

22a)

THE CORPORATION OF THE TOWNSHIP OF PLUMMER ADDITIONAL
By-law No. 2019-36

BEING A BY-LAW TO LICENCE AND REGULATE TRAILERS
(Rescinds by-law 2019-29)

WHEREAS pursuant to the provisions of the Municipal Act, 2001, S.O. 2001, c.25 Part IV, s. 164, the Council of a Municipality may enact By-laws to prohibit or Licence trailers in the municipality;

AND WHEREAS Part XIV s. 425 of the Municipal Act, 2001, S.O. 2001, c.25 provides that a Municipality has the authority to enforce by-laws;

AND WHEREAS the Council of the Corporation of the Township of Plummer Additional deems it advisable to regulate trailers in order to implement the policies of the official plan, notably, environmental sustainability of sewage systems and to provide for orderly development;

NOW THEREFORE, the Council of the Corporation of the Township of Plummer Additional enacts as follows:

SECTION 1 – TITLE

1.0 This By-law shall be cited as the “Trailer Licence By-law”.

SECTION 2 – DEFINITIONS

2.0 For the purposes of this By-law, the following definitions shall apply. (*Note: definitions in Section 2 may be shown in black italicized script where they are used in this By-law.*)

2.1 Applicant means a *person* applying for a *licence* under the requirements of this by-law.

2.2 Campground means an area of land, managed as a unit, providing short term accommodation or overnight camping for tents, tent trailers, *trailers* or campers. A *campground* may include accessory uses, buildings and structures such as an accessory dwelling, laundromat, convenience store, pavilion, recreation hall, beach, the sale of propane fuels or firewood or other goods or supplies and equipment rentals that are accessory to the operation of the *campground*.

2.3 Clerk or designate means the *clerk or designate* person acting on behalf of the Clerk of the Township of Plummer Additional.

2.4 Developed means a lot occupied by one or more permanent buildings which are classified as a main use as set out in the list of permitted uses in the corresponding zone of the zoning bylaw.

2.5 Licence means a *Licence* issued under this by-law by the Township of Plummer Additional.

2.6 A *trailer Licence* shall be for any period of *use* of a *trailer* exceeding seven (7) consecutive days in a 30 day period.

2.7 Main Use for the purposes of this By-law means any residential dwelling permitted in a Residential Zone in the comprehensive zoning By-law N^o 2013-13, as amended for the Township of Plummer Additional, and more specifically as set out in Sections 6.1 (R1), 7.1 (MR), 8.1 (SR), 13 (MX), 15.1 (R), and 19.1 (RR), respectively.

2.8 Non-Conforming Means any existing use, building, structure or lot which is not a permitted use in the zone where such use, building or structure is located.

- 2.9 **Removed** means a *trailer* that is removed from a property for more than 30 consecutive days in any given calendar year.
- 2.10 **Person** means an individual, an association, a chartered organization, a firm, a partnership, a corporation, an agent or trustee and the heirs, executors or other legal representatives of a *person* to whom the context can apply according to law.
- 2.11 **Township** means the Corporation of the Township of Plummer Additional and all lands within the corporate limits of the *Township*.
- 2.12 **Trailer** means any vehicle so constructed that is suitable for being attached to a motor vehicle for the purpose of being drawn or is propelled by the motor vehicle and is capable of being *used* for living, sleeping, eating or accommodation of persons on a temporary, transient or for more than 7 days even if the vehicle is jacked up or its running gear is removed. Examples include a motor home, tent trailer, a camper trailer, a recreational trailer, a fifth wheel or a bus converted into a motor home. A recreational vehicle shall not be deemed to include a mobile home, a park model trailer or a garden suite. This definition does not include utility or livestock trailers.
- 2.13 **Stored Trailer** means any trailer located on the property only for the purpose of sale, or *storage* but shall not include any *trailer* being *used* at any time for living, sleeping or eating or the accommodation of persons while located on that property. *Storage* and *stored* shall have the same meaning.
- 2.14 **Assessed Trailer** means any *trailer* legally located on a property which is assessed under the *Assessment Act, R.S.O. 1990, c. A.31*.
- 2.15 **Use or used** as a verb means to actively occupy a *trailer* for the purposes of living and/or sleeping and/or eating and/or using sanitary facilities and/or accommodation within the *trailer* for a period exceeding seven (7) consecutive calendar days in a 30 day period.
- 2.16 **Zoning By-law** means By-law # 2013-13 (as amended), the *Zoning By-law* of the Township of Plummer Additional.

