

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes April 21, 2021

Regular Council & Planning Act Public Meeting

Electronic Meeting

Electronic Zoom Meeting 6:10 pm

Present: Mayor~Beth West, Councillors: Keith Hoback, Mike Jones, Kelly Warwick

Absent: Boris Koehler

Staff: Clerk~Vicky Goertzen-Cooke, RWF~Kelly Belisle-Greer, Twsp Planner~Chris Jones

Presenters: Algoma Power – Peggy Lund & Andrea Mattioli

COA & Planning:

1. Zoning Amendment - MacKay – Centre Line Road
 - a. Mayor B. West – read Public Meeting introduction
 - b. Planning Report – C. Jones (Planner)
 - c. Zoning By-law Amendment (#13)

ResIn 2021-84 Mike Jones Beth West

WHEREAS Keith & Patricia MacKay have applied for severance (Assessment Roll # 5719 000004 009 0000 Centre Line Road area) and a condition of that severance required a re-Zoning application, and;

WHEREAS Chris Jones (Township Planner) has reviewed the application and has made recommendations;

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2021-13 being a by-law to amend to amend By-law No. 2013-13, as amended, the Zoning By-law with respect to lands located in Part of Lot 3 and 4, Concession 7 in the Township of Plummer Additional;

A. Schedule 'A', to Zoning By-law No. 2013-13 as amended, is further amended by zoning lands located in Part of Lots 3 and 4 Concession 7, in the Township of Plummer Additional from the Rural (R) Zone to the Rural Exception (R-3) Zone as shown on Schedule A-1 attached hereto.

B. And Further, Section 15.6 to Zoning By-law 2013-13 as amended, is further amended by adding the following new sub-section after Section 15.6.2:

15.6.3 Rural Exception (R-3) Zone

Notwithstanding Section 4.1.11 of Zoning By-law 2013-13 as amended, on lands located in Part of Lots 3 and 4, Concession 7 and located in the R-3 Zone, a detached storage building having a maximum floor area of 190 m² shall be a permitted use prior to the establishment of a principle use but such building shall not be utilized for any industrial or commercial purpose or for the keeping of livestock. In all other cases the provisions of By-law 2013-13 shall prevail. CARRIED

2. Close of COA & Planning Meeting

ResIn 2021-85 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Committee of Adjustment-Planning meeting adjourn. CARRIED

C. Jones disconnected from the meeting.

1. **ADDENDUM TO THE AGENDA**

ResIn 2021-86 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows:

- a) Under 3b) Amalgamated Tender results
- b) Under 18a) iii – Huron Shores GIS comments
- c) Under 18a) iv – K. Hoback – HNCEA mapping interest. CARRIED

2. **DECLARATION OF PECUNIARY INTEREST:** none noted

3. **Municipal Staff Report – Roads**

a) Roads Working Foreperson (RWF) (K. Belisle-Greer)

RWF noted;

- that the Twsp had a good spring, not a lot of drainage issues this year.
- Pioneer will be starting Hwy 17 & 638 highway project this year; request for millings and pricing have been sent into the Contractor.

b) Amalgamated Tender

Resln 2021-87

Beth West

Kelly Warwick

BE IT RESOLVED THAT this Council approves the amalgamated tender as follows:

Calcium - Pollard - 85 flake tonne \$44,412.50

Culverts & Couplers – Iconix Waterworks - 200 mm – 900mm \$29,145.22 (incl. HST)

CRD Creighton Blades – Snow Plow and Grader blades \$2,521.55 (incl. HST)

Bag Calcium – Wamco - 8 bags \$4,826.53 (including HST). CARRIED

- *Subsequent to the meeting - EARS Secretary confirmed that the price Calcium Flake Tonne does not include HST.*

4. **PUBLIC PRESENTATIONS 6:34 pm**

a. Algoma Power – Capital projects

Peggy Lund – Supervisor Customer Service, and;

Andrea Mattioli – Vegetation Management Coordinator.

