

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes March 25, 2020

Special COUNCIL MEETING – COVID - 19

Council Chambers & teleconference

Call to Order Special Council Meeting: 5:00 pm

Present:

Council Chambers: Acting Mayor~Mike Jones, Clerk~Vicky Goertzen-Cooke

Via Teleconference – Mayor~Beth West, Councillors: Janet Gordanier, Keith Hoback, Boris Koehler

1. **ADDENDUM TO THE AGENDA** - n/a
2. **DECLARATION OF PECUNIARY INTEREST** - n/a
3. **Community Emergency Management Program** ~ (M. Jones)
 - a. AMO - Electronic Meeting
 - i. Procedural By-law updates

ResIn 2020-55

Beth West

Keith Hoback

WHEREAS an emergency declared by the Premier, Cabinet or the Municipal Head of Council under the Emergency Management and Civil Protection Act allows a Municipality to hold a special meeting during an

emergency for the purposes of amending the procedure by-law to allow for electronic participation in a meeting;

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2020-14 which is a by-law to repeal and replace by-law 2018-11 for the Procedures at a Council meeting and more specifically confirms that:

- During this special meeting under an Emergency, this council will allow the use of electronic participation, and
- That members participating electronically may be counted for the purposes of quorum, and;
- That members can participate in both open meeting and closed meetings, and;
- That time line of Notice of Meetings exceptions apply during an Emergency.

Once the emergency has ended, regular meeting rules apply. CARRIED

- b. AMO - Council Role in an Emergency
- c. AMO - Meeting Guidance
- d. Staffing levels, requirements;
 - Protocols, procedures, policies
 - Staff have been provided instructions regarding cleaning/sterilizing equipment and workspace, input requested
 - Township has an Emergency Plan, but not specific pandemic plan
 - All Municipal Buildings are closed to the public until further notice
 - No fire permits are being issued at this time; No daytime burning; burning in a fire pit between 7:00 pm and 7:00 am will be allowed.
 - Tax Interest & Penalty, Trailer permits, dog license – council confirmed status quo at this time for these items.
 - Other levels of service to be determined.
- e. Public Newsletter, website information, vulnerable citizens, seniors
 - i. Newsletter will be going out to mass mail; hoping to reach Vulnerable Citizens, Seniors, and those who are not connected online.
 - ii. Information will be posted on the Website as available.
- f. Vulnerable Citizens, Seniors
 - i. Anyone in need of assistance is to contact the office
 - ii. Trefry Centre is still serving their registered clients.

- g. Staff is participating with ongoing updates from the list below (but not limited to);
- Ontario Good Roads
 - Algoma Public Health (ongoing 1 call per week)
 - Provincial Emergency Operating Centre (ongoing 3 calls per week) there are representatives from: Ministry of Health, Ministry of Municipal Affairs, Ministry of Labour as well as the Provincial Emergency Centre, as well as all 444 Municipal Reps Clerks/CEMCs are invited to this conference call.
 - Association of Municipalities of Ontario
 - Association of Clerks and Treasurers
 - Municipal Finance Officers Association
 - Other Municipalities
 - Various Law firms and Human Resources calls
4. **NEW BUSINESS:** n/a
5. **CLOSED SESSION:** n/a
6. **ADJOURNMENT:** *Next Regular Council Mtg – to be confirmed*
 ResIn 2020-56 Keith Hoback Mike Jones
 BE IT RESOLVED THAT this Council adjourns the Meeting at 5:46 pm.
 Due to COVID-19 precautions, the date of the next regular Council meeting is undetermined at this time. CARRIED

Acting Mayor ~ Mike Jones

Clerk ~ Vicky-Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AMCTO – Association of Municipal Clerks & Treasurers of ON

AODA – Accessibility for Ontarians with Disabilities Act

APH – Algoma Public Health

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

ON - Ontario

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

MFOA – Municipal Finance Officers Association

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

PEOC – Provincial Emergency Operations Centre

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

ResIn – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township