

***The Corporation of the Township of Plummer Additional***

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

Tel: (705) 785-3479

Fax: (705) 785-3135

email: [info@plummertownship.ca](mailto:info@plummertownship.ca)

**Minutes March 17, 2021**

Regular Council & Planning Act Public Meeting

Electronic Meeting

**Closed Session** called to order at 5:19 pm:

Present: Mayor~Beth West, Councillors: Keith Hoback, Mike Jones, Boris Koehler, Kelly Warwick

Staff: Clerk~Vicky Goertzen-Cooke, Planner~Chris Jones (for closed item b only)

2021-56                                      Boris Koehler                                      Mike Jones

BE IT RESOLVED THAT this Council proceeds into Closed Session at 5:19 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- a) Personal matters about an identifiable individual, including municipal or local board employees;
- b) A proposed or pending acquisition or disposition of land for municipal or local board purposes;
- c) Labour relations or employee negotiations; CARRIED

2021-57                                      Kelly Warwick                                      Keith Hoback

BE IT RESOLVED THAT this Council returns to open meeting at 5:55 pm. CARRIED

**Open** Electronic Zoom Meeting called to order at 6:04 pm

Present: Mayor~Beth West, Councillors: Keith Hoback, Mike Jones, Boris Koehler, Kelly Warwick

Staff: Clerk~Vicky Goertzen-Cooke, Planner~Chris Jones

Observers: Jonathan Stewart, Florian Labelle, Keith MacKay, Gina Marie Wilson, Sault North Planning Board

Presenter: Jared Price – GIS Systems

**COA & Planning Meeting:**

COA - **ADDENDUM TO THE AGENDA** (moved up in the agenda):

2021-58                                      Mike Jones                                      Boris Koehler

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows:

- Ministry of Energy, Northern Development & Mines – Rehabilitation of Rock Lake Mine Site. CARRIED
1. Severance - McKay – 932 & 1048 Centre Line

Mayor B. West introduced the Consent Application B2-2021 – MacKay:

This is a Public Meeting under Section 53 of the Planning Act for a consent to sever land. The application proposes to sever lands from a parcel located in Part of the North Half of Lot 3 and Lot 4, Concession 7 having a lot area of approximately 2.6 ha and the retained lot would have a lot area of approximately 8.5 hectares.

The circumstances of the Provincial State of Emergency require the Township to conduct this meeting through virtual means. It is noted that in order to appeal any decision of Committee to the Local Planning Appeals Tribunal, the appellant must have outlined comments or concerns at the public meeting or submitted comments and concerns to Committee in writing.

Clerk confirmed that Notice of this Public Meeting was sent out by Chris Jones (Township Planner) by circulating a notice of public meeting to all persons and public bodies as required (*as prescribed under the*

*Ontario Planning Act Regulation*);

The Municipality has received written submissions from the following agencies: *(no individual personal submissions were received)*.

- Algoma Public Health
- Ministry of Transportation

The Township's Planning Consultant, Chris Jones provided an overview of this application.

No presentations from the floor or applicant.

No concerns noted by members of Council.

2021-59

Mike Jones

Kelly Warwick

WHEREAS Keith & Patricia MacKay have applied for a Severance on Centre Line Road, and;

WHEREAS the Township Planner has reviewed the applications and made recommendations;

BE IT RESOLVED THAT this Council approves the severance application B-O2/2021 to create a new lot with an area of 2.6 ha and a frontage of 213 metres subject to such standard conditions and other application specific conditions as identified in the Notice of Decision regarding the property described as being Part of the North Half of Lot 3 and Lot 4, Concession 7, in the geographic Township of Plummer, located in the corporate boundaries of the Township of Plummer Additional. Assessment Roll # 5719 000004 009 0000. CARRIED

2. CF - Labelle – Old Mill Beach road transfer request
3. Severance - Labelle – #3681 Hwy 638 - Old Mill Beach Road

Mayor B. West introduced the Consent Application B1-2021 – Labelle:

This is a Public Meeting under Section 53 of the Planning Act for a consent to sever land.

The application proposes to sever lands from a parcel located in Part of Lot 3, Concession 6 having a lot area of approximately 12 ha and the retained lot would have a lot area of approximately 1.6 hectares.

The circumstances of the Provincial State of Emergency require the Township to conduct this meeting through virtual means. It is noted that in order to appeal any decision of Committee to the Local Planning Appeals Tribunal, the appellant must have outlined comments or concerns at the public meeting or submitted comments and concerns to Committee in writing.

Clerk confirmed that Notice of this Public Meeting was sent out by Chris Jones (Township Planner) by circulating a notice of public meeting to all persons and public bodies as required *(as prescribed under the Ontario Planning Act Regulation)*;

The Municipality has received written submissions from the following agencies: *(no individual personal submissions were received)*.

- Algoma Public Health
- Ministry of Transportation

The Township's Planning Consultant, Chris Jones provided an overview of this application.