- Community attachments: Christmas lights, signs on poles etc. there will be a formal agreement available in June to those who want to hook in.
- Environmental Sustainability:
 - tree planting initiative with forests Ontario; pole replacement: use western red cedar for the power poles, typically replace 500 poles annually, 50-year life, provide a monetary donation to plant trees that make up the poles; with Forest Ontario;
 - environmental ongoing research over the years various groups Algoma University partnership more on impacts on the environment; beneficials biodiversity, new pollinators, abundance of pollinators, negative impacts and how we can change our practices to reduce our impact.
- Community engagement meeting October and November; updates on what Algoma power is doing in the next 10-15 years.
- OneCall – Call before you dig – it's the law
- Working in proximity of the powerlines, anything that is touching, call Algoma Power; if you are trimming trees the base recommendations is that you stay the length of a school bus away from the lines.
- SaveOn Energy Program is still available for upgrades. <https://www.saveonenergy.ca/>
- Regarding sub cable in the lakes: Rock Lake & Gordon Lake have a sub cable; 25 spans feeds one customer; to access for servicing in the middle of night due to trees it's more cost beneficial to run it through the lake.
- Vegetation management: notification letter includes permission request to landowner for chemical use; intent is to reduce the amount of species growing back; also do mechanical mulching and targeted cut stump application, drive down road herbicide yes or no1.

Mayor B. West thanked them for their presentation.

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Resln 2021-88

Mike Jones

Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of March 17, 2021 (regular). CARRIED**REPORTS:****MUNICIPAL STAFF REPORT'S continued:**

6. Planning & By-law Enforcement (K. Morris)

a. Building Permit Summary – April 16, 2021

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

a. Council Expenses 2020

b. FONOM – questions for Ministers - K. Hoback submission for consideration

Resln 2021-89 Kelly Warwick Keith Hoback

WHEREAS FONOM has invited Council's to submit questions for Provincial Ministers that are of interest to our District or Northern Ontario by April 30, 2021;

BE IT RESOLVED THAT this council authorize the Clerk to submit questions by council to FONOM by April 26th. CARRIED

c. ADSSAB 2021 Levy \$337,547

Resln 2021-90 Keith Hoback Mike Jones

BE IT RESOLVED THAT this council approves the Algoma District Social Services Board 2021 levy in the amount of \$337,547. CARRIED

d. AMCTO – Records & Information Management (May 18th) \$320 + HST

Resln - DEFEATED Keith Hoback Kelly Warwick

BE IT RESOLVED that this Council approves the Deputy Clerk to register for the online Records and Information Management Course with AMCTO on May 18th, 2021. Registration fee \$320.00 + HST. DEFEATED

- Council noted that Digitization of records funding has been applied for; may be covered off in the TMM/EnCompassIT project, if not, address at a later date.

e. AMCTO – Annual Conference (June 14-16) \$490.00 = HST

Resln 2021-91 Mike Jones Keith Hoback

BE IT RESOLVED that this Council approves the Clerk to register for the Annual AMCTO Conference from June 14th – June 16th, 2021. Registration fee \$490.00. + HST. CARRIED

f. AMO - Gas Tax being renamed and possibly increasing in 2022; determine use

Resln 2021-92 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this council approves the Gas Tax Fund to be utilized on the 2021 Gravel Contract. CARRIED

g. MPAC – Property Assessments will remain unchanged in 2022

h. Garden Request for Proposals (Main Streets Funding)

Resln 2021-93 Kelly Warwick Mike Jones

WHEREAS a part of the Main Streets Funding Model included flower beds at the Township Office;

