

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes December 2, 2020

Regular Council

Bruce Station Hall

Call to Order 6:00 pm

Present: Mayor~Beth West, Councillors: Keith Hoback, Mike Jones, Boris Koehler, Kelly Warwick

Staff: Clerk~Vicky Goertzen-Cooke, RWF~Kelly Belisle-Greer (via phone)

Presenter: Abel Coste (EncompassIT – via phone).

1. **ADDENDUM TO THE AGENDA**

Resln 2020-276 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows:

- a) Resln- Insurance renewal – extension – under 7f)
- b) Resln - Summer Students – under 17a). CARRIED

2. **DECLARATION OF PECUNIARY INTEREST** – none noted

3. **Municipal Staff Report – Roads**

- a) Roads Working Foreperson Report (RWF) - Reviewed
 - i. Nov 19th – Nov 24th
 - ii. New Ditching project on Braniff (proposed by Ratepayer): Ratepayer has not contacted the RWF regarding moving forward at this time
- b) CF – MTO Bridge @ Rydal Bank

Resln 2020-277 Keith Hoback Kelly Warwick

WHEREAS the MTO bridge at Rydal Bank has reached its end of useful life and is being replaced;

BE IT RESOLVED THAT this Council authorizes staff to contact MTO/Contractor to inquire about any salvageable components that may be beneficial to the Township at little or no cost. CARRIED

Concerns noted regarding overweight Truck/Load going over Booth Bridge; RWF to contact MTO to enforce weight limits.

- c) ICIP 5th Concession Realignment – Clerk - update

Project Steps – per M. Thompson (Tulloch Engineering);

1. Obtain Property Purchase Agreements
2. Complete Legal Surveys
3. Transfer Properties to Township
4. Arrange for Utility relocations (Bell & Hydro)
 - It is difficult to provide a timeline as 1, 3, and 4 are depended on other parties.
5. Finalize Design – about 80% complete
6. Go to Tendering

There were 25 properties investigated along 5th Concession from Boundary to Hwy 638

- o 6 may require some portion of acquisition for the realignment
- Legal/Tullochs are checking into options for acquiring it; i.e., original deed notations (1900's) to parcels of land when forming the Township (and across Ontario) *“Saving and excepting 5% of the acreage for roads and the right to the Crown, the Council of the Municipality to lay out roads where necessary free of all charge to the extent of such reservation.”*
- We have all aboriginal consultations back except 1 – this process was started in January 2020; we have received sign off from the funding agency that we have done our due diligence to consult.
- All land acquisition is at our cost and not funded.

Kelly Belisle-Greer disconnected from the meeting at 6:21 pm

4. PUBLIC PRESENTATIONS – no presentation - ~~discussion with E. Currie (HNCEA) via phone 6:20 pm~~
- NOTE: ~~Tues~~ Dec 1 @ 7:00 pm – Broadband online information Session with Leapfrog – see link to register - <https://www.eventbrite.ca/e/130601993077>
 - HNCEA – Universal Broadband Fund Rapid Response Application in partnership with Leapfrog
 - HNCEA – Leapfrog proposal
 - HNCEA – support letter

Resln 2020-278 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council supports in principle the funding application of Leapfrog to the Rapid Response Stream of the Universal Broadband Fund which will include Plummer Township in the Highspeed Internet catchment area of this funding model. CARRIED

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Resln 2020-279 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of November 18, 2020 (Regular). CARRIED

REPORTS:

MUNICIPAL STAFF REPORT'S continued:

- Planning & By-law Enforcement (K. Morris)
 - Building Permit Summary Nov. 27, 2020
 - M. Jones cited concerns with the cost and difference of Building Permit fees for different types of structures; also, does not agree to have a fee for roofing replacement or window replacement.
 - B. Koehler noted various types of buildings require more thorough inspections, justifies the various fees for different buildings and building components.
 - Former CBO Lennie Smith proposed the current fees based on area fees; these fees have not increased since 2007; council of the day passed the by-law.
 - Noted that the Building Department is “user pay-break even system” and in the prior year it reported a loss of close to \$1,000.
 - Mayor B. West suggested that Councillors could contact the present CBO to discuss further concerns – no further action at this time.

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

a. MFOA Membership 2021

Resln 2020-280 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council authorizes the Municipal Finance Officers Association of Ontario Membership fee for 2021 at a cost of \$282.50 (incl. HST). CARRIED

Item 7d) moved up in the Agenda.