- Reviewed 2012 Severance and current application.
- It is recommended the approval of the consent be deferred pending the submission of a report to address the Provincial Policy Statement and Official Plan development policies concerning ta proximity to a mine hazard, and active mineral aggregate operation and lands having aggregate resource potential.

Jonathan Stewart, Applicant's Agent:

- 1) Requested confirmation of the Township's interest in accepting a portion of Old Mill Beach Road

- 2) Requested council's consideration of the letter received March 15<sup>th</sup> from the Ministry of Energy, Northern Development & Mines (ENDM):
- a. It was noted that ENDM has committed to the rehabilitation of mine hazards located on, in and under Mr. Labelle's patented surface rights located in the North Half of Lot 3, Concession 6 in the Township of Plummer Additional.
  - b. Noted that upon completion of consultation, the selected mine hazard rehabilitation option will proceed to final design, construction and post rehabilitation monitoring – anticipated to take place over the next 3-5 years.
- 3) In reference to the Gravel Pit located across Hwy 638 from Mr. Labelle's property; J. Stewart noted that he contacted the owner, Gilbertson Enterprises and has indicated that there is minimal activity in this pit, and that there's very little chance in his opinion, that the lands being severed or sold could be negatively impacted by the pit.

No presentations from the floor.

Council comments regarding the application;

- Staff to verify the status of the roadway, where the seasonal maintenance starts/ends.
- Mayor B. West will do a site visit.

2021-60

Keith Hoback

Boris Koehler

Be it resolved that the decision on severance application B-01/2021 is deferred pending receipt, review and consideration of material or information to address policy items related to mine hazards and mineral aggregates as noted in the planning report dated March 5, 2021. CARRIED

4. Adjourn COA & Planning Meeting

2021-61

Boris Koehler

Mike Jones

BE IT RESOLVED THAT this Committee of Adjustment-Planning meeting close at 6:44 pm. CARRIED

**Regular Council Meeting:**

1. **DECLARATION OF PECUNIARY INTEREST**

Mike Jones declared a pecuniary interest with Agenda Items: 17a, 22b, and a closed item.

2. **Municipal Staff Report – Roads**

- a) Roads Working Foreperson Report (Tom Brown)
  - i. Feb 11, 2021 – *not available*
- b) Gravel – tender closed March 11 (see #22 by-laws) – received 2 applications with a difference of \$40.68 in price.

3. **PUBLIC PRESENTATIONS 6:53 pm**

- a. Jared Price, Tarbutt Twsp – GIS presentation

J. Price provided a PowerPoint presentation/overview on GIS Mapping and how it is utilized in Tarbutt as well as the Echo Bay to Tarbutt Planning Committee.

Lands Ontario and Teranet is not always accurate in the north. With the DGPA and data collection they can document within 50 cm accuracy various items. This is a great tool for Planning, Roads, Cemetery and Asset Management needs as you can determine the level of detail for the layers of data.

Jared Price, Sault North Planning Board and Chris Jones signed out of the meeting at 7:22 pm

4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

2021-62 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of February 17, 2021 (regular), March 1, 2021 (Special). CARRIED

REPORTS:MUNICIPAL STAFF REPORT'S continued:

5. Planning & By-law Enforcement (K. Morris)
  - a. Building Permit Summary – March 4, 2021 - reviewed
6. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
  - a. AMO- Land Use Planning ( 1 day) – Beyond the Basics; \$180 + HST, for Councillors & Staff - various Webinar dates available.

Clerk & Deputy Clerk have taken the full ½ year AMCTO course: Resolution withdrawn – no further action at this time.

## b. Tax Arrears

2021-63 Mike Jones Kelly Warwick

WHEREAS COVID-19 has put a financial strain on some property owners;

BE IT RESOLVED that this Township holds on any new Property Tax Registration procedures for 2021.

All properties eligible for Property Tax registration at Dec 31, 2021 due to failure to pay taxes will resume normal procedures on January 1, 2022. CARRIED

## c. MMAH – Amendments to the Emergency Order - FYI

7. Community Fire Safety: n/a
8. Community Emergency Management Program ~ (M. Jones): n/a
9. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)
  - a) North Shore Health Network – Feb 2
  - b) North Shore Health Network – Mar 2

2021-64 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this council approves the \$5,000 Doctor Recruitment and Retention fee to the North Shore Health Network as captured in the Central Algoma Health Centre Budget. CARRIED

- B. Koehler to follow up the NSHN regarding details of how the amount requested is calculated.