BE IT RESOLVED THAT this council approves the proposal from Timber-Land Landscaping to construct the permanent stone flower beds at the office in the amount of \$4,650 + HST. Work to be completed prior to August 31, 2021. CARRIED

i. MAH COVID-19 Recovery Funding for Municipalities - \$26,750

j. Pay Simple – other online payment options

Resln - DEFEATED Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this council approves staff to check into PaySimply as an option for taking electronic payments. DEFEATED

- Council noted that there are presently already a variety of options provided to pay taxes.

k. Trailers – review of by-law & enforcement

Resln 2021-94 Mike Jones Kelly Warwick

WHEREAS complaints have been received regarding Trailers, and;

WHEREAS the Trailer By-law 2019-36 was enacted and fines established, i.e. for failing to obtain a Trailer license and/or remove a trailer when requested, or having more trailers than allowed on a property are all set at \$300.00, and;

WHEREAS Trailer permits were due April 1st;

BE IT RESOLVED THAT this council directs staff to:

- 1) Ensure that properties that do not qualify for a permit are not given a permit and instructs that the trailer(s) be removed.
- 2) Landowners that qualify to have more than one trailer, i.e. both their own trailer and tenant trailer(s);

- a. tenant trailer(s) will not be issued a permit until the Landowner has been granted one and is in compliance with by-law 2019-36.
- 3) Non-Conforming Vacant Lots - Request affidavits, proof of when trailer was put in place on the lot.
- 4) When complaints or notification received, notices to go out to all properties hosting a trailer; if no response is received, Staff to engage the services of the By-law Enforcement Officer for non-compliant properties. CARRIED

I. Set budget mtg dates – TBC May 12th - pending Deputy Clerk's return to work.

8. Community Fire Safety:

- a) Resignation of Caleb Williams – CFSO advert closes May 3rd
- b) CF - Alternate Power (solar/generator) By-Law for extra signage on 911 signs; (comments from Bob Thorpe).

Council reviewed policies of Municipalities who have this in place; noted there would be an added expense and difficulty policing/enforcing it, noted that only a few Municipalities out of this area are doing it, no further action at this time.

9. Community Emergency Management Program ~ (M. Jones)

a) K. Warwick withdrew her appointment as an Alternate CEMC – appoint new Alternate
 Resln 2021-95 Kelly Warwick Mike Jones
 WHEREAS Kelly Warwick has withdrawn her appointment as the CEMC Alternate;
 BE IT RESOLVED that this council appoints Keith Hoback as an Alternate CEMC. CARRIED

b) Min. Solicitor General – OPP Detachment Board changes

Resln 2021-96 Kelly Warwick Keith Hoback
 WHEREAS under the Community Safety and Policing Act, 2019 (CSPA) the OPP detachment board framework has been amended to allow for communities to create a board that reflects their community and local needs, and;
 WHEREAS Municipalities and First Nations within a detachment will be required to work together to develop and submit one proposal indicating the composition of their boards, and;
 WHEREAS the East Algoma OPP Detachment has 17 Municipalities and First Nations within their jurisdiction, and;
 WHEREAS on each Board there must be a minimum of 5 communities on that board;
 BE IT RESOLVED that Plummer Additional Township recommends that the new board for our area be formed from the list below;

- a) Tarbutt
- b) Johnson
- c) Bruce Mines
- d) Plummer Additional
- e) Thessalon
- f) Huron Shores (if interested)

And FURTHER that this council authorizes Elliot Lake to submit the area proposal on our behalf. CARRIED
**subsequent to the meeting noted that the Island Municipalities should be included in our area.*

10. Animal Control:

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

- a) FYI - NSHN requesting support for Dr. Recruitment (prev. mtg) – Jocelyn Twsp response
 - b) NSHN – determination of amounts to various Twsp's the request for funding (prev. mtg) – B. Koehler to follow up.
- Mayor B. West noted there are meeting(s) being set up with Mathews Memorial to discuss funding/recruitment.

