

***The Corporation of the Township of Plummer Additional***

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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**Minutes July 21, 2021**

Regular Council & Planning Act Public Meeting

Electronic Meeting

Present: Mayor~Beth West; Councilors~Mike Jones, Boris Koehler, Keith Hoback;

Township Planner~Chris Jones; Staff~DCT Gina Marie Wilson

Attendees: Robert Lindsay & Karen Thomas; Unknown attendee Phone #705-971-7949

Committee of Adjustment & Public Planning Act Meeting 6:00 pm

1. Zoning Amendment – Thomas-Lindsay (#361 Lane 2)
  - a. Mayor B. West – Public Meeting introduction
  - b. Planning Report – C. Jones (Planner) – reviewed application and recommendations. No public comments/concerns.
  - c. Zoning By-law Amendment

**ResIn 2021 - 167**

**Beth West**

**Keith Hoback**

WHEREAS Chris Jones of Municipal Planning Services Ltd. (Township Planner) has reviewed the application submitted by Robert Lindsay and Karen Thomas (361 Lane 2) for a Zoning Amendment and has made recommendations;

WHEREAS the owners propose to construct an addition to an existing dwelling, increasing it from a floor area of 111.5 square metres to a total floor area of 206.5 square metres; and to rebuild the guest cabin;

BE IT RESOLVED that this council gives three readings and approves by-law 2021-25 being a by-law to amend the Zoning By-law 2013-13 as amended, for the Township of Plummer Additional with respect to lands located at 361 Lane 2, described legally as SEC 32NPT, RP AR-261, Part 6 and Part 7 PCL 5319 ACS (Lefroy) in the Township of Plummer Additional subject to:

1. The installation of a class 4 septic system in conjunction with the expansion to the existing dwelling;
2. That the owners enter into a Site Plan Agreement with the Township, as per By-Law 2007-37. CARRIED

**ResIn 2021 - 168**

**Mike Jones**

**Boris Koehler**

WHEREAS Robert Lindsay and Karen Thomas have filed an application for a Site Plan Agreement as a condition of a Zoning By-Law amendment;

WHEREAS Chris Jones of Municipal Planning Services Ltd. has reviewed the application and has made recommendations;

BE IT RESOLVED that this council gives three readings and approves By-Law 2021-26, (including all schedules) which authorizes the Mayor and Clerk to enter into a Site Plan Agreement with Robert Lindsay and Karen Thomas, the owner of lands legally described as SEC 32NPT, RP AR-261, Part 6 and Part 7 PCL 5319 ACS (Lefroy) (361 Lane 2). **CARRIED**

**ResIn 2021 - 169**

**Boris Koehler**

**Keith Hoback**

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting 6:19 pm.

CARRIED

Chris Jones, Robert Lindsay and Karen Thomas & Unknown Attendee left the meeting at this time.

Regular Meeting commenced at 6:24 p.m.:

Present: Mayor~Beth West; Councilors~Mike Jones, Boris Koehler, Keith Hoback;  
Staff~DCT Gina Marie Wilson

1. ADDENDUM TO THE AGENDA
2. DECLARATION OF PECUNIARY INTEREST
3. Municipal Staff Report – Roads
  - a) Roads Working Foreperson Report (K. Belisle-Greer)
    - i. Jun 12 – Jul 13, 2021
      - discussion regarding securing the new grader; council recommends that the new grader be purchased with a GPS
    - b) Copper Bay Road – follow up -Sutherland, Michael & Natalie (May 10) – drainage concerns –
      - Staff directed to set up date before next council meeting
    - c) Stewardship Youth Rangers

**2021 -170                      Mike Jones                      Keith Hoback**

BE IT RESOLVED THAT this Council approves having the Roads Working Foreman schedule the Stewardship Youth Rangers for projects in the Township, as per her discretion. CARRIED

- d) See Item 14 b) Cemetery Gazebo placement

4. PUBLIC PRESENTATIONS:

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

- a) June 16, 2021 (regular)
- b) June 29, 2021 (Special)

**ResIn 2021 - 171                      Boris Koehler                      Keith Hoback**

BE IT RESOLVED THAT this Council approves the Minutes of the June 16, 2021 (regular meeting) and June 29, 2021 (special meeting). CARRIED

REPORTS:

MUNICIPAL STAFF REPORT'S continued:

6. Planning & By-law Enforcement (K. Morris)
  - a. Building Permit Summary – July 7<sup>th</sup> 2021
7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
  - a) Min. of Municipal Affairs Municipal Modernization Funding Model – successful application – approved for \$39,400 for digitization.

**ResIn 2021 - 172                      Mike Jones                      Keith Hoback**

WHEREAS EncompassIT is the Municipal IT Vendor, and  
WHEREAS due to the emergency nature of the MM2 funding model announced on June 30th and noting there have not been any extension announcements, and  
WHEREAS due to the short turnaround times for milestone deadlines, and  
WHEREAS the report to be prepared with the funding received, requires an intimate knowledge of municipal processes, technology available around record management, data analysis skills and an ability to present completed findings in a coherent manner.

