

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

Tel: (705) 785-3479

Fax: (705) 785-3135

email: plumtwsp@onlink.net

Minutes October 16, 2019

Note: September 18, 2019 Council meeting was cancelled.

Regular COUNCIL MEETING

Council Chambers

Present: Mayor: Beth West; Councillors: Mike Jones, Boris Koehler, Tasha Strum

Staff: Clerk: Vicky Goertzen-Cooke

Observer: Rod MacIntyre, Anthony Reader (5:55 pm)

Moment of Silence in recognition of the passing of Councillor Carl MacKenzie was observed.

Mayor West provided some heartfelt words of gratitude, and condolence.

Committee of Adjustment Meeting (5:30 pm) - deferred to after Road's Section:

Call to Order Regular Council Meeting:

1. ADDENDUM TO THE AGENDA - n/a
2. DECLARATION OF PECUNIARY INTEREST - none noted
3. Municipal Staff Report – Roads
 - a) Martin, Isaiah & Katie 5:45 pm – request permission from Twsp to outlet tile drain under Braniff Road.
 - i. Letter of permission received from lower landowners

ResIn 2019-205 Boris Koehler Mike Jones

WHEREAS Isaiah Martin has requested to outlet his Tile Drain Project into the Municipal Culvert and drain onto lower land on the opposite side of Braniff Road, and;

WHEREAS Isaiah Martin has received permission from the lower landowners, and;

WHEREAS the Road Working Foreperson and the Chief Building Official have inspected the proposed planned area and have indicated that the culverts will need to be lowered;

BE IT RESOLVED THAT this Council approves the drainage project as proposed pending;

- a) The Landowner covers the cost of the excavator to lower the culverts. CARRIED

- b) Roads Working Foreperson Report

- i. 2001 Grader & packer purchase – Tender in 2020:

Council Considerations:

- Review with the 2020 Budget; do we finance a new one or put \$15,000 into this one?
- Replacement is not scheduled until 2021 in the Asset Management Plan
- Concerns of extraordinary spending on repairs should they arise;
- Time line between tender process and delivery could possibly be up to 6 months or more.
- RWF cautioned on spending too much money on it as you will not get it back out when you sell the Grader.
- Road's section of Agenda put on hold to accommodate Planner availability;

Committee of Adjustment Meeting Commenced;

*Chris Jones (Township Planner) was contacted via Telephone at request of council (6:16 pm); various questions from Council regarding the Zoning Amendment application;

COA 1 Zoning Amendment - Martin, Tilman – 5th Concession & Centre Line

- a) Planning Report – C. Jones
- b) By-Law Amendment 2019-39

C. Jones' call ended at 6:30 pm

ResIn 2019-206 Boris Koehler Mike Jones

WHEREAS Chris Jones of Municipal Planning Services (Township Planner) has reviewed the application submitted by Tilman Martin acting as an agent for Manassah Martin for a Zoning Amendment and has made recommendations; BE IT RESOLVED THAT this Council gives three readings for by-law 2018-39 and authorizes the Mayor and Clerk to amend the Zoning By-law 2013-13 to rezone certain lands in the Centre Line & 5th Concession Road area, legally described as Part of Lot 4, Concession 4 in the Township of Plummer Additional (5th Concession & Centre Line Road area) from the Agricultural (A) Zone to the Agricultural Exception (A-2) Zone as shown on Schedule A-1 attached hereto; And further, that Zoning By-law 2013-13 as amended, is further amended by adding the following new sub-section after Section 14.6.1:

14.6.2 Agricultural Exception (A-2) Zone

Notwithstanding Section 4.15.2 of Zoning By-law 2013-13 as amended, on lands located in Part of Lot 4, Concession 4 and located in the A-2 Zone, a home industry specializing in the production of wood products shall be a permitted use and the total floor area of the building housing the home industry shall be 455 m². In all other respects the provisions of Section 4.15 shall prevail.

Furthermore, notwithstanding Section 4.1.1.11 of Zoning By-law 2013-13, lands located in the A-1 Zone shall be permitted to establish and utilize an accessory building for the purpose of operating a home industry prior to the construction of a detached dwelling for a two-year period beginning on the effective date of this amendment. A dwelling shall be constructed prior to the expiry of this temporary use provision or the home industry shall be deemed to be an illegal use. CARRIED

ResIn 2019-207 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council adjourns the COA meeting to meet again as required. CARRIED

Resume Road Department discussions:

ii. Re – 2001 Grader & packer purchase – Tender in 2020 – resIn defer to Nov. 20th.

