

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes May 20, 2020

Regular COUNCIL MEETING

Electronic Meeting

Call to Order Regular Council Meeting: 6:02 pm

Present:

Council Chambers: Mayor~Beth West, Councillor~Mike Jones

Electronically: Councillors; Janet Gordanier, Keith Hoback, Boris Koehler

Staff (electronically): RWF~Kelly Belisle-Greer, Clerk~Vicky Goertzen-Cooke, Chris Jones - Planner

COA: Edith Orr Agent for Solomon Bauman

Committee of Adjustment Meeting (COA):

Mayor B. West read Speaker's Notes for a Zoning By-Law Amendment

- No objections received prior or during the meeting.
- Algoma Public Health requested a Performance Level Review; Chief Building Official will copy letter to applicant.
- Chris Jones, Planner provided overview of application; request to increase the floor size of the home based industry.

1. Zoning Amendment By-Law 2020-16

a. Bauman, Soloman; 380 Boundary Road

Resln 2020-99 Mike Jones Boris Koehler

WHEREAS Municipal Planning Services Ltd. (Township Planner) has reviewed the application submitted by Solomon Bauman for a Zoning Amendment and has made recommendations;

BE IT RESOLVED THAT this Council gives three readings for by-law 2020-16 and authorizes the Mayor and Clerk to amend the Zoning By-law 2013-13 to rezone certain lands in the Boundary Road & 5th Concession area, legally described as Part 1, Plan 1R-12184, Registered Plan 178 PT, located in Part of Lot 8, Concession 5PT in the Township of Plummer Additional from Rural (R) zone to the Rural Exception (R-2) Zone as shown on Schedule A-1 attached. CARRIED
Last date for appeals is June 9, 2020.

2. Adjourn COA Meeting:

Resln 2020-100 Janet Gordanier Keith Hoback

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment Meeting at 6:15 pm. CARRIED

1. **ADDENDUM TO THE AGENDA**

Resln 2020-101 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows: Human Resources Committee - results of the interviews held May 19th (under 17). CARRIED

2. **DECLARATION OF PECUNIARY INTEREST** none- noted

3. **Municipal Staff Report – Roads**

a) Roads Working Foreperson (RWF) Report

i. April 17 – May 12

• K. Belisle-Greer:

o Truck #14; repairs were scheduled, due to COVID restrictions Gincor has deferred until further notice.

K. Belisle-Greer will follow up and confirm any warranty work.

b) Tenders

i. Gravel Tender results (under by-laws)

1. 2 bids received – Possamai Construction was the lowest.

ii. Bridge Inspection Tender results (under by-laws)

1. 3 bids received – Kresin Engineering was the lowest.

c) Crystal Cove – turnaround easement (R. Jones)

Resln 2020-102 Boris Koehler Janet Gordanier

WHEREAS the Roads Working Foreperson has recommended that a turnaround easement agreement be entered into for Crystal Cove Road;

BE IT RESOLVED THAT this Council approves staff to proceed with the Legal and survey (if required) for a turnaround at the west end of Crystal Cove Road. CARRIED

d) Plummer Rd – Twin Pipes (contract out)

Resln 2020-103 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council approves staff to proceed with tendering out the Plummer Road Twin pipes replacement. CARRIED

K. Belisle-Greer to confirm with M. Thompson if any Engineering is required prior to tendering out.

e) Boundary Rd - OTR – 750 m³ 5/8” Trap Rock – estimate \$19,500 (taxes incl.) – deferred to Budget discussion; possible deferral to 2021.

K. Belisle-Greer left meeting at 6:31 pm

4. **PUBLIC PRESENTATIONS:** n/a

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Resln 2020-104 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the April 22, 2020, and May 13, 2020 minutes as presented. CARRIED

REPORTS:

MUNICIPAL STAFF REPORT'S continued:

6. Planning & By-law Enforcement (K. Morris)

a. AMO- Emergency period extended & Building Code Amendments – reviewed.

b. Central Frontenac – Support Resln for lifting Residential Building prohibition – no longer required – as of May 19th construction is allowed by the Province.

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

a. Integrity Commissioner (IC) Report 2019 – Feb. 20, 2020

b. Integrity Commissioner Report Feb 21, 2020 – May 8, 2020

Resln 2020-105 Keith Hoback Janet Gordanier

BE IT RESOLVED THAT this council acknowledges the receipt of the Integrity Commissioner's reports dated: Feb. 20, 2019- Feb. 20, 2020 and Feb. 21, 2020 – May 8, 2020. CARRIED

Reports to be uploaded to the Website.

i. Per Advice of the IC - Amend Schedule A (form) of By-Law 2019-09 of the Integrity Commissioner Inquiry Protocol – “option to not release identity” removal from form – (see by-laws).

