

**The Corporation of the Township of Plummer Additional**

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

Tel: (705) 785-3479

Fax: (705) 785-3135

email: [plumtwsp@onlink.net](mailto:plumtwsp@onlink.net)

**Minutes January 16, 2019**

Regular COUNCIL MEETING

Council Chambers

6:00 pm

Present: Mayor: Beth West; Councillors: Mike Jones, Boris Koehler, Carl MacKenzie

Staff: Clerk: Vicky Goertzen-Cooke

Absent: Councillor: Tasha Strum, RWF Kelly Belisle-Greer

Committee of Adjustment Meeting 6:00 pm:

COA 1. Consent Amendment – Kraphohl

**Resln 2019-01 Boris Koehler Mike Jones**

Whereas upon consultation with Tunnock Consulting Ltd; Council is authorized to change a condition of provisional consent per the authority of Section 53(23) of the Planning Act, and;

Whereas consent has not been finally granted for Application B-005/2018;

Now Therefore the Council of the Corporation of the Township of Plummer Additional resolves:

That the Notice of Decision for Application B-005/2018 be amended by adding the following additional condition:

“That the applicant provides an easement to Lake Huron to permit a water-related access only and that the easement be registered on title.”

That the clerk be directed to inform that applicant of the change of conditions.

That all other matters related to the Decision shall remain unchanged. CARRIED

COA 2. Robinson, J.- request for fee refund – deferred for more information

COA 3. Adjourn COA Mtg

**Resln 2019-02 Carl MacKenzie Beth West**

**BE IT RESOLVED THAT** this Council adjourns the Committee of Adjustment Meeting at **6:30** pm to meet again as required. CARRIED

Call to Order

1. **ADDENDUM TO THE AGENDA** -n/a
2. **DECLARATION OF PECUNIARY INTEREST** – none noted
3. **Municipal Staff Report – Roads**
  - a) Roads Working Foreperson Report
    - M. Jones will contact RWF regarding cost of crank seal repairs vs. just putting in oil in Truck #10 (8 years old) and advise council.
    - Due to the non-delivery of our new plow truck the Twsp engaged the services of Karhi Contracting for snow removal during the storm on January 7-8, 2019.
      - The Plow Truck Tender awarded in May 2018 to TMS factored in the delivery date of September 2018 as quoted; as of January 7<sup>th</sup>, 2019, the Plow Truck was still was not delivered; the Twsp did not have any options other than to hire help for safety reasons; invoice for Karhi Contracting to be sent to TMS.
  - b) Booth Bridge – Cotter keys completed by Steel Speed
  - c) FYI - Coop Student placement - cancelled (joined the Reserves)
  - d) Amalgamated Tender

**Resln 2019-03 Boris Koehler Mike Jones**

**BE IT RESOLVED THAT** this Council approves the below submission for the 2019 Amalgamated Tender:

SURFACE TREATMENT	Section	Road	SQUARE
-------------------	---------	------	--------

				METRES
Old SOO Hill 600m in length, Re: Major wash boarding in summer mths. Constantly requires grading in summer months and heavy application of calcium. <b>NB: Maintenance and safety concerns; not in 10 yr. Roads Improvement Plan</b>	210	Old Soo Rd	Double Course ST	4,200
N end of guide rail to Matheson Rd, Re: Major wash boarding in summer months on twisty hill and sand traps from frost patches in areas NB: <b>scheduled for 2020 in 10 yr. Roads Improvement Plan</b>	310	Plummer Rd	Double Course ST	5,600
Hwy #638 to N end of guide rail <b>NB: scheduled for 2018 in 10 yr. Roads Improvement Plan</b>	410	Plummer Road	Single Course ST	2,800
	2018 rate	POLYMER ADDITIVE	total of sq. m of roads ST	22,400

**TOTAL SURFACE TREATMENT**

AGGREGATE FOR SURFACE TREATMENT				TOTAL TONNES
	210	Old Soo Rd	Double Course ST	155
	#310	Plummer Rd	Double Course ST	207
	410	Plummer Road	Single Course ST	53
		Buffer for intersections & tapers		5

**TOTAL AGGREGATE**

CULVERTS				COUPLERS
\$16.81/m @ 6m length per culvert	200 mm	8" X 20'	pipe	
	200 mm	8"	couplers	3
\$16.81/m @ 6m length per culvert	250mm	10" 20'	pipe	
	250mm	10"	couplers	3
\$16.81/m @ 6m length per culvert	300 mm	12" X 20"	pipe	
	300 mm	12"	couplers	3
	375 mm	16" X 20 "	pipe	
	375 mm	16"	couplers	0
	450 mm	18" X 20'	pipe	