- M. Jones requested that the RWF investigate the Grading-Tractor (as seen on a video from Minnesota) as a potential option to utilize instead of adding hours to the Grader.
 - c) M. Witty, Aug 29th noise complaints OTR & OTR response
 - d) M. Witty, Sept. 3rd Environmental Assessment of OTR operations & OTR response
 - e) M. Witty, Sept 27th response to OTR
- Council noted they have all read the complaints and responses; no further action to be taken at this time.

f) On - Call Casual Staff (advertise)

George Jeffery is retiring as an on-call Casual Operator;

ResIn 2019-208 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council approves staff to advertise for on-call casual Equipment Operators. CARRIED

g) Bell Canada – Fibre cable

ResIn 2019-209 Boris Koehler Mike Jones

WHEREAS Bell Canada has requested permission to install a new fibre cable along Caribou Road and 5th Concession, and;

WHEREAS there is a project scheduled for 5th Concession in 2020 and Tulloch Engineering has been consulted and has confirmed that this Bell installation is not going to affect the construction area;

BE IT RESOLVED THAT this Council approves the installation as per diagrams/plans submitted by Bell Canada. CARRIED

Kelly Belisle-Greer left the meeting at 6:43 pm

4. PUBLIC PRESENTATIONS: 6:30 pm n/a

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

ResIn 2019-210 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council approves the August 21st, 2019 minutes as presented. CARRIED

REPORTS:MUNICIPAL STAFF REPORT'S continued:

6. Planning & By-law Enforcement (K. Morris)
- a) Building Permit Summary Report – *Sept 13, 2019*
 - b) MAH- Building Code Services Transformation – looking for input- deadline Nov 25
 - c) MAH – Building – Adding a Second Unit in an existing house.
 - d) M. Jones requested to discuss Building Permit fees – deferred to Nov 20th meeting.
7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
- a) D. Urso quote for survey of Johnson/PA border property.

Resln 2019-211 Boris Koehler Mike Jones

WHEREAS there is a property that has gone up for Tax Sale contains in the property description both Johnson and Plummer Townships, and;

WHEREAS the Township has received a quote form D.S. URSO Surveying Ltd. to draft a new Reference Plan to correct the property description on the boundary property, and;

WHEREAS Legal has been consulted and has indicated that this will resolve the outstanding issue;

BE IT RESOLVED THAT this Council approves the quote of D.S. URSO Surveying Ltd. in the amount of \$2,650.00 (+HST) and that the Twsp of Johnson be approached to share in the Survey and Legal costs. CARRIED

- b) CIP Funding: Community, Culture & Recreation; deadline Nov 12th – no further action at this time.
- c) FYI- AMO updates from Conference
- d) MDRA- Claim Summary from Rain Storm June 10th
Net Claim for Damages \$27,554.05; estimated future costs \$31,311; for a total of \$58,865.05 in damages.
- e) 2019 Northern Treasurers' Forum (\$50) & MFOA (\$100) – Sudbury - October 17th -18th (Deputy Clerk) – removed from agenda - Deputy Clerk is unable to attend.
- f) Surplus Property Sale

Resln 2019-212 Boris Koehler Mike Jones

Be it resolved that this Council authorizes the sale of roll # 5719 000 002 00800 0000, Con 6 Lot 2 NPT, Township of Plummer Additional to William Austin in the amount of \$1,200.00. CARRIED

Resln 2019-213 Boris Koehler Mike Jones

Be it resolved that this Council authorizes the remaining properties from this sale (excepting roll 003 07120) to be open to receiving bids up to the Tuesday prior to a regular Council meeting on an ongoing basis until they are sold. 20% of the purchase offer is required at the time of bidding, any land transfer tax, HST where applicable will be the responsibility of the winning bidder. CARRIED

- g) Health Plan Renewal

Resln 2019-214 Boris Koehler Mike Jones

Be it resolved that this Council approves the Health Plan Renewal as presented. CARRIED

- h) Fred Dean Training – 5 Webinars - \$259 (for all 5) + taxes

Resln 2019-215 Boris Koehler Mike Jones

WHEREAS the Township is advised to consider succession planning;

Be it resolved that this Council approves the purchase of 5 Municipal Coaching Webinars from Fred Dean Training in the amount of \$259.00 (+HST) for all 5. CARRIED