ii. IC – allowance for fees on the complaint application form

Resln 2020-106 Boris Koehler Mike Jones

WHEREAS Integrity Commissioner Investigations are presently at the sole expense of the Municipality, and;

WHEREAS the recent inquiry cost the Township \$593.26, and;

WHEREAS some Municipalities charge a fee to file the complaint to assist with cost recovery;

BE IT RESOLVED that this Council directs staff to investigate a fee structure associated with applications. CARRIED

- c. Algoma Public Health - Re-Opening checklist

Resln 2020-106 **Janet Gordanier** **Mike Jones**

WHEREAS the Algoma Public Health has provided Opening/Re-opening recommendations;

BE IT RESOLVED THAT this council accepts the recommendations with the addition of barrier installation(s) where applicable to assist with maintaining social distancing and that the recommendations are distributed to all staff for further input for policy development. CARRIED

- d. Algoma Public Health – Camp/Cottage Owners information sheet – uploaded to website.

- e. Notebooks – Council

Resln 2020-108 **Mike Jones** **Keith Hoback**

WHEREAS Notebooks have been purchased for use by the Council;

BE IT RESOLVED THAT this Council authorizes the purchase to be added to the Asset Management Plan as an ongoing cost of business and develops an “Acceptable Use of Township Technology Resources and Disposition Policy. CARRIED

- Councillor request to investigate the cost of clearing of data daily upon “shut down” and blocking software uploads

8. Community Fire Safety:

- a) Fire Permit - fees for 2020

Resln 2020-109 **Keith Hoback** **Janet Gordanier**

WHEREAS the MNRF and the Town of Bruce Mines has lifted the Fire Ban the day before the long weekend;

BE IT RESOLVED THAT this council approves staff to resume issuing fire permits effective [*after*] the 31st of May, 2020. CARRIED

9. Community Emergency Management Program ~ (M. Jones)

- a) Follow up to Apr 22/20 mtg; Reciprocal Emergency Evacuation Centres in case both the Town and Township experience the need to utilize the evacuations Centres at the same time.

Resln 2020-110 **Mike Jones** **Keith Hoback**

WHEREAS an emergency may affect both the Town of Bruce Mines and the Township of Plummer Additional at the same time, and;

WHEREAS the current emergency and alternate evacuation centres and operational centres may not be able to accommodate the needs of the Municipality during an area emergency affecting both the Town of Bruce Mines and the Township of Plummer Additional;

BE it resolved that this Council requests reciprocal arrangements with area Municipalities to provide an alternate evacuation centre and alternate operations centre if they are able to accommodate at the time of need. CARRIED

- b) Business Continuity – reciprocal arrangements with area Municipalities for Services.

Resln 2020-111 **Keith Hoback** **Mike Jones**

WHEREAS an emergency or situations such as an illness with quarantine orders may affect the ability of the Township of Plummer Additional to continue to deliver essential services, and;

WHEREAS Contractors may not always be available when required due to high demand during an emergency;

BE it resolved that this Council requests reciprocal arrangements with area Municipalities to assist with providing essential services if the need arises and that they are able to accommodate at the time of need. CARRIED

- c) Spring Sector CEMC Meeting has been cancelled

10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

a) Johnson Twsp;

i. Letter to Chief Medical Officer of Health – Algoma Public Health Transparency

Resln 2020-112 Boris Koehler Janet Gordanier

WHEREAS ON March 17, 2020, the Province of Ontario declared a state of emergency and has extended it to June 2, 2020 due to a pandemic caused by the spread of the deadly virus known as COVID-19 which can cause severe impairment of the respiratory system, and high fevers which can lead to death in all age demographics;

WHEREAS COVID-19 is a virus that can be spread by those that are both symptomatic and asymptomatic thus making it easy to unknowingly spread and at times the effects of the virus being spread may not be known for periods of up to two weeks;

WHEREAS as of March 28, 2020 Ontario has banned gatherings of more than 5 people with strict exceptions and Ontario's Chief Medical Officer of Health is also recommending that, in general, everyone should stay home except for essential reasons.

WHEREAS the Mayors representing the Townships of Prince, Macdonald Meredith and Aberdeen Additional, Plummer Additional, Tarbutt, Johnson, Hilton, Bruce Mines, North Shore, the Municipality of Huron Shores the Town of Blind River, the Town of Thessalon, the City of Elliot Lake and the Town of Spanish met electronically on April 23, 2020 to discuss communication issues with APH related to not receiving information from Algoma Public Health, by community, in a timely manner;

WHEREAS the communities listed above are also not receiving the requested information on both travel related and communal spread of the COVID-19 virus as it pertains to positive, negative, resolved and unresolved number of tested individuals in each community;

WHEREAS each of the Mayors and Municipal Councils of the aforementioned communities have a legal and moral responsibility to protect the residents of their community as clearly expressed in the Municipal Act;

WHEREAS absent of such information from Algoma Public Health, a situation of unnecessary yet dire stress and anxiety among Mayors, Council Members and Community Members has been created which includes large amounts of mis-information that circulates among communities;

WHEREAS we understand that until a vaccine is effective the spread and danger of COVID-19 still exists;

WHEREAS AS OF May 15, 2020, Algoma Public Health reports that there are 17 confirmed cases of COVID-19 IN THE District of Algoma with 13 of those resolved with the Central and East Algoma Region being reported as “Yes - less than 5 cases.”

