

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes August 15, 2018

Regular COUNCIL MEETING

Council Chambers

6:00 pm

Call to Order

Present: Mayor – Beth West; councilors: Tasha Strum (arrived 7:50 pm), Mike Jones, Boris Koehler, Carl MacKenzie

Staff – Clerk: Vicky Goertzen-Cooke, RWF: Kelly Belisle-Greer

Presenter: David Porpealia

1. **ADDENDUM TO THE AGENDA**

ResIn 2018-176 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows: 4a) Public Presentation; David Porpealia – collapse of McKinnon Creek Bridge. CARRIED

2. **DECLARATION OF PECUNIARY INTEREST – none noted**

Consensus of Council to move Public Presentation up in the Agenda order.

3. **PUBLIC PRESENTATIONS:** David Porpealia – McKinnon Creek Bridge on Rock Lake Road

D. Porpealia reported earlier in the week that he overloaded the McKinnon Creek Bridge and it collapsed. It is barricaded off, signed as closed and public notices have been sent out.

- The bridge is irreparable as is.
D. Porpealia;
- He is proposing to remove the remaining structure and replace it at his cost but would like to then gate off the roadway to the public and assume that portion of road (including the bridge) just before the bridge; he noted that he is the only property owner beyond the bridge.
- He noted that his property starts just where the road forks before the bridge, his yellow boundary stakes are in the vicinity leaning on a tree.
- He confirmed that there was no contamination or equipment in the water
- He mentioned he could access a replacement bridge by Tuesday August 21st but would need permission to utilize the Twsp snow plow turnaround as a staging area to offload it from transport; he would then re-locate it out of the way but on his property for quick placement once (if) council approves the transfer of ownership.
 - He has given permission to contact his legal representative Wayne Chorney.
- Mayor B. West informed that there are certain restrictions that the Township would have to comply with prior to allowing this to happen.
- Council granted permission to D. Porpealia to use the snow plow turnaround on Rock Lake Road to stage the bridge; he is to coordinate with the Road Working Foreperson if the road is required to be closed for this procedure.

Other Concerns:

- Disposal of the removed bridge; it was noted that the abutments would remain as is.
- In-water work restrictions permits;
 - D. Porpealia confirmed there would be no in-water work.
 - D. Porpealia will speak with Fisheries and Oceans for any concerns.
- Formal easement for turnaround near the bridge.

David Porpealia left the meeting at 6:28 pm

- Staff is in process this week contacting/reporting to the various Ministries, Legal and Insurance.
- Formerly an MNR bridge; staff to verify they still have an interest
- Council indicated they would like all legal costs, surveys, and disposal of the bridge be born by D. Porpealia.
- Staff to contact legal for processing.

4. **Municipal Staff Report – Roads**

- a) Roads Working Foreperson Report - reviewed
 - Backhoe required a fuel injector pump; 1998 model, never been replaced; approximately \$4,500.
- b) *Booth Bridge (West Rd) – Stem Engineering Report*
 - i. *Project repairs to quote & Stem Engineering to oversee*

ResIn 2018-178 Boris Koehler Mike Jones

Be it resolved that this council approves Stem Engineering to draft and send out the Request for Quotes to qualified contractors to do the necessary immediate repairs to Booth Bridge;
And further that Stem Engineering supply a recommendation for hire and that this council approves Stem Engineering to oversee this project. CARRIED

- c) *Clark's Bridge (McPhail Rd) – Stem Engineering Report (not available)*
 - d) Bridge Inspection Report – reviewed
 - K. Belisle-Greer noted a lot of work can be done by Twsp Staff, but that there are items not within the scope of Twsp equipment or staffing abilities that would need to be contracted out.
 - Immediate needs are to be reviewed for “inhouse” abilities
 - Clark's bridge – the deeper inspection is required to assess further needs;
 - Sno Glyders may have an interest.
 - Stem Engineering to be asked if the immediate needs don't get done this year do the load limits have to be downgraded?
 - e) Tulloch – Weekly Status Report(s) – Jeffery Rd Drainage Improvements - reviewed
 - f) Trunk Road – update from Legal (not available) – Joint Town/Twsp meeting date: Sept 11th to gather public input on the potential closure of trunk road from Jeffery Rd to the Bruce Mines Cemetery.
 - g) Brushing – contractor has been granted an extension.
 - Contractor to arrange for disposal of wood.