Abel Coste attended this portion of the meeting via phone at 6:45 pm

b. EncompassIT – Ransomware

- Discussed the pros/cons of having/not having Ransomware protection; if the Municipality gets hit with it, expensive to repair/recover.
- Noted all data backup is stored in Canada

Resln 2020-281 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council approves the purchase of Ransomware Protection from Encompass IT for \$12/month per unit. CARRIED

- Min. of Municipal Affairs – Enforcement Orders under the Re-opening Ontario Act, 2020 – reviewed.

d. CF – OTF Resilient Fund

Staff to update Website with recreation items for rent/use; include in Tax Newsletter; Skis, Snow Shoes, Kayaks, Tennis, Pickle Ball etc.

Various ideas tabled:

- Outdoor rink – set up, grooming, lighting, maintenance considerations
- Ski Trail, Voyageur Trail work, Gordon Lake Trail leg, Nip and Tuck Rail Trail potential, Thessalon Kirkwood/Prairies
- Snowshoeing
- Yoga, exercise class
- Fishing day/derby

Resln 2020-282 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council applies for the Ontario Trillium Resilient Fund for;

- a) Cross Country Ski Groomer
- b) Sets of Cross-Country Skis
- c) Snow shoes & pole sets
- d) Paddle Board sets. CARRIED

e. Special Zoom Mtg to schedule – re ICGP (Seniors) funding – Dec 10th 6:00 pm

f. Insurance

Resln 2020-283 Keith Hoback Boris Koehler

WHEREAS the Insurance Policy for the Twps. expires December 31, 2020, and;

WHEREAS we do not have the 2021 proposal from Algoma Insurance;

BE IT RESOLVED THAT this council requests an extension on the insurance to a least January 31, 2021. CARRIED

8. Community Fire Safety: n/a

9. Community Emergency Management Program ~ (M. Jones)

- a) Training has been deferred in 2020 due to COVID-19 – M. Jones will take EM300 in the new year; R. Lord will sign off on Annual Compliance as this will be the only outstanding item.
- b) M. Jones noted updates to the supply list may be required; Emergency Bins at the Hall have been inspected.

10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

12. Recreation ~ (B. Koehler)

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

- a) CF - Status of offal from abattoir acceptance at Tri-Neighbours Waste Site – no update available at this time.
 - B. Koehler noted that if the waste site is opened up to accept offal from the Abattoir, it will be designated as such and will have to accept offal waste from other areas; life of landfill has to be under consideration as well.
- b) AMO- proposed transition schedule for Blue Box program to the new Full Producer Responsibility Regulation.
 - B. Koehler explained that we presently get refund cheques for diversion (recycling) from landfills; going forward instead of Municipalities getting refund cheques, the producers will be responsible for the waste generated from their products and packaging.

14. Cemetery ~ (Keith Hoback)
 a) Mapping report (GM Wilson)
 b) Next meeting Dec 8th @ 10 am

15. Library, Parks & Hall ~ (B. West)
 a) Library Minutes 2020 11 12

16. Health and Safety ~ (M. Jones) – n/a

17. Personnel:

- a) Summer Students

ResIn 2020-284 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council approves staff to apply for the following Summer Students;

- Roads and Office – full time
- Cemetery/Recreation/Roads – full time.
- Office 16 wks., Road & Cemetery 8 wks. CARRIED

18. Other:

- a) Howick Twsp – Tile Drain Loan Rate reduction request

ResIn 2020-285 Keith Hoback Kelly Warwick

Whereas installing tile drainage is a common land improvement practice among farmers in Ontario and the benefits of tile drainage for crop productivity, farm efficiency and even for reducing environmental impacts have been studied and are generally well known to farmers; and

Whereas the Tile Loan Program, authorized by the Tile Drainage Act, provides loans to agricultural property owners to help them finance these tile drainage projects; all tile loans have 10-year terms and repayments are made annually; and Whereas per Howick Township the provincial government sets the program interest rate at a competitive level which was reduced from 8% to 6% in the fall of 2004 and the loan limit was also increased from \$20,000.00 to \$50,000.00 at the same time; and

Whereas interest rates have continued to decline over the years and the cost per acre for tile drainage has increased over the years;

Be it resolved that Council request the Ontario Ministry of Agriculture, Food and Rural Affairs to consider lowering the interest rate on Tile Drain Loans to 4% and increasing the yearly loan limit to \$100,000; and