12. Recreation ~ (B. Koehler)

a) Trillium Resilient Community Fund – Ski trail groomer, additional sporting equipment – not funded

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

a) Minutes March 15th & April 14th, 2021

M. Jones noted frustration with Break-ins continuing to occur at the dump, theft, and vandalism to the buildings as well as the entry gate; further steps are being taken by the Tri-Neighbour's Board to prevent and catch the violators.

- The public is reminded that the items in the "share shed" are free and the building is open on Saturdays 9am – 5 pm.

b) BDO – Landfill Closure Costs

ResIn 2021-97 Keith Hoback Mike Jones

WHEREAS it is estimated that \$3 million will be required to be set aside from 2015 – 2043 for the annual monitoring, and final closure costs of the landfill, and;

WHEREAS Tri Neighbours has a reserve of \$59,241, and a catch-up levy of \$291,670 has been identified as required, and;

WHEREAS the Township of Plummer Additional's share of this catch-up levy will be \$64,168.00, and;

WHEREAS the Tri Neighbours board has requested this levy, offering various payment options over a 5-year period, and;

WHEREAS the Township of Plummer Additional has set aside funds on an annual basis in a reserve for dump closure to cover this cost;

BE IT RESOLVED that this council recommends that each Municipality confirm their annual amount set aside to the Tri-Neighbours Board and that they hold their own funds until the actual costs of the closure are needed. CARRIED

c) 2021 Budget-Levy request \$8,644.00

ResIn 2021-98 Mike Jones Kelly Warwick

BE IT RESOLVED that this council approves a portion of the 2021 Tri Neighbours' Levy request in the amount of \$4,178.50 with the remainder of the request pending clarification. CARRIED

Staff to follow up with Tri-Neighbours - Council requests clarification of:

- Insurance expense – Tri-Neighbours to advise what line this is included in on the budget?
- Reserve Operating \$2,000 – planned use?
- Reserve Closure \$20,000 - is this part of the above landfill monitoring and closure; if so the Twsp would prefer to hold their own funds until needed.

d) Appliances with Freon - Roundup at the dump – May 31st – August 30th

e) 2021 Increase Waste & Recycling Collection 2.25% - C. Dovigi

ResIn 2021-99 Kelly Warwick Mike Jones

WHEREAS per the waste & recycling agreement with Green for Life there is an allowance for CPI increases:

BE IT RESOLVED that this council acknowledges and approves the 2021 increase of 2.25% to the waste and recycling contract with Green For Life. CARRIED

f) 2020 Recycling & Refuse Report

14. Cemetery ~ (Keith Hoback)

a) BAO Notice re.; changes on Cemetery Care & Maintenance Funds, License Display, price lists

b) 2020 Draft Audited Financials

ResIn 2021 - 100 Mike Jones Keith Hoback

BE IT RESOLVED that this council acknowledges and approves the 2020 BDO Cemetery Board Financial Statements as presented. CARRIED

c) Minutes April 13, 2021– reviewed

15. Library, Parks & Hall ~ (B. West)
 a) Library Minutes & Financials April 8th - reviewed
 b) FYI - Provincial Stay At Home Order – Hall is closed until further notice
16. Health and Safety ~ (M. Jones)

17. Personnel:

- a) Summer Students – 2nd year returning option.

Resln 2021-101 Mike Jones Kelly Warwick

WHEREAS it has been identified that hiring returning students saves the Township staff training time and costs;
 BE IT RESOLVED THAT this Council authorizes the HR Committee to have the option to hire returning summer students for up to 2 years without having to proceed with the interview process; this procedure is approved for the term of this council. CARRIED

- b) Admin Assistant – extra project hours

Resln 2021-102 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council accepts the Human Resources Committee recommendation to increase Carol Cope's hours up to an additional 10.25 hour per week for Special Projects. CARRIED

- c) Cemetery Caretaker

Resln 2021-103 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council accepts the Human Resources Committee recommendation and hires Jean-Francois Nantel as the Cemetery/Roads Labourer. CARRIED