| ZONE | ZONE Acronym |
|-------------------------|--------------|
| Agriculture | A |
| Residential Low Density | R1 |
| Residential Multiple | MR |
| Seasonal Residential | SR |
| Rural | R |
| Rural Residential | RR |
| Mineral Extraction | MX |

SECTION 3 - PROHIBITIONS

- 3.0 No *person* shall *use* a *trailer* in any Residential Low Density (R1) Zone, or in any Residential Multiple (MR) Zone, or in any Seasonal Residential (SR) Zone, or in any Rural (R) Zone, or in any Rural Residential (RR) Zone, unless the *person* has first obtained a *Licence* under the provisions of this By-law.
- 3.1 The *use* or *storage* of a *trailer* on a vacant lot shall not be permitted except where exempted under Section 4 of this By-law.
- 3.2 No *person* shall *use* a *trailer* without first obtaining a *Licence* even if the *trailer* was legally placed on the property prior to the date of passing of this By-law. Failure to obtain a *Licence* shall be an offense under this By-law.
- 3.3 No person shall construct or erect an enclosure, roof-over, permanent canopy, extension, sunroom, addition, or other structure, or a patio, stairs or walkway that is permanent to a *trailer* except:
- 3.3.1 A deck not exceeding 10 m² provided the deck is not permanently attached to the *trailer* nor has the effect of rendering the *trailer* as a permanent structure on a lot and provided the deck complies with the *zoning by-law*; and/or
 - 3.3.2 An accessory structure or building not exceeding a floor area of 8 m² and provided the accessory structure or building complies with the *zoning by-law*; and/or
 - 3.3.3 An add-on that has been specifically manufactured as an integral component of the *trailer* such as roll out canopy or awning, slide-out compartment, trailer hitch or tow bar, stairs, leveling jacks, air conditioning units, satellite antennas, tote-n-store tanks, or portable BBQ.
 - 3.3.4 Any feature or structure required to provide access to the *trailer* for persons with disabilities such as a ramp or lift.
- The provision of Section 3.3 shall not apply to existing buildings and structures that were attached or adjacent to a *trailer* in existence on the date of passage of this By-law.
- 3.4 No *Licence* shall be issued under this By-law if the application for the *Licence* would be in contravention of any other applicable By-law of the Corporation or any applicable Federal or Provincial law or regulation.
- 3.5 No person shall locate a trailer on a lot in contravention to the setback regulations for a *main use* within any Residential Low Density (R1) Zone, any Multiple Residential (MR) Zone, any Seasonal Residential (SR) Zone or in any Rural Residential (RR) Zone, or in any Rural (R) Zone as set out in the *zoning by-law*.
- 3.6 Except as otherwise stated in this by-law, no person shall store or use more than the following *trailers* on any lot in an R1, MR, SR, RR, or R zones:
- 3.6.1 If a *trailer* allowed as a legal *non-conforming* use is *removed* (30 days or more) from a lot, the *trailer* shall not be replaced by another *trailer*;
 - 3.6.2 Each *non-conforming trailer* shall require a *Licence* and the *Licence* fee shall be subject to Section 5.1;
 - 3.6.3 Where the occupancy by more than one *trailer* is deemed to be a legal *non-conforming* use by the *Township*; and;

3.6.4 Trailer(s) may be permitted on developed lots in an R1, SR, R, RR, or RC Zones per the chart below.

| Zoning: | Lot Size | Number of Trailers Allowed |
|-------------|---------------------|----------------------------|
| R1 | 0.4 ha ~ 1 Acre | 1 |
| SR, R, RR | 1 ha ~ 2.47 Acres | 2 |
| Rural Zones | 1.5 ha ~ 3.66 Acres | 3 |
| RC | 2 ha ~ 4.9 Acres | 4 or more |

3.7 No *trailer* may be *used* as a temporary residence on a lot unless a building permit has been issued for the primary residence. The *trailer* must be removed or *stored* as appropriate and per allowances once the building permit has expired or the occupancy permit for the primary building has been issued, or within 1 year, whichever comes first. A further extension up to a maximum of 2 years may be granted upon written request and subject to council approval. The trailer *Licence* fees set out in Schedule 'A' will apply.