From Algoma Public Health (website):

Total confirmed cases by area of residence

Algoma Region	Any residents who have tested positive for COVID-19?	Any evidence of local community spread?
Central & East Algoma	Yes (less than 5)	Possible/Likely: evidence of community spread is present in other areas of Algoma and in neighbouring public health units
Elliot Lake & Area	Yes (less than 5)	Possible/Likely: evidence of community spread is present in other areas of Algoma and in neighbouring public health units
North Algoma	No	Possible/Likely: evidence of community spread is present in other areas of Algoma and in neighbouring public health units

Sault Ste. Marie & Area	Yes (13)	Yes
Updated: May 14, 2020 (4:50 p.m.)		

WHEREAS the Central & East Algoma includes: Blind River, Bruce Mines, Hilton, Hilton Beach, Huron Shores, Jocelyn, Johnson, Mississauga First Nation, Plummer Additional, St. Joseph, Tarbutt and Tarbutt Additional, The North Shore, Thessalon, Thessalon First Nation;

WHEREAS the Algoma Public Health has advised our municipal leaders that APH will not give out numbers unless there are more than five (5) cases in a community, yet the Northwestern Public Health Unit is able to provide such detail to their Municipalities;

THEREFORE BE IT RESOLVED that this Council requests that Algoma Public Health provide, in addition to travel related or community spread data, a more detailed breakdown of the numbers for each area that they are responsible for, similar to the Northwestern Public Health Unit as shown below for COVID-19 and future pandemic events;

Northwestern Public Health Unit regional COVID – 19 Results

District	Area^	Positive	Negative	Pending	Resolved
Kenora	Kenora	2	237	102	2
	Dryden	4	147	44	4
	Red Lake	2	61	13	2
	Sioux Lookout	1	117	38	1
Rainy River	Rainy River	1	11	25	1
	Emo	0	7	0	0
	Fort Frances	1	124	76	1
	Atikokan	4	57	31	3
Other	Other	1*	0	0	1
Totals		16	761	329	15

FURTHER BE IT RESOLVED that this resolution be copied to the Chief Medical Officer of Health for the Province of Ontario, the Premier of the Province of Ontario, the Minister of Health, Michael Mantha MPP, Carol Hughes MP, AMO, ROMA, FONOM and Algoma Public Health. CARRIED

12. Recreation ~ (B. Koehler) – n/a
 13. Tri-Neighbours & Waste Management ~ (B. Koehler)
 a) 2020 Tri-Neighbour's Levy request

Resln 2020-113 **Boris Koehler** **Keith Hoback**

BE IT RESOLVED THAT this Council approves the 2020 Tri-Neighbours levy in the amount of \$4,178.50. CARRIED
 BK the levy has not raised in 10 years; cost of fuel will be increased for next year. CARRIED

14. Cemetery ~ (Keith Hoback)
 a) 2019 Audited Financials (draft)

Resln 2020-114 **Keith Hoback** **Mike Jones**

BE IT RESOLVED THAT this Council acknowledges and accepts the Draft BDO Cemetery Financials for 2019. CARRIED

- b) Cemetery Program – maps, data entry – quote

Resln 2020-115 **Janet Gordanier** **Mike Jones**

WHEREAS The Managed Municipality has provided an estimated to complete the additional mapping and data entry for the Cemeteries and have agreed to only invoice for ½ of the hours estimated;

BE IT RESOLVED THAT this Council approves the quote of The Managed Municipality in the amount of \$1,680.00 (plus taxes). CARRIED

15. Library, Parks & Hall ~ (B. West)
- a) Library Minutes April 30, 2020
 - b) Financials March & April 2020
 - c) 2020 Budget & Levy Request \$32,000

Resln 2020-116 Beth West **Keith Hoback**

BE IT RESOLVED THAT this Council approves the 2020 Levy request of the Bruce Mines and Plummer Additional Union Public Library in the amount of \$32,000. CARRIED

16. Health and Safety ~ (M. Jones)
- a) AMO – Mental Health Maintenance during COVID- reviewed

17. Personnel:
- a) Summer Students
 - 100% Funding approval received for Roads 7 weeks @ 40hr/week & Office 8 weeks @ 35 hr/week; no funding for Cemetery/Recreation Student.
 - Cemetery/Recreation Student hiring at full cost – deferred until later/need assessment determined
 - i. Addendum:

