

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes June 16, 2021

Regular Council & Planning Act Public Meeting

Electronic Zoom Meeting

Closed Session @ 5:30 pm

Present: Mayor~Beth West, Councillors: Keith Hoback, Mike Jones, Kelly Warwick, Boris Koehler

Staff: Clerk~Vicky Goertzen-Cooke,

2021-140 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council proceeds into Closed Session at 5:35 pm to consider the following subject matter in accordance with the Municipal Act, S.239 (2):

- a) Personal matters about an identifiable individual, including municipal or local board employees;
- b) A proposed or pending acquisition or disposition of land for municipal or local board purposes;
- c) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose. CARRIED

2021-141 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 5:57 pm. CARRIED

Committee of Adjustment & Public Planning Act Meeting @ 6:00 pm

Present: Mayor~Beth West, Councillors: Keith Hoback, Mike Jones, Kelly Warwick, Boris Koehler

Staff: Clerk~Vicky Goertzen-Cooke, Twsp Planner~Chris Jones

Observers: Rocky & Shelley Jones, Tammy Bukowski, Larry Peterson (Holbrook Estate), Donna Peterson-Holbrook, Dawn Dixon, Ryan Connolly, John Clement, Gina Marie Wilson.

1. Zoning Amendment – Jones, R/S (Crystal Cove)

- a. Mayor B. West – Public Meeting introduction
- b. Planning Report – C. Jones (Planner) – reviewed application and recommendations. No public comments/concerns.
- c. Zoning By-law Amendment (#19)

2021-142 Kelly Warwick Keith Hoback

WHEREAS Rocky & Shelly Jones (Crystal Cove) have filed an application to amend By-law No. 2013-13, as amended, and; WHEREAS Chris Jones of Municipal Planning Services Ltd. Has reviewed the application and has made recommendations;

BE IT RESOLVED that this council give three readings and approves the temporary use by-law 2021-19 being a by-law to amend the Zoning By-law 2013-13 as follows:

A. Schedule 'A', to Zoning By-law No. 2013-13 as amended, is further amended by zoning lands located in Part of Lot 10, Concession 5, in the Township of Plummer Additional from the Rural (R) Zone to the Rural Exception (R-4) Zone as shown on Schedule A-1 attached hereto.

B. And Further, Section 15.6 to Zoning By-law 2013-13 as amended, is further amended by adding the following new sub-section after Section 15.6.3:

15.6.4 Rural Exception (R-4) Zone

Notwithstanding Section 4.1.11 of Zoning By-law 2013-13 as amended, on lands located in Part of Lot 10, Concession 5 and located in the R-4 Zone, a detached storage building having a maximum floor area of 100 m² shall be a permitted use prior to the establishment of a dwelling for a period of up to two years from the effective date of this By-law.

Furthermore, such building shall not be utilized for any industrial, commercial or habitable purpose or for the keeping of livestock and shall not be connected to a water supply or septic system. In all other cases the provisions of By-law 2013-13 shall prevail. CARRIED

2. Site Plan Agreement – Bukowski, T (McBain-Rose Lake)

- a. Site Plan Agreement By-law (#20)

2021-143 Kelly Warwick Boris Koehler

WHEREAS Tammy Bukowski (McBain Rd -Rose Lake) has filed an application for a Site Plan Agreement, and;
WHEREAS Chris Jones of Municipal Planning Services Ltd. has reviewed the application and has made recommendations;

BE IT RESOLVED that this council gives three readings and approves by-law 2021-20 which authorizes the Mayor and Clerk to enter into a Site Plan Agreement with Tammy Bukowski the owner of lands legally described as Lot 13, Plan 550 who is seeking to undertake new construction on a shoreline lot. CARRIED

3. Consent to Sever & Lot Addition – Estate of R. Holbrook [Hwy 638 (Bruce Station)]
 - a. Planning Report – C. Jones (Planner)
 - b. Notice of Decision (resln)

2021-144 Keith Hoback Boris Koehler

WHEREAS the Estate of Richard Holbrook (Hwy 638) has made an application to sever and convey land from the former Nip and Tuck Rail Corridor, and;