SECTION 4 – LICENCE EXEMPTIONS

- 4.0 A *stored trailer* shall not require a *Licence*.
- 4.1 An *assessed trailer* shall not require a *Licence*.
- 4.2 A *trailer used* or *stored* in a *campground* shall not require a *Licence*.
- 4.3 A *trailer* permitted under the provisions of Section 10.1 Highway Commercial (HC) Zone or Section 4.31 Temporary Buildings or Structures during Construction, respectively, of the *zoning by-law* shall not require a *Licence*. A *trailer stored* in a self-storage facility where permitted in the Highway Commercial (HC) Zone or Rural Industrial (GM) Zone, or MX (Mineral Extraction) shall not require a *Licence*. This includes *trailers* for the purposes of Licenced logging.
- 4.4 Where two or more trailers are *used* for a family reunion or social event, a *Licence* is not required; however, the *applicant* or a proponent of the event shall register with the *Township* by advising the *Township* of the time period of the start and finish of the family reunion/social event, the number of *trailers* proposed to be *used* during the event and the provisions to be made for sewage disposal. A family reunion/social event is a one-time occasion (i.e. once a year) when people congregate for a period of 7 days or less.

SECTION 5 – LICENCE FEES

- 5.0 Except as exempted in Section 4 – Licence Exemptions or prohibited in Section 3 – Prohibitions of this By-law every *trailer used* on any lot where permitted as an accessory use to a permitted residential use in an R1, MR, SR or RR or R zone shall require a *Licence*.
- 5.1 The Licence Fee for a *trailer* shall be as set out in Schedule "A" attached to and forming part of this by-law. Where there are multiple *trailers* located on a single lot as provided for in Section 3.6 above, the *Licence* fee payable shall be per *trailer* as listed in Schedule A.
- 5.2 The Licence Fee shall be due and payable upon receipt of an application and no *Licence* shall be issued unless the prescribed fee has been paid.

- 5.3 A *trailer Licence* shall expire on the 31st day of December (11:59 pm) in the year for which the *Licence* was issued.
- 5.4 A *trailer* shall only be *used* within the period specified by the *trailer Licence* but may otherwise be *stored* on a lot where deemed to comply with section 4.25.4 of the *zoning by-law* and the respective zone regulations of Sections 6.4, 7.4, 8.4, 15.4, and 19.4 of the *zoning by-law* shall also apply. Section 4.21.5 of the *zoning by-law* shall also apply such that the minimum setback of a *trailer* from the high-water mark of any waterbody shall be a minimum of 30 m.
- 5.5 An application for a *Licence* shall be made to the *clerk or designate* at the Municipal Office, 38 Railway Crescent, Bruce Station and the application shall be duly signed by the *applicant* or an authorized agent of the *applicant*.
- 5.6 An *applicant* for a *trailer Licence* shall file an application on or before April 1 in the year for which the *Licence* is required for the resumption of the *use* of an existing *trailer* on a lot except as otherwise permitted in Section 5.7.
- 5.7 An *applicant* for a *trailer Licence* shall file an application on or before the day a *trailer* is to be *used* for any *trailer* to be established or located on a lot where the lot was previously unoccupied by a *trailer*.
- 5.8 An application for a *trailer Licence* shall be made using the prescribed form as set out in Schedule "B" attached to and forming part of this By-law.
- 5.8.1 The application shall be accompanied by a site plan including the information required as set out in Schedule "C" attached to and forming part of this By-law including any additional information that may be required by the *clerk or designate* to determine the eligibility of the *applicant* to obtain a *trailer Licence*.
- 5.8.2 The *clerk or designate* shall not be required to issue a *Licence* unless the application is completed and signed to the satisfaction of the *clerk or designate*. The issuance of a *Licence* may be refused or deferred at the sole discretion of the *clerk or designate* where information is lacking or needs verification or the Licence Fee is not paid.
- 5.8.3 The *clerk or designate* may confer with the Algoma Health Unit, the Ministry of Natural Resources and Forestry or any other agency that may have an interest prior to issuing the *Licence*.
- 5.8.4 Where the issuance of the *Licence* is refused or deferred, the *trailer* for which the application for a *Licence* has been made shall not be *used* until the *Licence* has been issued.
- 5.9 No *Licence* shall be issued for a period exceeding the calendar year in which the *Licence* applies.
- 5.10 The issuance of a *Licence* does not confer the right to occupy or *use* a *trailer* on a permanent basis.
- 5.11 An existing application on file may be renewed annually provided that the *clerk or designate* is satisfied that the information on the application form applies to the *trailer* for which the *Licence* is requested, that any conditions have been met or fulfilled and that the Licence Fee is paid.
- 5.12 The *person* to whom a *Licence* has been issued shall display the *Licence* inside a window on the *trailer* or posted in another conspicuous place on the lot such that the *Licence* is easily visible to the Municipal Law Enforcement Officer from the adjacent street or public road. Failure to display the *Licence* shall be an offense under this By-law.

