – Apr 30, 2018
- Note Auditor has been on site

16. Health and Safety ~ (M. Jones)

a) Minutes May 2nd

17. Personnel: N/A

a) Summer Student jobs (interviews May 14th)

ResIn 2018-102 Carl MacKenzie Mike Jones

Be it resolved that we accept the recommendation of the Human Resources Committee and pending availability, hires the following Summer Students: Alyssa Klotz for the Road's Department for 9 weeks starting July 3, 2018; Emma Wildman for the Administration Department for 9 weeks starting July 3, 2018; Harley Young for the Cemetery/Recreation Department for 8 weeks part-time starting July 3, 2018. If the chosen student is no longer available, the next highest scoring Candidate in the interviews in each division will be offered the position. CARRIED

18. Other:

a) June is Ontario's 34th annual Seniors' Month

ResIn 2018-103 Carl MacKenzie Mike Jones

WHEREAS Seniors' Month is an annual province-wide celebration, and;

WHEREAS Seniors have contributed and continue to contribute immensely to the life and vibrancy of this community, and;

WHEREAS seniors continue to serve as leaders, mentors, volunteers and important and active members of this community, and;

WHEREAS their contributions past and present warrant appreciation and recognition and their stories deserve to be told, and;

WHEREAS the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community, and;

WHEREAS the knowledge and experience seniors pass on to us continues to benefit all; This Council proclaims June 1-30, 2018 Seniors' Month in Plummer Additional and encourage all citizens to recognize and celebrate the accomplishments of our seniors. CARRIED

b) Reminder Twsp Senior's Dinner is June 3rd – pre-registration required

c) Arts Council of Algoma – letter of support

ResIn 2018-104 Carl MacKenzie Mike Jones

BE IT RESOLVED THAT this council authorizes staff to provide a letter of support for the Arts Council of Algoma as requested. CARRIED

d) ADSB – update on closure of Arthur Henderson Public School

19. **UNFINISHED BUSINESS:**

20. **NEW BUSINESS:**

21. **DISBURSEMENTS:**

a) Expenditures April 1-30, 2018

Resln 2018-105 Tasha Strum Carl MacKenzie

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for April 1-30, 2018: General - \$217,332.77; Cemetery - \$139.00. CARRIED

22. **BY-LAWS:**

a) Bridge Inspection Tender

Resln 2018-106 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council gives three readings to by-law 2018-20 which is a by-law to authorize the Mayor and Deputy Clerk to enter into an agreement in the amount of \$2,802.40 with Stem Engineering Group Inc. to provide the Mandatory Bridge Inspections for 2018. CARRIED

b) Brushing Contract

Resln 2018-107 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council gives three readings to by-law 2018-21 which is a by-law to authorize the Mayor and Deputy Clerk to enter into an agreement in the amount of \$38,153.82 with Brian Cameron Trucking Inc. to provide Brushing Services to the Township for 2018. CARRIED

c) Gravel Contract

Resln 2018-108 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council gives three readings to by-law 2018-22 which is a by-law to authorize the Mayor and Deputy Clerk to enter into an agreement in the amount of \$51,512.18 with Possamai Construction to provide Gravel to the Township for 2018. CARRIED

d) Remuneration & Expenses: MJ

Resln 2018-109 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council gives three readings to by-law 2018-23 which is a by-law to authorize the Mayor and Deputy Clerk to repeal and replace by-law 2012-23 Remuneration and Expenses. CARRIED

e) Rescind by-law 2018-18 & re-appoint Seasonal Road Equipment Operator

Resln 2018-Withdrawn Mike Jones Carl MacKenzie

WHEREAS Edo St. Pierre has opted to stay with his present employer and turned down the Equipment Operator position with Plummer Additional, and;