Further that they include an Administration subsidy to Municipalities to cover the costs of collecting and managing this loan over the 10 years and that this resolution be forwarded to Ontario Ministry of Agriculture, Food and Rural Affairs; MPP Mike Mantha; FONOM; AMO; Land Improvement Contractors of Ontario and Drainage Superintendents of Ontario Association. CARRIED

- b) Huron-Kinloss – Municipal Elections

ResIn 2020-286 Mike Jones Keith Hoback

WHEREAS the next Municipal Election is in 2022 and

WHEREAS you are eligible to vote in the election for municipal council if you meet all of the following requirements:

- you are a Canadian citizen
- you are aged 18 or older
- you qualify to vote in the municipality, and;

WHEREAS There are 3 ways that you can qualify to vote in a municipality:

1. As a resident elector
2. As a non-resident elector
3. As the spouse of a non-resident elector, and;

WHEREAS a non-resident elector is defined as owning or renting property in a municipality, but it's not the one where you live. You can be a non-resident elector in any other municipality (or multiple municipalities) where you own or rent property;

BE IT RESOLVED THAT this Council supports the Township of Huron-Kinloss and Wollaston Township in requesting that the Minister of Municipal Affairs and Housing review the Municipal Elections to play schemes in rural communities where non-residential electors are permitted to participate in elections and provide more clear guidelines to assist Municipal Clerks in defining the voters' list and to ensure there is a clear way to report election fraud and;

FURTHER directs staff to forward a copy of this resolution to the Right Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Honourable Steve Clark. CARRIED

c) Marmora & Lake – Accessibility for Ontarians with Disabilities Act – Website support

ResIn 2020-287 Boris Koehler Keith Hoback

WHEREAS Section 14(4) of O. Reg 191/11 under the Accessibility for Ontarians with Disabilities Act requires designated public sector organizations to conform to WCAG 2.0 Level AA by January 1, 2021; and

WHEREAS the Township remains committed to the provision of accessible goods and services; and

WHEREAS the Township provides accommodations to meet any stated accessibility need, where possible; and

WHEREAS the declared pandemic, COVID-19, has impacted the finances and other resources of the Township; and

WHEREAS the Accessibility for Ontarians with Disabilities Act contemplates the need to consider technical or economic considerations in the implementation of Accessibility Standards;

BE IT THEREFORE RESOLVED THAT the Corporation of the Township of Plummer Additional supports the request of the Municipality of Marmora and Lake in their request that the Province of Ontario consider providing funding support and training resources to municipalities to meet these compliance standards; and

THAT this resolution is forwarded to the Premier of the Province of Ontario, MPP Mike Mantha, Daryl Kramp, the Association of Municipalities of Ontario, and FONOM. CARRIED

19. **UNFINISHED BUSINESS:** n/a

20. **NEW BUSINESS:** n/a

21. **DISBURSEMENTS & Financials:**

a) Expenditures November 1- 30, 2020

b) Monthly Financial Statements - reviewed

ResIn 2020-288 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for November 1-30, 2020; General \$126,626.05, Cemetery \$597.33. CARRIED

22. **BY-LAWS:**

a) Boards & Committees (#52)

ResIn 2020-289 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council gives three readings to by-law 2020-52 being a by-law to appoint persons to the Township Boards and Committees for 2021. CARRIED

b) Cupe Agreement (#53)

ResIn 2020-290 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council gives three readings to by-law 2020-53 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with CUPE for a Collective Employment Agreement. CARRIED

23. **NOTICE OF MOTIONS:** n/a

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS):**

M. Jones commented that the Rock Beach Lake sign on Rock Lake Road is too small; RWF to confirm contacting MTO regarding installing a Hwy sign on the northbound lane on the southside of the junction of Rock Lake Road and Hwy 638 to help prevent wrong turns down Rock Lake Road when the Beach is located on Old Mill Beach Road.

25. **CLOSED SESSION:** n/a

26. **CONFIRMATORY BY-LAW**

Resln 2020-291

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2020-54, being a by-law to confirm the proceedings of the meeting(s) held prior to and on December 2, 2020. CARRIED

27. **ADJOURNMENT:**

Resln 2020-292 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:46 pm to meet again on December 10th, 2020 for a Special meeting and January 20, 2021 for the next regular meeting, or at the call of the Mayor. CARRIED

*Note - the Dec. 10th meeting at 6:00 pm will be via Zoom.

 Mayor ~ Beth West

 Clerk ~ Vicky Goertzen-Cooke
Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township