- 5.13 Any Licence Fee owing to the *Township* under the terms of this By-law shall constitute a debt owing to the *Township* and may be collected under the provisions of the *Municipal Act, 2001, S.O. 2001, c.2.*
- 5.14 No refunds shall be made for the permit fee.
- 5.15 Any *Licence* issued under this By-law shall not be transferrable; however, where there is a change in the ownership of the property, the *Licence* may be transferred to the new owner at the discretion of the *clerk or designate* provided that the new owner provides any information required to enable the *clerk or designate* to transfer or replace the *Licence*. The new owner shall be deemed to be an *applicant* and shall notify the *clerk or designate* within 30 calendar days of the change of the ownership. The *applicant* shall be bound by the provisions of this By-law including any applicable conditions associated with the issuance of the *Licence*. Failure to transfer a *Licence* shall be an offense under this By-law.
- 5.16 Every *person* shall ensure that their *trailer* is connected to a sewage system that is approved, operated and maintained as per Part 8 of the *Ontario Building Code*, unless the *trailer* contains an integral holding tank to be emptied at a facility Licenced by the Ministry of the Environment, Conservation and Parks. Every *person* shall provide proof in writing of a contract or receipt or other proof acceptable to the *clerk or designate* providing for a pump-out or disposal service. The provisions of this Section (5.16) shall come into force and take effect for any *Licence* issued on and after January 1, 2020. This section shall not be deemed to limit the authority of the Algoma Health Unit or the Ministry of the Environment, Conservation and Parks from exercising any authority for a contravention to the *Ontario Building Code* or *Environmental Protection Act*. Failure to provide for an approved sewage system shall be an offense under this By-law.
- 5.17 A *Licence* may be revoked by the *clerk or designate* where the Licencee is deemed by the *clerk or designate* to be in contravention of this By-law and may be revoked with or without the advice of the Municipal Law Enforcement Officer.

SECTION 6 – ADMINISTRATION AND ENFORCEMENT

- 6.0 The administration and enforcement of this By-law is hereby delegated to the *clerk or designate* and the Municipal Law Enforcement Officer for the *Township*. The *clerk or designate* and/or designate shall have the authority to issue *Licences* under this By-law. The *clerk or designate* and/or designate shall maintain a registry of the *Licences* issued, the name and address of the Licencee, the location for which the *Licence* was issued, a list of any conditions imposed, the type and amount of the fee collected and the expiry date of the *Licence*.
- 6.1 Any information submitted in support of an application for a *Licence* is subject to the limitations of the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c. M.56*.
- 6.2 A *Licence* issued by the *clerk or designate* may include additional conditions at the sole discretion of the *clerk or designate*.
- 6.3 A *Licence* may be refused by the *clerk or designate* to an *applicant* for any or all of the following matters:
- 6.3.1 Past breaches of this By-law and the *clerk or designate* deems that it is not in the public interest to issue a *Licence*;