Resln 2020-117 **Mike Jones** **Janet Gordanier**

WHEREAS the Human Resources Committee interviewed for various Township Jobs on May 19th, 2020 and have made the following recommendations for hire:

1. Sam Tassone & Todd MacFarlane as the Casual on-call Equipment Operators
2. Adam Robinson as the Roads Summer Student Assistant
3. Lauren Stevens as the Office Summer Student Assistant
4. Sam Tassone as the Animal Control and Enforcement Officer

BE IT RESOLVED THAT this Council approves the recommendations, contracts (where required) to be drafted and to come back to the next available meeting. Start dates will depend upon when it is safe to start training. CARRIED

b) Cupe Negotiations Mtg - deferred until further notice.

18. Other:
- a) Thank you to Essential Workers recognition – B. Koehler to discuss
 - Suggested
 - Newspaper advert thanking essential workers about a month or two after Emergency Order is lifted.
 - Council to bring forward other ideas.
 - b) Johnson Twsp Mayor; Letters to MPAC, ADSAB, Algoma Public Health, OPP – requesting deferral of levies; no further action at this time - to re-assess in the fall if it's an issue.
 - c) Wishart Law Firm – provided various Policy & By-Law development services for the following:
 - i. Covid Safety Certification, Cyber Security, Level of Service, Unreasonable Ratepayer, Communication Committee, Business Continuity.
 - ii. Staff to investigate for potential cost sharing on Cyber Security Policy and Unreasonable Ratepayer Policy/By-Law.

19. **UNFINISHED BUSINESS:** n/a

20. **NEW BUSINESS:** n/a

B. Koehler, set off the Office Alarm on the weekend; issues noted getting through to the Alarm Company and getting it turned off; staff to follow up with Alarm Company.

21. **DISBURSEMENTS:**

- a) Expenditures April 1- 30, 2020
- b) Financial Statements

Resln 2020-118 **Janet Gordanier** **Keith Hoback**

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for April 1-30, 2020; General \$223,247.30, Health Centre (April 30, 2020) \$10,132.61. CARRIED

22. **BY-LAWS:**

- a) Amend By-law 2019-09 Code of Conduct "Schedule A" Form

Resln 2020-119 **Mike Jones** **Boris Koehler**

WHEREAS the Integrity Commissioner noted in the report dated May 8, 2020 that the form in Schedule A has the option to "agree or disagree" to release the identity of the complainant, and;

WHEREAS the IC has sought legal advice and has made recommendations;

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-17 being a by-law to amend By-Law 2019-09 Schedule A (Form) For the Code of Conduct & Integrity Commissioner Inquiry Protocol "Request for an Inquiry" Form to remove the "agree or disagree to releasing the identity" option of the complainant. CARRIED

- b) Gravel Contract

Resln 2020-120 **Janet Gordanier** **Boris Koehler**

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-18 being a by-law to authorize the Mayor and Clerk to execute an Agreement, on behalf of the Township of Plummer Additional with Possamai Construction for the 2020 Gravel Contract in the amount of \$36,644.21 (incl. Taxes). CARRIED

- c) 2020-19 Bridge Inspection Contract

Resln 2020-121 **Keith Hoback** **Boris Koehler**

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-19 being a by-law to authorize the Mayor and Clerk to execute an Agreement, on behalf of the Township of Plummer Additional with Kresin Engineering for the 2020 Bridge Inspection in the amount of \$900.00 (plus taxes) for: McLarty Bridge, Booth Bridge and Sucker Creek Culvert. CARRIED

- Tulloch Engineering was previously in 2019 approved to do an in-depth study of Clark's bridge and to include the 2020 bi-annual inspection with that report.

- d) 2020-20 Canada Summer Jobs

Resln 2020-122 **Boris Koehler** **Janet Gordanier**

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-20 being a by-law to authorize the Mayor and Deputy-Clerk to execute an Agreement, on behalf of the Township of Plummer Additional with Her Majesty the Queen in Right of Canada as represented by the Minister of Employment and Social Development for the 2020 Canada Summer Jobs Agreement. CARRIED

23. **NOTICE OF MOTIONS** n/a

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)** n/a

25. **CLOSED SESSION:** n/a

26. **CONFIRMATORY BY-LAW:**

Resln 2020-123 **Mike Jones** **Boris Koehler**

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2020-21, being a by-law to confirm the proceedings of the meeting(s) held prior to and on May 20, 2020. CARRIED

27. **ADJOURNMENT:**

Resln 2020-124 **Keith Hoback** **Janet Gordanier**

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:45 pm to meet again on June 17th, 2020 or at the call of the Mayor. CARRIED

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

IC – Integrity Commissioner

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township