	450 mm	18"	couplers	0
\$16.81/m @ 6m length per culvert	600 mm	24" X 20'	pipe	
	600 mm	24"	couplers	3
	900 mm	36" X 20"	pipe	
	900 mm	36"	couplers	0
<b>TOTAL CULVERTS</b>				
<b>CALCIUM</b>				FLAKE TONNES
			<b>LIQUID</b>	80
			<b>FLAKE (bags)</b>	12
<b>GRADER BLADES</b>				AMOUNT
	1"x7" x36" x 5/16' UB Curved Carbide Insert Blade Large Bull Nose Insert with 1" strip of Carbide embedding on front edge; blades; mold board with 5/8" bolt holes			2
	1"x7"x48"x5/16' UB Curved carbide Insert Blade Large bull nose insert with 1" strip of carbide embedding on front ed; blades; mold board			4
<b>TOTAL GRADER BLADES</b>				
<b>TRUCK PLOW &amp; WING BLADES</b>				AMOUNT
	High Wear Wing Block Blade: 3/4" X 6" X 48", with 5/8 bolt holes			9
	flat square edge steel blade: 5/8" X 8" X 48"			6
	Carbide Plow Blades: 7/8" X 6" X 48"			9
Part ID# XK95960	Bolt SQ Head, 3/4" x 2 1/2", Mach (HW40D-1220)			30
Part ID# PA52020	Mushroom Shoe/Carriage , VCL# 0510008			12
<b>TOTAL PLOW &amp; WING BLADES</b>				

. CARRIED

4. PUBLIC PRESENTATIONS: n/a

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Resln 2019-04

Boris Koehler

Mike Jones

BE IT RESOLVED THAT this Council approves the minutes of December 5, 2018 as presented. CARRIED

**REPORTS:****MUNICIPAL STAFF REPORT'S continued:**

6. Planning & By-law Enforcement (K. Morris)
  - a) Building Permit Summary Report – Jan 8
7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
  - a) AMO – Council Training; March 1<sup>st</sup>; Sault Ste. Marie, \$340.00 + HST – no further action at this time.
  - b) Dealing with Bad Attitudes & Negative Behaviours Training; Feb 1<sup>st</sup>; Sault Ste. Marie, \$249.00 + HST

**Resln 2019-05 Boris Koehler Mike Jones**

**BE IT RESOLVED THAT** this council authorizes the Clerk to attend the Dealing Bad Attitudes and Negative Behaviours training in Sault Ste. Marie on February 1, 2019; Registration fee \$249.00 + HST. CARRIED

- c) AMCTO Annual Conference; June 9<sup>th</sup> -12<sup>th</sup>, Huntsville, \$785.00 + HST

**Resln 2019-06 Boris Koehler Mike Jones**

**BE IT RESOLVED THAT** this council authorizes the Clerk to register for the Association of Municipal Clerks & Treasurers of Ontario [AMCTO] Annual Conference from June 9<sup>th</sup> – 12<sup>th</sup>, 2019 in Huntsville; registration fee \$785.00 +HST. CARRIED

- d) AMO Annual Conference (Council): Aug 18-21, Ottawa, approx.\$830.00 (2018 rate, 2019 rate not available yet) – deferred for more information; flights vs. driving vs. others for shared driving.
- e) MPAC 2019 Levy \$22,381.14
- f) Algoma Public Health 2019 Levy \$22,309

**Resln 2019-07 Boris Koehler Mike Jones**

**BE IT RESOLVED THAT** this council approves the following 2019 levies: \$22,381.14 for MPAC; \$22,309.00 for Algoma Public Health. CARRIED

- g) Min. of Finance – OMPF Funding delayed announcement
  - h) MAH-Minister Steve Clark – Reducing the Reporting Burden on Municipalities/challenges.
    - Staff noted that a lot of the reporting is very time consuming and for small municipalities the reporting is the same requirement as for large municipalities that have “teams” and larger staff to work on them.
  - i) Tax Arrears Dec 31, 2018 - reviewed
  - j) Financial Indicator Review - reviewed
  - k) 1/3 Tax Free Municipal Exemption for Municipal Officials (G.M. Wilson report) – reviewed & deferred for more information
8. Community Fire Safety: n/a
  9. Community Emergency Management Program ~ (C. MacKenzie); n/a
  10. Animal Control: n/a

**COMMITTEE REPORTS:**

11. Health & Health Centre ~ (B. Koehler)
  - a) Public Health Considerations for Algoma Municipalities related to Cannabis - reviewed
  - b) Appointment to Algoma Public Health Board – letter from L. Mason/K. Lamming

**Resln 2019-08 Boris Koehler Mike Jones**

**WHEREAS** Lee Mason and Ken Lamming have submitted their interest in sitting on the Algoma Public Health Board;

**BE IT RESOLVED THAT** this council supports Lee Mason as the Algoma Public Health Board Representative. CARRIED

12. Recreation ~ (T. Strum & B. Koehler): n/a

13. Tri-Neighbours & Waste Management ~ (C. MacKenzie): n/a
14. Cemetery ~ (T. Strum)  
a) Next mtg to be re-scheduled by Board
15. Library, Parks & Hall ~ (B. West)  
a) Bruce Stn Hall – request for basement art space

**ResIn 2019-09 Boris Koehler Mike Jones**

**WHEREAS** Sharon Hunter has requested the use of the basement in the Bruce Station Hall for up to 6 weeks to work on an art project;

**BE IT RESOLVED THAT** this council approves the use of the space at a cost of \$400.00 total for the six weeks.

Damage deposit to be collected and refunded upon satisfactory inspection of the floor and space utilized.