- 6.3.2 Failure by the *applicant* to comply with the requirements of this By-law, or other applicable laws or regulations of the *Township* or other levels of government;
 - 6.3.3 Outstanding or unpaid taxes to the *Township*;
 - 6.3.4 Any outstanding fines under the *Provincial Offences Act, R.S.O. 1990, c. P.33* for the contravention of any provision of this By-law; or
 - 6.3.5 Where it is deemed to be in the public interest to not issue a *Licence*.
- 6.4 A *Licence* may be revoked by the *clerk or designate* for any or all of the following matters:
- 6.4.1 The Licencee is deemed by the *clerk or designate* to be in contravention of this By-law;
 - 6.4.2 An outstanding fine under the *Provincial Offences Act, R.S.O. 1990, c. P.33* for the contravention of any provision of this By-law has not been paid;
 - 6.4.3 A building permit for a sewage disposal system has been revoked or the sewage system is deemed unsafe or inoperable in servicing the *trailer*; or
 - 6.4.4 There is a contravention of the site plan submitted as part of the application for the *Licence*.
- 6.5 Once a *Licence* has been refused or revoked, the Licencee shall remove the *trailer(s)* within seven (7) calendar days from the date the *Licence* is refused or revoked. Once a *Licence* has expired, the *trailer* shall not be *used* unless the *Licence* has been issued. Failure to remove a *trailer* when requested shall be an offence under this By-law.
- 6.6 Any *trailer* deemed to be in contravention of this By-law may be removed by the *Township* at the expense of the owner of the lot and/or the *owner* of the *trailer*. Failure to remove a *trailer* from a lot within the time prescribed by the *clerk or designate* may result in the removal by the *Township* at the expense of the owner of the lot and/or the *owner* of the *trailer*.
- 6.7 Any *person* who contravenes any of the provisions of this By-law shall be guilty of an offence and shall be liable to any penalty imposed by an authority having jurisdiction.
- 6.8 Each contravention and each day of contravention shall constitute a separate offence.
- 6.9 No *person* being the registered owner of any lot or parcel of land within the *Township* shall permit any *person* to locate a *trailer* on his or her property except in accordance with the provisions of this By-law.
- 6.10 Every *person* who provides false information in any application for a *Licence* under this By-law or in an application for a renewal of *Licence* is guilty of an offence.
- 6.11 Where a conviction is entered under this section, in addition to any other remedy or any penalty provided by law, the court in which the conviction was entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the *person* convicted.
- 6.12 If the *clerk or designate* is satisfied that a contravention of this by-law has occurred, the *clerk or designate* may make an order on the form as set out in Schedule 'E' to and forming part of this By-law requiring the *person* who contravened this By-law or who caused or permitted the contravention or the owner or occupier of the *trailer* to discontinue the contravening activity.
- 6.13 A municipal employee, staff person, agent or contractor hired by the *Township*, accompanied by any *person* under his or her direction, may enter onto any land that is *used* or believed to be *used* in contravention of this By-law for the purposes set out in subsection 436(1) of the *Municipal Act*,

2001, S.O. 2001, c.25 and shall have all powers of inspection set out in subsection 436(2) of the Act.

- 6.14 Any *trailers used*, maintained or located in contravention of this By-law shall be removed from the lot at the expense of the Owner of the lot **and/or the owner of the trailer**. Failure to remove any *trailers* from a lot within the time prescribed by the Municipal Law Enforcement Officer or the *clerk or designate* may result in the removal of said *trailer* by the *Township*, at the expense of the Owner of the lot **and/or the owner of the trailer** and the said costs of removal may be collected under the provisions of the *Municipal Act, 2001, S.O. 2001, c.2*.
- 6.15 A ratepayers or an *applicant* for a *Licence* may appeal the decision of the *clerk or designate* with a written letter to Council citing the clause affected by their appeal and upon first paying an Appeal Fee of \$100.00.
- 6.15.1 Should the claim be deemed warranted by a decision of Council, the decision of the *clerk or designate* may be overturned, upon which the appellant will receive a refund of their Appeal Fee. Council may impose conditions associated with their decision and their decision shall be deemed to be final.

