

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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**Minutes September 19, 2018**

Regular COUNCIL MEETING

Council Chambers

6:00 pm

Call to Order

Present: Mayor: Beth West; Councillors: Mike Jones, Carl MacKenzie, Boris Koehler, Tasha Strum (arrived at 6:13 p.m.)

Staff: Clerk: Vicky Goertzen-Cooke; Roads Working Foreperson: Kelly Belisle-Greer

1. **ADDENDUM TO THE AGENDA**

**ResIn 2018-189**

**Carl MacKenzie**

**Boris Koehler**

**BE IT RESOLVED THAT** this Council approves the Addendum to Agenda as follows: 3h) Booth Bridge Repair quote.

CARRIED

2. **DECLARATION OF PECUNIARY INTEREST** none-noted

3. **Municipal Staff Report – Roads**

a) Roads Working Foreperson Report

- Grader caught the culvert north of Fass Rd. – scheduled to be repaired
- Work will be going on at the North end of McPhail Rd.
- Council commented that they are quite pleased with the job Brian Cameron was doing on the Brushing.

b) Tulloch – Weekly Status Reports 5 & 6 – Jeffery Rd Drainage Improvements – no issues

c) AECOM – Rehabilitation of Highways 17, 548, and 638

Clerk to respond to AECOM:

- Paving in the right of way of side roads as required – permission granted to AECOM
- Culvert replacement on Duff Rd – permission granted to AECOM
- Potential for Recycled Asphalt – Staff to request from AECOM if possible

Tasha Strum arrived at the meeting (6:13 pm)

d) Extension of Seasonal Operator

**ResIn 2018-190**

**Carl MacKenzie**

**Boris Koehler**

**WHEREAS** the Seasonal Equipment Operator's end date is November 2<sup>nd</sup>, 2018, and;

**WHEREAS** the Seasonal Operator did not start until 4 weeks after the approval date, and;

**WHEREAS** the Road Department is requesting to extend the present Seasonal Operator until February 1<sup>st</sup>, 2019 to accommodate winter training at an approximate additional cost of \$3,910.70 (to Dec 31, 2018) and an additional \$4,469.38 (to Feb. 1, 2019).

**Be it resolved** that this council approves the Seasonal Operator to work up until February 1, 2019. CARRIED

e) Treated Sand – winter maintenance

**ResIn 2018-191**

**Carl MacKenzie**

**Boris Koehler**

**Be it resolved that** this council authorizes the Road Working Foreperson to order 1,000 Tonnes of treated sand for winter road maintenance. CARRIED

f) McKinnon Creek Bridge – status of Undertaking

**ResIn 2018-192**

**Boris Koehler**

**Carl MacKenzie**

**BE IT RESOLVED THAT** this council approves the Undertaking Dated September 11, 2018 with David Porpealia and Karen Smokorowski in regards to the roadway located on Rock Lake Road and the constructed bridge over McKinnon Creek.

CARRIED

g) Trunk Road – update – letter sent out mass mail; public has until Sept. 21<sup>st</sup> to respond

h) *Booth Bridge (West Rd) – Stem Engineering Report*

*i. Project repairs to quote & Stem Engineering to oversee:*

**ResIn 2018-193**

**Mike Jones**

**Boris Koehler**

**BE IT RESOLVED THAT** this council approves the quote of Steel Speed in the amount of \$1,980 + HST to complete the repairs on Booth Bridge as recommended by Stem Engineering. CARRIED

*i) Clark's Bridge (McPhail Rd) – Stem Engineering Report (not available)*

*i. Project repairs bid out*

Kelly Belisle-Greer left the meeting at 6:40 pm

4. **PUBLIC PRESENTATIONS:** none

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

**ResIn 2018-194**                      **Mike Jones**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this Council approves the minutes of August 15<sup>th</sup>, 2018 (regular) and September 11, 2018 (Special Joint Mtg). CARRIED

**REPORTS:**

**MUNICIPAL STAFF REPORT'S continued:**

6. Planning & By-law Enforcement (K. Morris)
- a) Building Permit Summary Report – *Sept. 11*
  - b) Planning Recruitment – Job posting closes October 2<sup>nd</sup> @ 4:30 pm
  - c) CF from July 25<sup>th</sup> mtg - Draft Trailer By-law for review/comments
    - Staff to inquire with area Municipalities –to come back to a future mtg
7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
- a) 2017 Audited Financials - reviewed

**ResIn 2018-195**                      **Carl MacKenzie**                      **Boris Koehler**

**BE IT RESOLVED THAT** this council approves the 2017 Audited Financial Statements as presented by BDO. CARRIED

b) Municipal Asset Management Program – Funding deadline Oct. 23;

**ResIn 2018-196**                      **Boris Koehler**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this council authorizes staff to apply for the Municipal Asset Management Funding Program to update the Asset Management Plan, policy, and strategies (including the Road Assessment and Management Plan). CARRIED

c) Reminder - All Candidate's Meeting – October 2<sup>nd</sup>, Bruce Station Hall (doors open 6:30) 7:00 – 9:00 pm