18. Other:

- a) CGIS Mapping (April 19th – Jeff Dean presentation) & Jared Price (Tarbutt) comments on options

- J. Price identified that he would not have the time presently to add Plummer Twsp to the service; noted that any requests would have to go through the Echo Bay to Desbarats Planning Board.
- Staff to get quote from CGIS

Resln 2021- **DEFERRED** for further information Mike Jones Kelly Warwick

WHEREAS the Township has received presentations/training from Tarbutt Township and CGIS- Municipal GIS and Data Integration regarding GIS mapping and system capabilities and;

WHEREAS there may be an option with HNCEA to pursue this venture with multiple municipalities;

BE IT RESOLVED THAT this Council _____ . **DEFERRED**

- b) 3S Inc – local business directory

Resln 2021-104 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council approves an advertisement in the Local Business Directory for the amount of \$100.00. CARRIED

**subsequent to the meeting H. Werner communicated they are not moving ahead with this project.*

- c) AMO – stronger standards for Municipal Code of Conduct – survey open to July 15th

19. **UNFINISHED BUSINESS:** n/a20. **NEW BUSINESS:** n/a21. **DISBURSEMENTS & Financials:**

- a) Expenditures March 1-25, 2021

Resln 2021-105 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for March 1-25, 2021: General \$221,354.23. CARRIED

- b) Wishart Law Firm – Invoice

Resln 2021-106 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the Wishart billing #152340 from July 13, 2020 – March 26, 2021; amount to be re-Invoiced to Ontario Trap Rock. CARRIED

22. **BY-LAWS:**

a) Fees & Charges By-Law (#12)

Resln 2021-107 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2021-12 being a by-law to update and/or establish User Fees and Service Charges. CARRIED

b) Tax Collection By-Law (#14)

Resln 2021-108 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2021-14 being a by-law to update and rescind by-law 2010-67 known as the Tax Collection Policy. CARRIED

23. **NOTICE OF MOTIONS**

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

25. **CLOSED SESSION:** n/a

a) 2020 03 17 – Closed Minutes

Resln 2021-109 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council approves the closed minutes of March 17, 2021. CARRIED

26. **CONFIRMATORY BY-LAW (#15)**

Resln 2021-110 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2021-15, being a by-law to confirm the proceedings of the meeting(s) held prior to and on April 21, 2021. CARRIED

27. **ADJOURNMENT:**

Resln 2021-111 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:59 pm to meet again on May 19th, 2021 for the next regular meeting, or at the call of the Mayor. CARRIED

Mayor ~ Beth West

Clerk ~ Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern

Ontario
FONOM – Federation of Northern Ontario
Municipalities
Frd – forwarded from prior meeting
HNWDRRC - Huron Northwest Doctor Recruitment &
Retention Committee
ICIP Investing In Canada Infrastructure Program
OCIF – Ontario Community Infrastructure Fund
OGRA – Ontario Good Roads Association
OMB – Ontario Municipal Board
OMAFRA – Ministry of Agriculture, Food & Rural Affairs
OPP – Ontario Provincial Police
Orig. - Original
OTF – Ontario Trillium Foundation
POA – Provincial Offences Act
Min. - Ministry
MNR – Ministry of Natural Resources
MAH – Ministry of Municipal Affairs
MOU – Memorandum of Understanding
MPAC – Municipal Property Assessment Corporation
Mtg - Meeting
MTO – Ministry of Transportation
MWRC – Municipal Waste & Recycling Consultants
N/A – not applicable
POA – Provincial Offences Act
RBC – Royal Bank of Canada
Reg. - registration
Rep – Representative
Resln – Resolution
RFQ – Request for Quote
ROMA – Rural Ontario Municipal Association
RWF – Road Working Foreperson
SSM – Sault Ste. Marie
TMM – The Managed Municipality
TSSA – Technical Standards and Safety Authority
TWSP - Township