SECTION 7 – INSPECTIONS

- 7.0 The Municipal Law Enforcement Officer designated by Council to enforce this By-law may, at any reasonable time and upon producing proper identification, enter and inspect any property Licenced under or in contravention of the provisions of this By-law including the inspection of any condition associated with the issuance of the *Licence* or to enforce a Court Order.
- 7.1 For the purposes of an inspection a Municipal Law Enforcement Officer may:
- 7.1.1 Require the production for inspection of documents or things relevant to the inspection such as a copy of the *Licence*;
 - 7.1.2 Inspect and remove documents or things relevant to inspection for the purposes of making copies or extracts;
 - 7.1.3 Take photographs;
 - 7.1.4 Take recorded statements with the permission of the *person* making the statement;
 - 7.1.5 Require information from any *person* concerning the matter related to the inspection; and
 - 7.1.6 Alone or in conjunction with a *person* possessing expert knowledge, make examinations or take tests, or samples necessary for the sole purpose of the inspection.
- 7.2 A receipt shall be provided for any document of thing removed and the document or thing removed shall be promptly returned after the copies or extracts are taken.
- 7.3 No *person* shall obstruct, hinder or otherwise interfere with any Municipal Law Enforcement Officer or *clerk or designate* designated to enforce this By-law, in the lawful carrying out of their duties and responsibilities under the provisions of this By-law.

SECTION 8 – PENALTY

- 8.0 Every *person* who contravenes any of the provisions of this by-law is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act RSO 1990 c.P.33 as amended.
- 8.1 A *person* shall have fifteen (15) business days after being issued a Certificate of Offence under this By-law to come into compliance with the By-law and thereafter may be issued a subsequent ticket for the same or continuing violation.
- 8.2 Upon registering a conviction for a contravention of any provision of this By-law, the Ontario Court, Provincial Division, may, in addition to any penalty imposed by this By-law make an order prohibiting the continuation or repetition of the offence by the *person* convicted.

SECTION 9 - VALIDITY

- 9.0 If any section, clause or provision of this By-law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all remaining sections, clauses or provision of the By-law shall remain in full force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.
- 9.1 That By-Law 2019-29 and By-law 1993-153 are hereby rescinded.

This By-law shall come into force and take effect on the 21st day of August, 2019.

Read three times and adopted this 21st day of August, 2019.



Mayor: Beth West



Deputy Clerk: Gina Marie Wilson

The Township of Plummer Additional
Part 1 Provincial Offences Act
By-Law 2019-36: Trailer Licensing

SCHEDULE "A"

FEES FOR TRAILER PERMIT

2019 Rate:

Annual Trailer Permit \$ 50.00 per trailer

2020 and forward Rates (until amended):

Prior to April 1st:

Annual Trailer Permit \$ 50.00 per trailer

After April 1st

Annual Trailer Permit \$ 75.00 per trailer

Exception: with proof of new trailer purchase after April 1st the \$50 rate will apply.

Appeal Fee \$ 100.00

The Township of Plummer Additional
Part 1 Provincial Offences Act
By-Law 2019-36: Trailer Licensing

SCHEDULE "B"

From _____ **To** _____ **Start Date of Occupancy** _____
APPLICANT'S INFORMATION

Name of Applicant: _____
Address of Applicant: _____
Phone Number: _____
Email: _____

OWNER'S INFORMATION (IF DIFFERENT FROM APPLICANT)

Name of Applicant: _____
Address of Applicant: _____
Phone Number: _____
Email: _____

SITE'S INFORMATION

Address of Site: _____
Property Roll Number: _____
Applicant's interest in Land (owner, tenant, lease) _____
Dimensions of Land: Frontage: _____ Depth: _____ Area: _____ Zoning: _____

DETAILED DESCRIPTION OF TRAILER¹

Type of Trailer: _____
Length: _____ Colour: _____ Model # _____
Licence Plate: _____ VIN # _____
What provisions have been made for:
Septic/Black Water: _____
Grey Water: _____
Garbage Disposal: _____
Electricity: _____ Heat: _____
Other Features or add-ons (deck, accessory building): _____

SITE PLAN OF PROPERTY

SITE PLAN YES NO

PICTURES OF TRAILER

4 PICTURES YES NO

I confirm that the information provided on this application form is true to the best of my knowledge and belief.
I agree to comply with the provisions of By-Law _____
Date: _____ Signature of Applicant: _____
Date: _____ Signature of Owner: _____
Reviewed by Township of Plummer Additional Administration Staff this _____ day of _____ 20_____
Signature of Issuing Official: _____