WHEREAS Chris Jones of Municipal Planning Ltd. has reviewed the application and has made recommendations;
BE IT RESOLVED THAT this Council approves the severance application B-O3/2021 for the purpose of a lot addition with an area of approximately 2 ha comprising a portion of the former Nip and Tuck Rail Line to be merged in title the two abutting parcels of land subject to such standard conditions and other application specific conditions as identified in the Notice of Decision regarding the property described as being Part of the South Half of Lot 5, Concession 4, in the geographic Township of Plummer, located in the corporate boundaries of the Township of Plummer Additional. Assessment Roll # 5719 000005 0083. CARRIED

4. Close of COA & Planning Meeting

2021-145 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:33 pm. CARRIED

Regular Meeting called to order at 6:33 pm

Present: Mayor~Beth West, Councillors: Keith Hoback, Mike Jones, Kelly Warwick, Boris Koehler

Staff: Clerk~Vicky Goertzen-Cooke

Observers: John Clement, Gina Marie Wilson

1. **ADDENDUM TO THE AGENDA** n/a
2. **DECLARATION OF PECUNIARY INTEREST** none-declared
3. **Municipal Staff Report – Roads**
 - a) Roads Working Foreperson Report (K. Belisle-Greer)
 - i. May 15, 2021 – June 11, 2021

Mayor B. West requested that if council had any questions regarding the RWF Report to email the RWF directly for clarification.

4. **PUBLIC PRESENTATIONS:** n/a

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

2021-146 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of May 19, 2021 (regular). CARRIED

REPORTS:

MUNICIPAL STAFF REPORT'S continued:

6. Planning & By-law Enforcement (K. Morris)
 - a. Building Permit Summary – June 4th

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
- a. Community Safety & Well Being Plan – set date for plan review
 - Clerk reported that the eight Municipalities and partners are meeting June 17th to further review/draft the plan; a special Council meeting will have to be set up prior to July 1st to review/approve the plan.
 - b. Janitorial – reposted – closes June 21st
 - c. Trailer by-law compliance complaints/concerns & clean and clear by-law:
 - ii. Hyndman, S. letter
 - iii. Murray, J. letter; Clerk to send a letter confirming use of trailer.
 - iv. Triplett, G. letter

Clean and Clear By-Law: <https://plummertownship.ca/wp-content/uploads/2021/05/2010-55-Clean-Clear-by-law.pdf>
 Council inquired at what point does the By-law Officer go out to the sites; Clerk noted that people have been given the opportunity to become compliant prior to engaging the services of the By-Law Officer.

8. Community Fire Safety:
- a. CFSO – closed June 21st
 - b. Revocation of Fire Permit – Notification letter sent to 108 Waltonen Road

Ratepayer may apply in 2022 for a Fire Permit pending no further infractions; if the ratepayer burns without a permit there are additional fines that can be applied.

Open Air Burning By-law: <https://plummertownship.ca/wp-content/uploads/2020/03/Open-Air-Burning-By-law-2016-35.pdf>

9. Community Emergency Management Program ~ (M. Jones)

10. Animal Control:

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

- a) Algoma Public Health levy \$24,139

2021-147 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this council approves the Algoma Public Health levy of \$24,139. CARRIED

- b) Health Centre – Minutes May 25th

- i. Levy \$17,456.50 (prev. distributed)

2021-148 Boris Koehler Keith Hoback

BE IT RESOLVED that this Council approves the Health Centre Levy for \$17,456.50. CARRIED

- K. Hoback questioned that status of Dr. Muller's replacement; B. Koehler advised constant recruitment is on-going; he will follow up with the Recruitment and Retention Committee.