BE IT RESOLVED THAT this council gives three readings and approves by-law 2018-____ which is a by-law to repeal and replace by-law 2014-18 as well as authorizing the Mayor and Deputy Clerk to enter into an employment agreement with _____ as the Seasonal Roads Equipment Operator. WITHDRAWN

f) Community Fire Safety Officer

Resln 2018-110 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council gives three readings to by-law 2018-24 which is a by-law to authorize the Mayor and Deputy Clerk to enter into a Service Agreement with Caleb Williams as the Community Fire Safety Officer. CARRIED

g) Plow Truck

Resln 2018-111 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this council gives three readings to by-law 2018-25 which is a by-law to authorize the Mayor and Deputy Clerk to enter into an agreement in the amount of \$266,623.50 with TMS Truck Center Ltd. to provide a Single Axle Plow Truck with a trade in allowance for the 1996 International Truck. CARRIED

i. Financing

Resln 2018-112 **Mike Jones** **Carl MacKenzie**

BE IT RESOLVED that this council authorizes staff to arrange financing with RBC for a loan to purchase a Plow/Dump Truck up to a value of 50% of the tendered amount; remainder of the purchase price to be funded by reserves. Financing packages to come back to the next meeting for review. CARRIED

23. NOTICE OF MOTIONS

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)

25. CLOSED SESSION:

- a) Receiving the advice from Solicitor & Identifiable

Resln 2018-113 **Mike Jones** **Tasha Strum**

BE IT RESOLVED THAT this Council proceeds into Closed Session at 9:10 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- b) Personal matters about an identifiable individual, including municipal or local board employees;
- e) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose. CARRIED

f)

Resln 2018-114 **Mike Jones** **Carl MacKenzie**

BE IT RESOLVED THAT this Council returns to open meeting at 9:20 pm. CARRIED

- b) Vacation Schedule – approval

Resln 2018-115 **Beth West** **Carl MacKenzie**

BE IT RESOLVED that this council approves the vacation schedule. CARRIED

26. CONFIRMATORY BY-LAW

Resln 2018-116 **Beth West** **Tasha Strum**

BE IT RESOLVED THAT this Council Passes By-Law No. 2018-25, being a by-law to confirm the proceedings of the meeting held prior to and on May 16, 2018. CARRIED

27. ADJOURNMENT:

Resln 2018-117 **Carl MacKenzie** **Beth West**

BE IT RESOLVED THAT this Council adjourns the Meeting at 9:25 pm to meet again on May 31st for a Special Meeting and June 20th, 2018 for the regular meeting, or at the call of the Mayor. CARRIED

Mayor ~ Beth West

Deputy Clerk/Treasurer ~ Gina Marie Wilson

Acronyms:

@ = at
ADSSAB – Algoma District Social Services Administration Board
AGM – Annual General Meeting
AHPS – Arthur Henderson Public School
AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official
CERB – Central Emergency reporting Bureau
CF- Carry Forward
CFSO- Community Fire Safety Officer
CUPE - Canadian Union of Public Employees
EARS – East Algoma Roads Superintendents

FYI – for your information
Fed Nor – Federal Economic Development for Northern Ontario
FONOM – Federation of Northern Ontario Municipalities
Frd – forwarded from prior meeting
HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee
OCIF – Ontario Community Infrastructure Fund
OGRA – Ontario Good Roads Association
OMB – Ontario Municipal Board
OMAFRA – Ministry of Agriculture, Food & Rural Affairs
OPP – Ontario Provincial Police
Orig. - Original
OTF – Ontario Trillium Foundation
Min. - Ministry
MNR – Ministry of Natural Resources
MMA – Ministry of Municipal Affairs
MPAC – Municipal Property Assessment Corporation
Mtg - Meeting
MTO – Ministry of Transportation
MWRC – Municipal Waste & Recycling Consultants
N/A – not applicable
Reg. - registration
Rep – Representative
Resln – Resolution
RFQ – Request for Quote
ROMA – Rural Ontario Municipal Association
RWF – Road Working Foreperson
SSM – Sault Ste. Marie
TMM – The Managed Municipality
TSSA – Technical Standards and Safety Authority
TWSP - Township