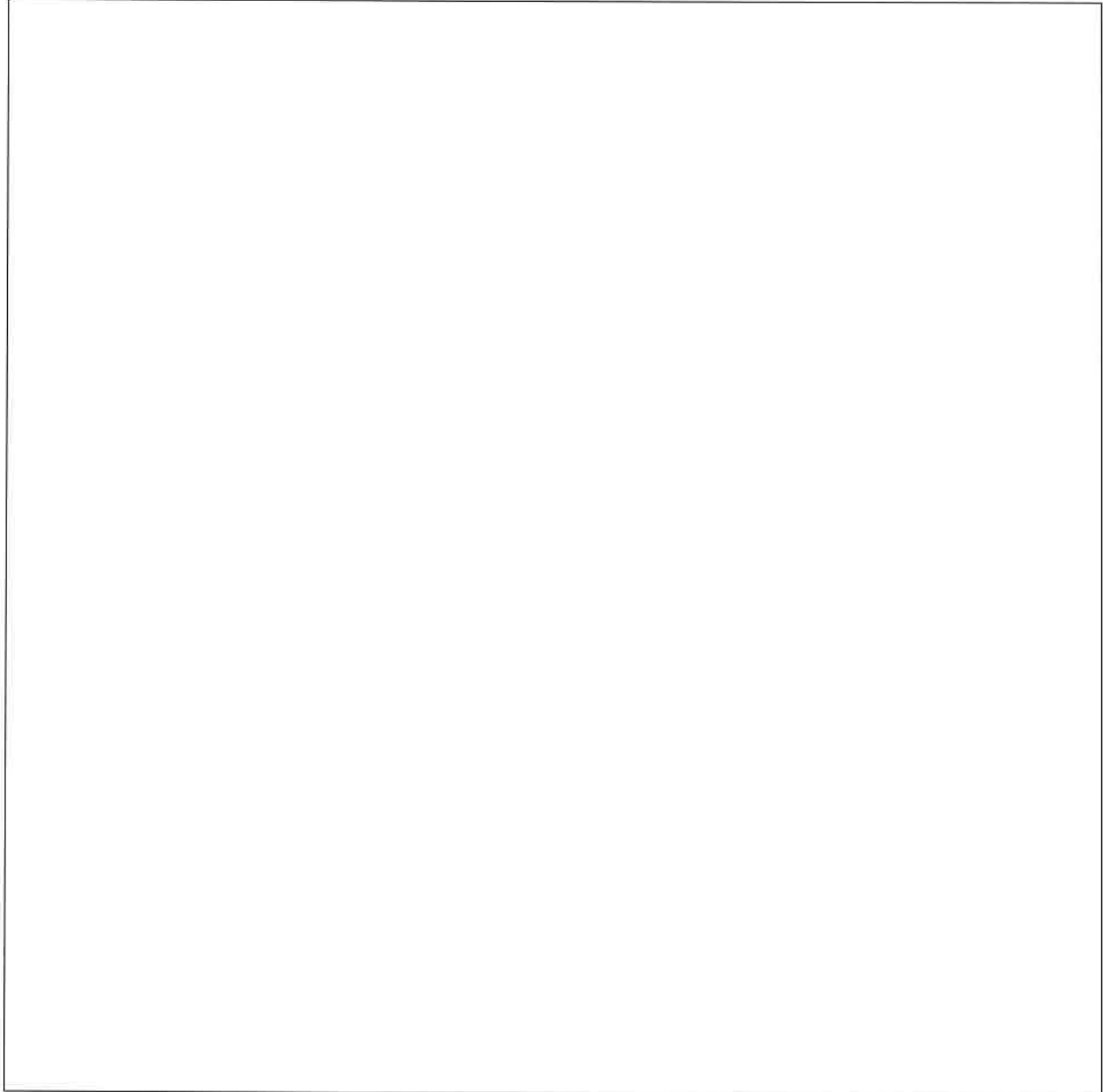
¹ Note: where a lot is occupied by more than one trailer, a description shall be provided for each trailer.