It is noted that the Township will not be responsible for any security, damage, theft etc. of the Art project or supplies that remain in the building at any time, including during other rentals. CARRIED

- b) Library;  
i. Minutes Dec 13, 2018, January 10, 2019  
ii. 2018 Expenditures & Income Statement – November, December
16. Health and Safety ~ (M. Jones)  
a) Minutes October 3<sup>rd</sup>

M. Jones noted a text from T. Strum that she won't be able to make tonight's meeting. To ensure quorum, T. Strum is requested to contact the office in advance and to respond to emails.

17. Personnel: N/A  
a) Casual Admin Assistant (interviews were Dec 19<sup>th</sup>)

**ResIn 2019-10 Boris Koehler Mike Jones**

**BE IT RESOLVED THAT** this council approves the recommendation of the Human Resources Committee and hires Shelley Evoy as the Casual Administrative Assistant. CARRIED

b) Summer Students

**ResIn 2019-11 Boris Koehler Mike Jones**

**BE IT RESOLVED THAT** this council approves staff to apply for funding for 3 summer students:

- 1) Roads (full time)
  - 2) Cemetery (full time; recreation, cemetery, roads)
  - 3) Office (full time). CARRIED
18. Other:  
a) Municipal Heritage Committee Minutes Nov. 2017 (received Dec 14, 2018)  
b) FYI- Survey of # of Council meetings per month in area Municipalities (Dec 2018)
19. UNFINISHED BUSINESS: n/a
20. NEW BUSINESS: n/a
21. DISBURSEMENTS:  
a) Expenditures Dec 1-31, 2018

**ResIn 2019-12 Boris Koehler Beth West**

**BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for December 1-31, 2018: General \$230,175.53, Cemetery \$410.07, Health Centre \$2,554.82. CARRIED

- b) Financials - reviewed

22. **BY-LAWS:**

a) Operating Borrowing By-Law RBC

**ResIn 2019-13**                      **Boris Koehler**                      **Carl MacKenzie****BE IT RESOLVED THAT** this council gives three readings and approves by-law 2019-01 which is a by-law to authorize the Mayor and Clerk to enter into an agreement with RBC for Temporary Borrowing for the year 2019. CARRIED

b) Interim Taxes

**ResIn 2019-14**                      **Boris Koehler**                      **Carl MacKenzie****BE IT RESOLVED** that this Council gives three readings and passes by-law 2019-02 being a by-law to Levy Certain Interim Rates, Taxes and Charges for 2019. CARRIED

c) Tax Ratios

**ResIn 2019-15**                      **Boris Koehler**                      **Carl MacKenzie****BE IT RESOLVED** that this Council gives three readings and approves by-law 2019-03 being a by-law to approve the 2019 Tax Ratios. CARRIED

d) Len Bringleston – Full time contract

**ResIn 2019-16**                      **Boris Koehler**                      **Carl MacKenzie****BE IT RESOLVED** that this Council gives three readings and approves by-law 2019-04 being a by-law to hire Len Bringleston as a full time Roads Equipment Operator. CARRIED23. **NOTICE OF MOTIONS: n/a**24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

B. Koehler: requested review of the current status of the grader; i.e. replacement vs. repairs; budget considerations.

25. **CLOSED SESSION:****ResIn 2019-17**                      **Mike Jones**                      **Beth West****BE IT RESOLVED THAT** this Council proceeds into Closed Session at 7:43 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2) d) Labour relations or employee negotiations. CARRIED**ResIn 2019-18**                      **Mike Jones**                      **Carl MacKenzie****BE IT RESOLVED THAT** this Council returns to open meeting at 8:00 pm. CARRIED**ResIn 2019-19**                      **Carl MacKenzie**                      **Boris Koehler****BE IT RESOLVED THAT** this Council approves paying mileage to the Roads Working Foreman for necessary patrolling of the roads to and from Work to Home for a trial period of one month: to be revisited in one month. CARRIED26. **CONFIRMATORY BY-LAW****ResIn 2019- 20**                      **Boris Koehler**                      **Mike Jones****BE IT RESOLVED THAT** this Council Passes By-Law No. 2019-05, being a by-law to confirm the proceedings of the meeting held prior to and on Jan 16, 2019. CARRIED27. **ADJOURNMENT:****ResIn 2019- 21**                      **Carl MacKenzie**                      **Boris Koehler****BE IT RESOLVED THAT** this Council adjourns the Meeting at 8:05 pm to meet again on February 20, 2019 or at the call of the Mayor. CARRIED

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MMA – Ministry of Municipal Affairs

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township