K. Belisle-Greer left the meeting at 7:19 pm.

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

ResIn 2018-179 Mike Jones Carl MacKenzie

BE IT RESOLVED THAT this Council approves the minutes of July 25, 2018 (regular) Council meeting. CARRIED

REPORTS:**MUNICIPAL STAFF REPORT'S continued:**

- 6. Planning & By-law Enforcement (K. Morris)
 - a) Building Permit Summary Report – *Aug 7- reviewed*
 - b) Review Job description for Planning Recruitment;
Council consensus to approve job description to be included in the contract.
 - c) CF from July 25th mtg - Draft Trailer By-law for review/comments
 - Campgrounds
 - listed as commercial, zoning by-law – fees
 - Outhouses
 - Who regulates them, distance from water - Algoma Public Health
 - LAW ENFORCEMENT OFFICER
 - All licensing to be out of office
 - By-Law Officer to enforce the by-law
 - Allowance for people building to have a trailer on the lot while they build?
 - Are more trailers allowed if lot is larger? i.e. 1 waterfront lot vs. 100 acres of land?
 - 10 acres no more than 2 trailers.

- At what point do they need a privy?
- Grandfathering, once it leaves the lot, i.e. Travel, repairs, storage, it can't come back?
- Colony and permanent; roof or attached deck, now making structure.

Fees:

- Time frame; MNR is 21 days, 2 weeks, 14 days, seasonal fee; section 2.4 trailer license extend 14 days; don't need it; anything after it the bylaw will do it;
- \$400 fee is too high; discussion - \$100, \$50, \$75, admin fee is \$7.50/per ¼ hr.; if they fail to get a license they can be charged; \$50 fee for one trailer, one on lot?
- Grace period; Clerk advised that a short time period is difficult and expensive to enforce; suggest full season rate
- One trailer per lot; long weekends other temporary trailers on lot?

Tasha Strum arrived at 7:50 pm

- Staff to canvas area for fees; topic to be forward to next mtg.

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
- a) All Candidate's Meeting – October 2nd, Bruce Station Hall (doors open 6:30) 7:00 – 9:00 pm
 - b) Tax Sale Properties that didn't sell – vest in our name, declare as surplus & sell or re-process Tax Sale?

Resln 2018-180 **Mike Jones** **Boris Koehler**

WHEREAS 3 properties did not sell in the Tax Sale;

Be it resolved that this council approves the Lawyer to vest the following two properties in the Township's name:

- 003 07120 (Vacant Land, 19 Acres, on Round Lake off of Carter Side Rd)
Plan 1M536 Lot 10 PT PCL 10-1 SEC 1M536
- 003 07126 (Vacant Land, 0.37 Acres, Island on Round Lake)
Con 3 LOT 12 PT PCL 9033 ACS ISLAND SW PT

And further, that this council declares them surplus to the Township's needs and offers them for sale to the general public. CARRIED

8. Community Fire Safety:
- a) Caleb Williams – Fire Chief Capacity designation

Resln 2018-181 **Mike Jones** **Boris Koehler**

WHEREAS Bob Thorpe, Office of the Fire Marshall Emergency Management has previously recommended that the below be done by resolution;

BE IT RESOLVED THAT this council gives Caleb Williams, CFSO the authority to act in the capacity of Chief Fire Official for the Township and authorizes staff to submit an application as an Assistant to the Fire Marshall.