The Township of Plummer Additional
Part 1 Provincial Offences Act
By-Law 2019-36: Trailer Licensing
SCHEDULE "C"

A Site Plan of property should be attached showing the following:

1. Property Dimensions
2. The position of the trailer(s) on the site including setbacks from all lot boundaries, roadway and waterbody courses as set out in the Township of Plummer Additional Zoning By-law.
3. Location of Septic System
4. Location of well
5. Parking Space
6. Driveway
7. Fire Pit

SITE PLAN

A large, empty rectangular box with a thin black border, occupying the majority of the page below the 'SITE PLAN' heading. It is intended for the submission of a site plan as required by the by-law.

The Township of Plummer Additional
Part 1 Provincial Offences Act
By-Law 2019-36: Trailer Licensing

SCHEDULE "D"

TRAILER LICENCE

**TOWNSHIP OF PLUMMER ADDITIONAL
TRAILER LICENCE FOR 20____**

Licence No. _____

Twsp Seal

Property Owner's Name

Trailer Applicant's Name

Date

Trailer Vin#: _____

Location: _____

Licence Plate#: _____

Conditions:

The Township of Plummer Additional
Part 1 Provincial Offences Act
By-Law 2019-36: Trailer Licensing

SCHEDULE "E"
ORDER

*Issued pursuant to Section 445 of the Municipal Act, 2001, S.O.
2001, c.25 as amended.*

Date:

To:

Address:

Roll No.:

Legal Description:

Municipality:

Dear Sir/Madam:

TAKE NOTICE that on _____ an inspection of your property, as noted above, revealed that in some respect the property did not comply with the prescribed standards as set out in the Trailer Licensing By-Law No. _____.

ALSO TAKE NOTICE that **Schedule "A"**, attached hereto and which forms part of this **ORDER** sets out the work required to remedy such violation(s) and to bring the property into compliance with the By-Law.

A re-inspection of this property will take place on or about _____ to ascertain compliance. If at that time, the noted violations have not been remedied it may result in a charge being laid under the Provincial Offences Act.

Municipal Law Enforcement Officer

705-_____

Schedule 'A' to Order

Date:

To:

Address:

Roll No.:

Legal Description:

Municipality:

The item(s) listed herein are in violation of the Township of Plummer Additional Trailer Licensing By-law

| Item | Location | Defect | Section |
|------|----------|--------|---------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

REQUIRED REPAIRS

The Township of Plummer Additional
Part 1 Provincial Offences Act
By-Law 2019-36: Trailer Licensing

SCHEDULE "F"

| ITEM | SHORT FORM WORDING | PROVISION CREATING OR DEFINING OFFENCE | SET FINE |
|------|--|--|-----------|
| 1 | Fail to obtain a <i>Licence</i> | 3.2 | \$ 300.00 |
| 2 | Construct/erect temporary deck to a trailer – exceed size allowance | 3.3.1 | \$ 300.00 |
| 3 | Construct/erect accessory structure to a trailer – exceed size allowance | 3.3.2 | \$ 300.00 |
| 4 | Construct/erect addition not specifically manufactured for a trailer | 3.3.3 | \$300.00 |
| 5 | <i>Trailer</i> not conforming to set back requirements | 3.5 | \$ 300.00 |
| 6 | Have more <i>trailers</i> than allowed per property | 3.6.4 | \$ 300.00 |
| 7 | Fail to display <i>Licence</i> | 5.12 | \$ 300.00 |
| 8 | Fail to properly transfer <i>Licence</i> | 5.15 | \$ 300.00 |
| 9 | Fail to connect trailer to an approved sewage system | 5.16 | \$300.00 |
| 10 | Fail to remove a <i>trailer</i> when requested | 6.5 | \$300.00 |
| 11 | Allow <i>trailer</i> on owner's property in contravention to by-law | 6.9 | \$300.00 |
| 12 | Provide false information in any application | 6.10 | \$300.00 |
| 13 | Obstruct <i>person</i> designated to enforce this by-law | 7.3 | \$ 300.00 |

Note: The general penalty provision for the offences listed above is section 8.0 of By-Law 2019-36, a certified copy of which has been filed.