- i) ICIP – refresher on project
 - i. Land Acquisitions – may be required
 - ii. Tulloch Engineering

Resln 2019-216 Boris Koehler Mike Jones

WHEREAS the Township has been awarded funding under the Investing in Canada Infrastructure Program for the realignment of 5th Concession;

BE IT RESOLVED THAT this council approves Tulloch Engineering to;

- a) Design, survey, and bid out the project, and;
- b) Arrange for the required property acquisitions in conjunction with the Township's Lawyer. CARRIED

M. Jones – requested a discussion on the potential overloading of Booth Bridge and snow removal – deferred to Nov. 20th.

- j) OPP Billing for 2020 \$140,256

Resln 2019-217 Boris Koehler Mike Jones

BE IT RESOLVED THAT this council acknowledges receipt of the 2020 OPP Billing in the amount of \$140,256.00. CARRIED

- k) Vacant declaration – options provided for Council consideration

Resln 2019-218 Boris Koehler Mike Jones

WHEREAS the passing of Carl MacKenzie has created a Council seat vacancy;

BE IT RESOLVED THAT this council officially declares the seat vacant and will advertises for, and appoint a person to fill the vacancy. CARRIED

- l) Gas Tax Audit results – acknowledged.

- m) BDO Statements

Resln 2019-219 Boris Koehler Tasha Strum

WHEREAS Council has previously approved the draft Audited Statement and there are no changes;

BE IT RESOLVED THAT this council acknowledges receipt of the 2018 Audited Statements and approves the contents. CARRIED

- n) Chairs

Resln 2019-220 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this council approves the purchase of 6 council chamber chairs in the amount of \$677.93 (incl taxes) from Staples. CARRIED

- Staff instructed to order one more for the Council chambers.

Resln 2019-221 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this council declares the old chairs surplus and offers them for sale. CARRIED

- o) Christmas Closure

Resln 2019-222 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this council closes the office for the Christmas holiday from December 23rd to January 3rd inclusive. CARRIED

8. Community Fire Safety; n/a

9. Community Emergency Management Program ~

- a) Appoint CEMC

Resln 2019-223 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this Council appoints Mike Jones as the CEMC and Grahame Gordon as the 1st Alternate CEMC. CARRIED

- M. Jones has 1 year to complete the required training; he will follow up on the upcoming Training being offered in Sault Ste. Marie.
- b) Annual Exercise & Training; Town of Bruce Mines Hall Nov 7th 6:30 pm

10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

12. Recreation ~ (T. Strum & B. Koehler)

a) Copper Country Christmas?

T. Strum to verify at the next meeting if the event is moving forward.

13. Tri-Neighbours & Waste Management ~ (Boris Koehler)

a) AECOM – Tri-Neighbours Waste/Recycling

Resln 2019-224 Boris Koehler Tasha Strum

WHEREAS Green For Life (GFL) has purchased Municipal Waste and Recycling;

BE IT RESOLVED THAT this Council approves AECOM to negotiate a 7 year Waste & Recycling Contract with GFL.

CARRIED

- M. Jones noted that there are now recycling bins at the Tri-Neighbours dump site; it is anticipated that Tri-Neighbours will advertise this.
- b) Tri-Neighbours remaining meetings: T. Strum will attend the November mtg; B. Koehler will attend the Dec Mtg.

14. Cemetery ~ (T. Strum)

a) Main Streets Funding – Cemetery Signage

Resln 2019-225 Boris Koehler Tasha Strum

WHEREAS a part of the Main Streets Funding has been designated for Cemetery Signage;

BE IT RESOLVED THAT this Council approves the Cemetery Signage package in the amount of \$12,485.36 plus installation in the amount of \$1,440.56. CARRIED

15. Library, Parks & Hall ~ (B. West)

a) Bruce Stn Hall- request to waive rental fee for ARCH Fundraiser – resolution defeated.

- Council has supported Arch with free hall rentals this year
- Council looking to institute an across the board policy as the cost of maintaining the Hall, Caretaker fees etc. will be taken into consideration.
- b) Library - 2018 Audited Final Statements – previously copied.
- c) Library - Minutes Sept 12th; Monthly Financials Jun/Jul/Aug
- d) Library - Minutes Oct. 10th; Monthly Financials Sept.