- ii. Parking lot - Pioneer quote \$37,500 + HST (prev. distributed)

2021-149 Kelly Warwick Boris Koehler

BE IT RESOLVED that this Council approves the quote of Pioneer for \$37,500 + HST for the re-surfacing of the parking lot at the Health Centre. CARRIED

- iii. Use of Joint Town/Township Health Centre reserves for parking lot

2021-150 Keith Hoback Boris Koehler

BE IT RESOLVED that this council recommends that the Health Centre Reserves be utilized for the funding of the re-surfacing of the Health Centre parking lot. CARRIED

12. Recreation ~ (B. Koehler): n/a

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

- a) Recycling Bins @ waste site

Tri-Neighbours reported that as a cost saving measure, the recycling bins at the Tri-Neighbours Waste site are being removed.

Ratepayers are to utilize their curbside pickup (or identified location) for regular household recycling.

For large cardboard items, please flatten all cardboard, they can be deposited at any one of the below locations:

1. Thessalon - behind Jones' Foodmart
2. Bruce Mines – Desbarats Street, across from Lighthaven home
3. Plummer – Main Street, at Home Hardware.

b) Follow up Tri-Neighbours' budget questions

2021-151 Boris Koehler Keith Hoback

WHEREAS the 2021 Tri-Neighbours' Budget of \$8,644 includes \$20,000 for Landfill Closure reserve, and;

WHEREAS the Township's portion of the \$20,000 is \$4,400 (22%), and;

WHEREAS the Twsp of Plummer Additional has noted in resolution 2021-97 that they will hold their reserves under their respective Municipal umbrella until required;

BE IT RESOLVED that this council approves the \$8,644 - \$4,400 = \$4,244 levy and further confirms that at least \$4,400 will be set aside in a reserve for their portion of the 2021 Tri Neighbours' Levy. CARRIED

14. Cemetery ~ (Keith Hoback)

15. Library, Parks & Hall ~ (B. West)

a) Library Minutes May 18th - for review only

b) 2021 Budget \$27,730

2021-152 Beth West Kelly Warwick

BE IT RESOLVED THAT this Council approves the Library Levy of \$27,730. CARRIED

16. Health and Safety ~ (M. Jones)

17. Personnel:

a) Staff retirements

2021-153 Boris Koehler Keith Hoback

WHEREAS Kelly Belisle-Greer has given notice that her official retirement date will be September 30, 2021;

BE IT RESOLVED THAT this Council accepts her resignation with regret and wishes her all the best with her future endeavours. CARRIED

2021- 154 Keith Hoback Kelly Warwick

WHEREAS Gina Marie Wilson has given notice that her official retirement date will be December 31, 2021;

BE IT RESOLVED THAT this Council accepts her resignation with regret and wishes her all the best with her future endeavours. CARRIED

18. Other:

a) HNCEA Spring Newsletter – May 25th

b) Crime Stoppers – request \$500 donation

2021- 155 Kelly Warwick Boris Koehler

WHEREAS Crime Stoppers has requested a donation of \$500 to support their programs;

BE IT RESOLVED THAT this Council donates \$200.00. CARRIED

19. **UNFINISHED BUSINESS:**

20. **NEW BUSINESS:**

21. **DISBURSEMENTS & Financials:**

a) Expenditures May 1 – May 31, 2021

b) Monthly Financial Statements

2021- 156 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for May 1 - 31, 2021: General \$115,762.12. CARRIED

22. **BY-LAWS:**

a) CGIS – Spatial Land Information Management System Services (#21)

2021- 157 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2021-21 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with the Centre of Geographic Information Systems (CGIS) for special land information management system services. CARRIED

23. **NOTICE OF MOTIONS**

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

Internet Tower – installation in Bruce Station begun without permits/consultation with Township; Area Clerks, Vendor and parties associated with the Tower have been contacted for follow up.

25. **CLOSED SESSION:** moved up in the agenda.

26. **CONFIRMATORY BY-LAW (#22)**

2021- 158 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2021-22, being a by-law to confirm the proceedings of the meeting(s) held prior to and on June 16, 2021. CARRIED

27. **ADJOURNMENT:**

2021-159 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:23 pm to meet again on July 21, 2021 for the next regular meeting, or at the call of the Mayor. CARRIED

Mayor ~ Beth West

Clerk ~ Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

ResIn – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

