

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

Tel: (705) 785-3479

Fax: (705) 785-3135

email: [plumtwsp@onlink.net](mailto:plumtwsp@onlink.net)

**Minutes December 5, 2018**

Regular COUNCIL MEETING

Council Chambers

6:00 pm

Present: Mayor: Beth West; Councillors: Boris Koehler, Tasha Strum, Carl MacKenzie

Staff: Clerk: Vicky Goertzen-Cooke; Roads Working Foreman: Kelly Belisle-Greer

Absent: Councillor: Mike Jones

Official Swearing in of Council (*Mike Jones sworn in earlier in the week*).

Committee of Adjustment Meeting:

COA1. a) Great Lakes Land & Farm Corp. via Agent Gibbons, Murray – Zoning Amendment (Rydal Bank)

**ResIn 2018-237**

**Boris Koehler**

**Tasha Strum**

**WHEREAS** Great Lakes Land and Farm Corporation have submitted a Zoning Amendment application via their Agent Murray Gibbons, and;

**WHEREAS** Glenn Tunnock of Tunnock Consulting Ltd. has reviewed the application and has made recommendations:

**BE IT RESOLVED THAT** this council gives three readings to By-law **2018-44** being a by-law to amend the Zoning By-Law 2013-13 to allow certain lands, legally described Part of Lot 4, Concession 1, and part of Lot 1, Concession 6, geographic Township of Plummer, [Rydal Bank area] located in the corporate boundaries of the Township of Plummer Additional Schedule 'A' to this by-law are hereby zoned as Agricultural Special Exception One (A – X1) Zone, and;

**FURTHER THAT** one (1) only accessory dwelling shall be permitted to be constructed within the Agricultural Special Exception One (A –X1) Zone provided that the dwelling is located immediately to the east side of Black Creek with a setback that may vary from a minimum of 30 m from the center of the creek to a maximum 60 m and that the dwelling is also located with a lineal setback from the south side street line of Hoath Street that may vary from 85 m to 100 m. CARRIED

b) Metis Nation inquiry – reviewed inquiry and G. Tunnock's direct response to Metis Nation.

COA 2. Adjourn COA Mtg

**ResIn 2018-238**

**Carl MacKenzie**

**Tasha Strum**

**BE IT RESOLVED THAT** this Council adjourns the Committee of Adjustment Meeting at 6:06 pm to meet again as required. CARRIED

Call to Order

1. **ADDENDUM TO THE AGENDA** - n/a

2. **DECLARATION OF PECUNIARY INTEREST** - n/a

3. **Municipal Staff Report – Roads**

a) Roads Working Foreperson Report

- New Plow truck is still not ready (on order)
- Upper garage still requires chimney to be removed and roof repairs; prior Contractor booked did not show up to do the work.

i. Township ½ Ton – RWF request to take home during Winter months - deferred

- Staff to confer with Auditor regarding Taxable Benefits/Fuel considerations that would be charged back to the Employee.

ii. Extension request of L. Bringleson

**ResIn 2018-239**                      **Boris Koehler**                      **Tasha Strum**

**BE IT RESOLVED THAT** this council approves Len Bringleson as a permanent Full Time Employee. CARRIED

b) Grader repairs (Budget status/AMP)

- Overbudget in repairs; may be able to pull from another line item to cover expense

i. King pin & test unit

**ResIn 2018-240**                      **Boris Koehler**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this council approves the following repairs to the Grader:

- King pin & test unit up to the amount autoed of \$2,801.52
- Replace clutch housing cross shaft seals and test unit up to the amount quoted of \$2,932.53.

CARRIED

c) Stem Engineering - Booth Bridge (West Rd)- follow up report; more items to complete

d) Stem Engineering - Clark's Bridge (McPhail Rd) Final Report

**ResIn 2018-241**                      **Boris Koehler**                      **Tasha Strum**

**BE IT RESOLVED THAT** this council approves Stem Engineering to complete the follow up survey to monitor Clark's Bridge on McPhail road in the spring of 2019. CARRIED

K. Belisle-Greer: drainage must be done on the approaches; contract out as we don't have equipment capable of this project.