BE IT RESOLVED THAT this council waives the RFP option section F of By-Law 2016-05 and approves EncompassIT's proposal under the Municipal Modernization Intake Two funding model. CARRIED

b) FEDNOR-Canada Community Revitalization Fund – deadline July 23

**Resln - Withdrawn**

BE IT RESOLVED THAT this Council authorizes staff to apply for Funding for the Canada Community Revitalization Fund (CCRF) for the purpose of (to be identified).

c) ADSAB – 2020 Audited Statements (emailed July 13, 2021) - information only

d) ICIP Green - due Sept 9, 2021

**Resln 2021 - 173**

**Boris Koehler**

**Keith Hoback**

BE IT RESOLVED THAT this Council authorizes staff to apply to Green – Investing in Canada Infrastructure Program (ICIP) for the purpose of improving air quality and safety items to the Township garage. CARRIED

e) ICIP COVID Resilience: Ergo Office

**Resln 2021 - 174**

**Mike Jones**

**Keith Hoback**

WHEREAS Resln 2020-262 authorized a submission to Investing in Canada Infrastructure Program for office upgrades and included engaging the services of Ergo Office to assist in the application;

BE IT RESOLVED THAT this Council authorizes Ergo Office to oversee the drafting, and tendering of the project as well as overseeing the project pending funding. CARRIED

8. Community Fire Safety:

9. Community Emergency Management Program ~ (M. Jones)

a) S. Antunes – update on OPP Board

b) SOLGN – OPP Board update

- council have requested that staff arrange to have someone brief council on the impact to the municipality

10. Animal Control:

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

a) Health Center 2020 Audited Statement

**Resln 2021 - 175**

**Mike Jones**

**Boris Koehler**

BE IT RESOLVED THAT this council acknowledges and accepts the 2020 Health Center Audited Statement as presented. CARRIED

12. Recreation ~ (B. Koehler)

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

a) Cardboard Bin at Bruce Station

**Resln 2021 - 176**

**Boris Koehler**

**Keith Hoback**

WHEREAS the Green For Life (GFL) has acknowledged their error that the cardboard bin in Bruce Station has not been recognized in the Tri-Neighbours contract,

BE IT RESOLVED that this Council accepts that the pricing will be \$43.00 per month, the same as for the Town of Bruce Mines and Thessalon, effective as of July 13, 2021. CARRIED

14. Cemetery ~ (Keith Hoback)

a) Minutes July 13 – for review only

b) Cloudslee Cemetery – Gazebo site placement

- The committee is interested in improving the ability of visitors to quickly and accurately find the graves of their loved ones; Cemeteries are poorly marked

15. Library, Parks & Hall ~ (B. West)

a) Library – no meetings until September

16. Health and Safety ~ (M. Jones)

17. Personnel:
- a) CFSO – closed June 21 – no applications
  - b) Janitorial Contract – declined, to be re-advertised
18. Other:
- a) Twsp of Chapple – Disaster Relief Request

**Resln 2021 - 177**                      **Boris Koehler**                      **Keith Hoback**

BE IT RESOLVED THAT this council supports the Township of Chapple’s resolution of July 13, 2021, requesting that the province provide a disaster relief plan for communities in the Rainy River District affected by adverse weather and growing conditions this year, and that copies of this resolution be forwarded to the Premier of Ontario, the Minister of Agriculture and other Ontario communities as required to support this resolution.

CARRIED

19. UNFINISHED BUSINESS:

20. NEW BUSINESS:

21. DISBURSEMENTS & Financials:

- a) Expenditures June 1 – June 30, 2021
- b) Monthly Financial Statements

**2021 - 178**                                      **Mike Jones**                                      **Keith Hoback**

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for June 1 - 30, 2021: General - \$329,264.21; Cemetery - \$2,151.93; Health Centre - \$4,665.95. CARRIED

22. BY-LAWS:

- a) see COA above

23. NOTICE OF MOTIONS

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)

- Councilor K. Hoback proposed developing an “Investment Readiness Plan” to council, using one of the economic development officers from HNCEA to assist with this project.
- The purpose of this plan is to have each committee of council put together a “wish list” of projects that council could approve subject to future funding
- This would provide staff with the necessary tools to cope with short turnaround times for funding applications.
- Staff then have projects that are almost “shovel ready” to use as funding becomes available without having to get council approval to apply.
- Councilor Hoback was asked by council to provide council and staff with a letter that fleshes out this proposal

25. CLOSED SESSION:

26. CONFIRMATORY BY-LAW

**Resln 2021 - 179**                                      **Boris Koehler**                                      **Mike Jones**

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2021-27, being a by-law to confirm the proceedings of the meeting(s) held prior to and on July 21, 2021. CARRIED

27. ADJOURNMENT:

**Resln 2021 – 180**                                      **Mike Jones**                                      **Keith Hoback**

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:36 p.m. to meet again on August 18, 2021 for the next regular meeting, or at the call of the Mayor. CARRIED

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Mayor: Beth West

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Deputy Clerk: Gina Marie Wilson

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SOLGEN – Solicitor General

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township