9. Community Emergency Management Program ~ (C. MacKenzie)
- a) FYI- Vulnerable Persons Registry is being handled by ADSSAB
 - b) Emergency Plan – annual review/updates; new contact list to be updated
 - c) Emergency Management Program – annual review/updates
 - d) Critical Infrastructure List - annual review/updates – add bridges
 - e) Hazard Identification - annual review/updates
- Reminder – C. MacKenzie - IMS 300 training – SSM Sept 18th – 20th*
Reminder – M. Jones CEMC Training - Wawa October 10th - 11th
- C. MacKenzie, M. Jones, and G. Gordon to set up a meeting to review the above & the bins at the hall prior to the next council meeting; any changes/updates to be forwarded to the next council meeting for approval.
10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

12. Recreation ~ (T. Strum & B. Koehler)
- a) Healthy Kid Minutes: June 27th - reviewed
 - b) Hall Playground Equipment;
 - Clerk reported that there were funds in Theme 4 of Healthy Kids Program for playground equipment;
 - samples have been submitted to ADSSAB for approval;
 - ADSSAB noted that the equipment being similar to what was approved in Theme 1 may be difficult to get approved this round.

Noted: Equipment from Theme 1 was to be placed at Arthur Henderson School for the local children; at the time of equipment transit Algoma District School Board notified the Twsp that this school would be closing within a year; the equipment was re-routed to Central Algoma Elementary School to go with the Plummer Additional kids who would be attending the new school.
13. Tri-Neighbours & Waste Management ~ (C. MacKenzie)
- a) Minutes (not available)
 - C. MacKenzie reported that Tri-Neighbours is working on getting a place at the Tri-Neighbours dump site to take brush as the Town of Bruce Mines has indicated that they want to close their transfer site.
 - Flo Labelle has retired; Mike Jones has replaced him as the Site Attendant; a back-up person is being hired in the near future.
14. Cemetery ~ (T. Strum)
- a) Next meeting Sept. 11th @ 7 pm
15. Library, Parks & Hall ~ (B. West)
- B. West requested a report on Hall Revenues in 2017, 2018 as well as a summary of Auction Rentals.
16. Health and Safety ~ (M. Jones)
- a) Next meeting October 3rd, @ 8:15 am
17. Personnel: N/A
- a) Interviews for backup Animal Control Officer, Cemetery Grave Locator, and Urn digger. Sept 11 @ 4:30 or 5:00 pm – to be confirmed.
18. Other:
- a) Bruce Mines Agricultural Fair – donation request

Resln 2018-182 Mike Jones Boris Koehler

BE IT RESOLVED THAT this council approves a donation to the Bruce Mines Agricultural Society in the amount of \$200 for the Fall Fair. CARRIED

19. **UNFINISHED BUSINESS:**

20. **NEW BUSINESS:**

21. **DISBURSEMENTS:**

- a) Expenditures July 1-31, 2018

Resln 2018-183 Tasha Strum Carl MacKenzie

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for July 1-31, 2018: General \$255,093.46. CARRIED

- b) Financials - reviewed

22. **BY-LAWS:**

- a) Advance Election Poll

Resln 2018-184 Mike Jones Boris Koehler

BE IT RESOLVED THAT this council gives three readings to by-law 2018-37 which is a by-law to establish the Advance Election Poll date as October 13, 2018. CARRIED

23. **NOTICE OF MOTIONS**24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

- T. Strum reported that D. Evoy would like some grading service on Lane 12: indicated that a “Frank” person owns it.
 - Noted: the Township is not responsible for private lanes; letter to be sent to ratepayer.
- Council directed staff to inquire about the Vaughan and Cain construction with the CBO.

25. **CLOSED SESSION: N/A**

- a) Closed Minutes July 25, 2018

Resln 2018-185 Tasha Strum Carl MacKenzie

BE IT RESOLVED THAT this Council has reviewed and approves the closed minutes of July 25, 2018. CARRIED

26. **CONFIRMATORY BY-LAW**

Resln 2018-186 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this Council Passes By-Law No. 2018-38, being a by-law to confirm the proceedings of the meeting held prior to and on Aug 15, 2018. CARRIED

27. **ADJOURNMENT:**

Resln 2018-187 Carl MacKenzie Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:25 pm to meet again on September 11th for a Public Meeting on the potential Trunk Road Closure at the Town of Bruce Mines Hall and on September 19th, 2018 for the regular Council meeting in the Twsp Council Chambers, or at the call of the Mayor. CARRIED

Mayor: Beth West

Clerk: V. Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MMA – Ministry of Municipal Affairs

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township