- Trunk Road – Town of Bruce Mines – follow up from Nov 21<sup>st</sup> mtg; Town/Twps. waiting for proposal from Ontario Trap Rock.

4. PUBLIC PRESENTATIONS: n/a

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

**ResIn 2018-242**                      **Beth West**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this Council approves the minutes of November 21, 2018 (regular). CARRIED

#### REPORTS:

##### MUNICIPAL STAFF REPORT'S continued:

- Planning & By-law Enforcement (K. Morris)
  - Building Permit Summary Report – Nov 26 - reviewed
- Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
  - ADSSAB voting delegate (Dec. 18 @ 7pm Little Rapids)

**ResIn 2018-243**                      **Boris Koehler**                      **Tasha Strum**

**BE IT RESOLVED THAT** this council appoints **Boris Koehler** as the voting delegate for the ADSSAB meeting on December 18, 2018. CARRIED

b) Min. of Finance – (Nov 20<sup>th</sup> & 26<sup>th</sup> letters) - Cannabis Legalization – Implementation Fund – restrictions list – reviewed.

c) Green Municipal Fund – deadline March 1, 2019 – defer;

Potential items for consideration:

- garage update/insulation building/doors
- remaining LED tubes

d) Celebrate Ontario Funding – deadline Jan 9, 2019

**Resln 2018-244**                      **Boris Koehler**                      **Beth West**

**BE IT RESOLVED THAT** this council applies for the Celebrate Ontario Funding for: community events Summer and Winter. CARRIED

- Community Events Summer and Winter

e) JLT Insurance – Risk Considerations of appointments of Integrity Commissioner (due March 1, 2019).

f) Proposed 2019 Insurance renewal (subject to Broker review)

**Resln 2018-245**                      **Boris Koehler**                      **Tasha Strum**

**BE IT RESOLVED THAT** this council approves the Insurance renewal for the period of Jan 1, 2019 to Jan 1, 2020 with Algoma Insurance Brokers Ltd. in the amount of \$34,807 plus applicable taxes. CARRIED

g) Photo copier quotes

**Resln 2018-246**                      **Boris Koehler**                      **Tasha Strum**

**WHEREAS** quotes have been received for a photo copier;

**BE IT RESOLVED THAT** this council approves the purchase of a Canon IRC3525 from Algoma Office Equipment in the amount of \$4,395.00 + HST.

Purchase to be done in 2019. CARRIED

8. Community Fire Safety: n/a

9. Community Emergency Management Program ~ (C. MacKenzie)

a) Hazard Identification and Risk

**Resln 2018-247**                      **Boris Koehler**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this council has reviewed and approves the Hazard Identification & Risk Assessment as attached. CARRIED

b) Critical Infrastructure List

**Resln 2018-248**                      **Boris Koehler**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this council has reviewed and approves the Critical Infrastructure List as attached. CARRIED

c) Emergency Plan (under by-laws)

d) Emergency Program (under by-laws)

10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler) n/a

12. Recreation ~ (T. Strum & B. Koehler) n/a

13. Tri-Neighbours & Waste Management ~ (C. MacKenzie)

a) MWRC Contract Renewal (CF from Nov. 21<sup>st</sup> mtg)

**Resln 2018-249**                      **Boris Koehler**                      **Carl MacKenzie**

**WHEREAS** the current contracts with Municipal Waste and Recycling expire in June 2019 for garbage and curbside pickup, and;

**WHEREAS** the Tri-Neighbours Board has made recommendation that the contracts be renewed for 5 years at the current prices subject to cost of living escalation provisions, and;

**FURTHER** that AECOM be engaged to prepare the documents;

**BE IT RESOLVED THAT** this council approves the recommendations of the Tri-Neighbours Board. CARRIED

b) Minutes Nov 20, 2018 - reviewed

14. Cemetery ~ (T. Strum)

a) Nov. Mtg to be rescheduled by Board

15. Library, Parks & Hall ~ (B. West)

a) Bruce Station Horticulture Society – Annual District Meeting May 4, 2019 – Hall request;