8. Community Fire Safety: n/a
9. Community Emergency Management Program ~ (C. MacKenzie )
- a) Emergency Plan, Program, Critical Infrastructure List, Hazard ID – Group Mtg to be scheduled
10. Animal Control: n/a

**COMMITTEE REPORTS:**

11. Health & Health Centre ~ (B. Koehler)
12. Recreation ~ (T. Strum & B. Koehler)
- a) Natural Playground:
    - Consensus to abandon the Natural Playground Option: design cots alone estimated at over \$9,000
    - Purchase of some Equipment discussed, and possibly;
    - inquire if the Sno Glyders can utilize funds for Ski Trail development & signage
    - Staff to inquire with ADSSAB Sept. 20<sup>th</sup> and finalize order by Sept. 21<sup>st</sup> for submission to ADSSAB.
13. Tri-Neighbours & Waste Management ~ (C. MacKenzie)
- a) Minutes July 11, 2018
14. Cemetery ~ (T. Strum)
- a) Minutes July 10, 2018

**ResIn 2018-197**                      **Carl MacKenzie**                      **Boris Koehler**

**WHEREAS** the Cemetery Committee has requested a part-time dedicated Labourer from May 1<sup>st</sup> to Nov 30<sup>th</sup> that includes grave and monument locates, urn digging, as well as reclaiming of flat corner stones/markers;

**BE IT RESOLVED THAT** this council considers this request during the 2019 budget deliberations. CARRIED

- b) Sept 17<sup>th</sup> meeting – no quorum – to be rescheduled
- c) Lacosse, Shannon - gravesite:
  - i. It is our understanding that a person other than the lot Rights Holder requested Lock City Monuments to remove the granite headstone that was in place and replaced it with a wooden cross and numerous items of decor;
  - ii. Monument Company complied with person's request assuming this person had the right to do this; they did not contact the office prior to removal; OPP was contacted.
  - iii. Monument Company will be retrieving the headstone and replacing it; staff has been instructed to remove all décor on the gravesite that is non-compliant with the By-law.

- 15. Library, Parks & Hall ~ (B. West)
  - a) Library - Expenditures & Income Statement – June, July Aug
  - b) Hall – Senior Dance Proposal – Nostalgia Live

**The below resolution was deferred:**

**WHEREAS** the band Nostalgia Live has proposed to host Senior Dances at the Bruce Mines Hall once a month on Sunday afternoons, with refreshments and possibly a light lunch and;

**WHEREAS** they are proposing to do a 60/40 split of the proceeds but require a minimum of 3 staff or volunteers, and assistance with the lunches, and clean up;

**BE IT RESOLVED THAT** this council. DEFERRED

Staff to forward proposal to local not-for-profit groups to possibly partner with Nostalgia Live for this fund raising opportunity.

- 16. Health and Safety ~ (M. Jones)
  - a) Next meeting October 3rd, @ 8:15 am

- 17. Personnel: N/A
  - a) Under closed session

- 18. Other:

- 19. **UNFINISHED BUSINESS:**

- 20. **NEW BUSINESS:**

- 21. **DISBURSEMENTS:**

- a) Expenditures August 1-31, 2018

**ResIn 2018-198 Tasha Strum Carl MacKenzie**

**BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for Aug 1-31, 2018: General \$188,391.85; Cemetery \$7,528.02; Health Centre \$5,963.63. CARRIED

- b) Financials - reviewed

- 22. **BY-LAWS:**

- a) Compliance Audit Committee (Election)

**ResIn 2018-199 Boris Koehler Carl MacKenzie**

**BE IT RESOLVED THAT** this council gives three readings to by-law 2018-39 which is a by-law to authorize the appointment of an Election Compliance Audit Committee for the Central Algoma Area Municipalities. CARRIED

- b) McKinnon Creek Bridge – deferred for legal

- 23. **NOTICE OF MOTIONS**

- 24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

25. CLOSED SESSION:

Resln 2018-200 Mike Jones Tasha Strum

**BE IT RESOLVED THAT** this Council proceeds into Closed Session at 7:20 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2) b) Personal matters about an identifiable individual, including municipal or local board employees. CARRIED

Resln 2018-201 Mike Jones Carl MacKenzie

**BE IT RESOLVED THAT** this Council returns to open meeting at 7:30 pm. CARRIED

26. CONFIRMATORY BY-LAW

Resln 2018-202 Boris Koehler Tasha Strum

**BE IT RESOLVED THAT** this Council Passes By-Law No. 2018-38, being a by-law to confirm the proceedings of the meeting held prior to and on Sept. 19, 2018. CARRIED

27. ADJOURNMENT:

Resln 2018-203 Carl MacKenzie Boris Koehler

**BE IT RESOLVED THAT** this Council adjourns the Meeting at 7:31 pm to meet again on October 17, 2018, or at the call of the Mayor. CARRIED

*Next Regular Council Mtg – October 17, 2018 @ 6:00 pm @ Council Chambers*

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 Mayor ~ Beth West

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 Clerk ~ Vicky Goertzen-Cooke
Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment &amp; Retention Committee

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food &amp; Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MMA – Ministry of Municipal Affairs

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste &amp; Recycling Consultants

N/A – not applicable

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township