16. Health and Safety ~ (M. Jones)

17. Personnel: N/A

a) HR Committee – appoint

Resln 2019-226 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this Council appoints Tasha Strum to the Human Resources Committee and Mike Jones as the Alternate member. CARRIED

b) CUPE Agreement expires Dec. 31, 2019 – November negotiations to begin

c) Casual on-call Temporary Admin Assistant

Resln 2019-227 Boris Koehler Tasha Strum

WHEREAS the Administrative Assistant Wende Maguire has been off since June 13th, with month to month extensions, and;

WHEREAS Tracey Derosbie had been brought in on a temporary basis for one month to assist, and;

WHEREAS Michelle Paton (the casual on-call Administrative Assistant) has resigned as of Oct.15, 2019;

BE IT RESOLVED THAT this Council approves Tracey Derosbie as the Casual On-Call Administrative Assistant.

CARRIED

18. Other:

a) ROMA Conference;

Resln 2019-228 Boris Koehler Tasha Strum

WHEREAS the Ontario Good Roads Association, at their annual Conference in 2019 passed a Resolution supporting the re-establishment of a joint OGRA / ROMA Conference, and;

WHEREAS several municipalities have passed Resolutions also in support of the OGRA Resolution, and;

WHEREAS the establishment of a standalone ROMA Conference has been extremely successful providing unique

opportunities for municipal politicians and staff to benefit from a progressive agenda on a host of municipal issues, and;

WHEREAS ROMA continues to advance municipal priorities through its advocacy work and close affiliation and

collaboration with other Municipal Associations such as AMO and OGRA, and;

WHEREAS a dedicated annual ROMA Conference is in the best interest of all municipalities in Ontario, and;

THEREFORE, BE IT RESOLVED that the Township of Plummer Additional supports ROMA in its efforts for a standalone, dedicated annual conference that continues to bring benefits to all municipalities through a progressive, diversified and interesting agenda, and;

FURTHER that this Resolution be circulated to ROMA, and AMO. CARRIED

b) Ferrochrome Production Facility – Sault Ste. Mare Open house Oct. 23rd.c) Shared Services – Mayor & Clerk to attend; Johnson Twsp Oct 28th @ 6:00 pm.

Council to email any concerns/ideas to the Clerk prior to the meeting.

19. UNFINISHED BUSINESS:20. NEW BUSINESS:21. DISBURSEMENTS:

a) Expenditures August 1-31, 2019

b) Expenditures Sept 1 – 30, 2019

c) Financial Statements - reviewed

Resln 2019-229 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for

Aug 1-31, 2019: General \$141,486.43; Health Center \$8,115.84, and September 1 – 30, 2019: General \$256,101.71;

Cemetery \$2,775.05. CARRIED

22. BY-LAWS:

a) Appointment By-Law

Resln 2019-230 Boris Koehler Tasha Strum

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2019-40 being a by-law to appoint persons to Boards and Committees. 2019-24a is hereby repealed. CARRIED

23. NOTICE OF MOTIONS n/a24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)

T. Strum noted that the Cemetery Committee will meet on Oct 22nd at 7pm.

25. CLOSED SESSION: disposal of land, identifiable individual

Rod MacIntyre and Anthony Reader left the meeting.

Resln 2019-231 Mike Jones Tasha Strum

BE IT RESOLVED THAT this Council proceeds into Closed Session at 8:10 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):b) Personal matters about an identifiable individual, including municipal or local board employees; c) A proposed or pending acquisition or disposition of land for municipal or local board purposes. CARRIED

Resln 2019-232 Mike Jones Beth West

BE IT RESOLVED THAT this Council returns to open meeting at 9:00 pm.

Resln 2019-233 Tasha Strum Mike Jones

WHEREAS public consultation has taken place and;

WHEREAS Ontario Trap Rock (OTR) has purchased the property north of Trunk Road and has approached the Town and Township to purchase a portion of Trunk Road that sits between their quarry and the north property, and;

WHEREAS the Town of Bruce Mines has agreed to the original offer of purchase, and;

WHEREAS Plummer Township has alternate interests than what was offered in the original purchase offer;

BE IT RESOLVED THAT this Council authorizes staff to Legal to draft final proposal. CARRIED

26. CONFIRMATORY BY-LAW

Resln 2019-234 Boris Koehler Tasha Strum

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2019-41, being a by-law to confirm the proceedings of the meeting(s) held prior to and on Oct 16, 2019. CARRIED

27. ADJOURNMENT:

Resln 2019-235 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 9:15 pm to meet again on November 20, 2019 or at the call of the Mayor. CARRIED

Mayor ~ Beth West

Clerk ~ Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township