12. Recreation ~ (B. Koehler): n/a
13. Tri-Neighbours & Waste Management ~ (B. Koehler): n/a
14. Cemetery ~ (Keith Hoback)
  - a) Next mtg April 13th
15. Library, Parks & Hall ~ (B. West)
  - a) Hall Survey & extra covid cleaning fee- notice of change to Fees & Charges by-law;

2021-65 Kelly Warwick Mike Jones

WHEREAS due to COVID-19 there are extra costs due to cleaning protocols for public spaces;  
BE IT RESOLVED THAT this council charges a Covid Cleaning fee of a minimum of \$25 per rental.  
Fee by-law amendment to come back to the next available Council meeting. CARRIED

- Clerk reported the Algoma Public Health did not recommend foggers last year when we first enquired about them; staff to verify if anything has changed as “mistifiers/foggers” are in use at a grocery store and place of business in Sault Ste. Marie.

b) Library Minutes March 10 & Financials – reviewed

16. Health and Safety ~ (M. Jones)

17. Personnel:

a) Janitorial – proposal K. Corboy (see #22 by-laws)- defer to end of mtg

b) C. Cope – Treasury

2021-66 Keith Hoback Boris Koehler

WHEREAS the Deputy Clerk Treasurer will be out of the office from April 1<sup>st</sup> to approximately May 1<sup>st</sup> inclusive;

BE IT RESOLVED THAT this Human Resources Committee recommends that Carol Cope bumps out of the Union into a Management Position as the Temporary Acting Deputy Treasurer for the time period noted. Carol Cope will continue to accumulate Seniority and will/may return to the Union without loss of Seniority upon return of the Deputy Clerk-Treasurer. CARRIED

b) T. Brown – Acting RWF

2021-67 Mike Jones Kelly Warwick

WHEREAS Tom Brown has been filling in as Lead Hand in the Road Working Foreperson’s absence from March 1<sup>st</sup> to approximately April 11<sup>th</sup>;

BE IT RESOLVED THAT this Human Resources Committee recommends that Tom Brown bump out of the Union into a Management Position as the Temporary Acting Roads Working Foreperson for the time period noted of the Road Working Foreperson’s absence;

Tom Brown will continue to accumulate Seniority and will/may return to the Union without loss of Seniority upon return of the Road Working Foreperson. CARRIED

c) Labourer Cemetery Caretaker – Job Description

2021-68 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Human Resources Committee recommends that the Labourer (R-C) Position Description be amended as attached. CARRIED

d) Cemetery Caretaker – closes March 19<sup>th</sup> – interviews to set up.

18. Other:

a) Huron Shores – H&M COFI update #5 (Broadband) March 4th

b) HNCEA – update Feb 25<sup>th</sup>

c) H & M COFI – support letter Mar 10

2021-69 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council supports in principal H&M COFI’s efforts to actively seek out rural broadband solutions for the region extending from Prince Township in the west to Nairn Centre in the east and including Elliot Lake and St. Joseph and Manitoulin Islands as indicated in the attached letter. CARRIED

19. **UNFINISHED BUSINESS:**20. **NEW BUSINESS:**21. **DISBURSEMENTS & Financials:**

- a) Expenditures Feb 1 - 28, 2021
  - Health Centre December 2020 & March 1, 2021
- b) Monthly Financial Statements

2021-70 Keith Hoback Mike Jones

**BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for Feb 1-28, 2021: General \$199,735.28, Cemetery \$4,179.40, Health Centre (Mar 1<sup>st</sup>) \$14,377.88. CARRIED

22. **BY-LAWS:** (Janitorial discussion was moved to the end of the meeting).

- a) Gravel Tender (#09)

2021-71 Kelly Warwick Mike Jones

**BE IT RESOLVED THAT** this Council gives three readings and approves by-law 2021-09 being a by-law to authorize the Mayor & Clerk to sign an agreement with Possamai Construction for the 2021 Gravel Contract in the amount of \$41,588.52 (inc. Taxes). CARRIED

25. **CLOSED SESSION:** session was moved up in the Agenda

- a) Approval of closed minutes 2021 01 20

2021-72 Kelly Warwick Mike Jones

**BE IT RESOLVED THAT** this Council approves the closed minutes of Jan 20, 2021. CARRIED

Mike Jones disconnected from the meeting due to previous declared conflict.

- b) Janitorial Contract (#10)

2021-73 Boris Koehler Keith Hoback

**BE IT RESOLVED THAT** this Council gives three readings and approves by-law 2021-10 being a by-law to authorize the Mayor & Clerk to sign an agreement with Karen Corboy for the 2021 Temporary Janitorial Contract; service/contract to be reviewed in 2 months. CARRIED.

23. **NOTICE OF MOTIONS**24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**26. **CONFIRMATORY BY-LAW (#11)**

2021-74 Boris Koehler Kelly Warwick

**BE IT RESOLVED THAT** this Council gives three readings and approves By-Law No. 2021-11, being a by-law to confirm the proceedings of the meeting(s) held prior to and on March 17, 2021. CARRIED

27. **ADJOURNMENT:**

2021-75 Boris Koehler Keith Hoback

**BE IT RESOLVED THAT** this Council adjourns the Meeting at 8:10 pm to meet again on April 21, 2021 for the next regular meeting, or at the call of the Mayor. CARRIED

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 Mayor ~ Beth West

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 Clerk ~ Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services

Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

H & M COFI – Huron Shores & Manitoulin Island Community Owned Fibre Infrastructure

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township