**ResIn 2018-250**                      **Boris Koehler**                      **Tasha Strum**

**WHEREAS** the Bruce Station Horticultural Society members volunteer to plant and look after the Township and Hall flower beds on an annual basis, and;

**WHEREAS** the Bruce Station Horticultural Society is hosting the Ontario Horticulture Association District #13 Annual General Meeting in May 2019;

**BE IT RESOLVED THAT** this council approves the donation of the Bruce Station Hall for this event. CARRIED

b) Library – next mtg - Dec 13, 2018

16. Health and Safety ~ (M. Jones): n/a

17. Personnel: N/A

a) Tentative date (Dec 19<sup>th</sup> @ 4:30 pm) for interview of part-time Admin Assistant (closes Dec 7<sup>th</sup>);

18. Other:

a) Appoint acting Mayor 2019

**ResIn 2018-251**                      **Boris Koehler**                      **Tasha Strum**

**BE IT RESOLVED THAT** this council appoints **Mike Jones** as the Acting Mayor for 2019. CARRIED

19. UNFINISHED BUSINESS:

20. NEW BUSINESS:

21. DISBURSEMENTS:

a) Financials - reviewed

**ResIn 2018-252**                      **Tasha Strum**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for Nov. 1-30, 2018: General \$123,177.69; Cemetery \$87.76. CARRIED

22. BY-LAWS:

a) Agricorp – Rain Gauge

**ResIn 2018-253**                      **Boris Koehler**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this council gives three readings to By-Law **2018-45** which authorizes the Mayor and Clerk to enter into an Agreement with Agricorp for the Rain Gauge Site Agreement. CARRIED

b) Janitorial Contract

**ResIn 2018-254**                      **Boris Koehler**                      **Tasha Strum**

**BE IT RESOLVED THAT** this council gives three readings to By-Law **2018-46** which authorizes the Mayor and Clerk to enter into an Agreement with Lou Triplett for the Janitorial Contract Agreement. CARRIED

i. Vacuum

**ResIn 2018-255**                      **Boris Koehler**                      **Tasha Strum**

**WHEREAS** the Janitorial Contract includes the use of the Contractor's vacuum, and;

**WHEREAS** the vacuum on site was left by the previous Contractor to use and needs replacement:

**BE IT RESOLVED THAT** this council purchases a vacuum in 2019 that will remain on site and removes this requirement from the Janitorial Contract. CARRIED

c) Appointments to Boards & Committees 2019

**ResIn 2018-256**                      **Boris Koehler**                      **Tasha Strum**

**BE IT RESOLVED THAT** this council gives three readings to By-Law **2018-47** being a by-law to appoint members to Boards and Committees for 2019 and beyond. CARRIED

d) Emergency Management Program

**ResIn 2018-257**                      **Boris Koehler**                      **Beth West**

**BE IT RESOLVED THAT** this council gives three readings to By-Law **2018-48** being a by-law to approve the Emergency Management Program (as amended). CARRIED

e) Emergency Response Plan

**ResIn 2018-258**                      **Boris Koehler**                      **Carl MacKenzie**

**BE IT RESOLVED THAT** this council gives three readings to By-Law **2018-49** being a by-law to approve the Emergency Response Plan (as amended). CARRIED

23. NOTICE OF MOTIONS n/a

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)

- C. MacKenzie & M. Jones to review Emergency items at the Hall and report back
- B. Koehler requested that the 1/3 taxable portion of the Honorarium be looked at in the new year.

25. CLOSED SESSION: n/a

26. CONFIRMATORY BY-LAW

**ResIn 2018-259**                      **Boris Koehler**                      **Tasha Strum**

**BE IT RESOLVED THAT** this Council Passes By-Law No. **2018-50**, being a by-law to confirm the proceedings of the meeting held prior to and on Dec. 5, 2018. CARRIED

27. ADJOURNMENT:

**ResIn 2018-260**                      **Carl MacKenzie**                      **Boris Koehler**

**BE IT RESOLVED THAT** this Council adjourns the Meeting at 7:48 pm to meet again on January 16, 2019 or at the call of the Mayor. CARRIED

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Mayor ~ Beth West

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Clerk ~ Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MMA – Ministry of Municipal Affairs

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township