

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes September 15, 2021

Regular Council Meeting

Electronic Meeting 6:00 pm

Call to order: 6:05 pm

Present:

Mayor~Beth West; Councillors~Mike Jones, Boris Koehler, Keith Hoback, Kelly Warwick

Staff~Clerk Vicky Goertzen-Cooke, RWF's Kelly Belisle-Greer & Chad Mullen, Deputy Clerk-Lars Moffatt

1. ADDENDUM TO THE AGENDA - n/a
2. DECLARATION OF PECUNIARY INTEREST – none noted
3. Municipal Staff Report – Roads
 - a) Roads Working Foreperson Report (K. Belisle-Greer & Chad Mullen)
 - i. Aug 16 – Sept 7, 2021
 - Cemetery Gazebo: Kevin Morris, CBO is to be contacted regarding slope of ramp, and accessibility requirements.

b) Speed Limit reduction request – Old Mill Beach Road

Resln 2021-217 Mike Jones Kelly Warwick

WHEREAS P. Belanger has requested that the speed limit on Old Mill Beach Road be lowered from the standard up to 80 km/hr to 40 km/hr;

BE IT RESOLVED THAT this council approves the Road Working Foreperson to leave the speed limit status quo. CARRIED

c) Booth Bridge Issues (Kresin reports – prev. emailed)

Resln 2021-218 Boris Koehler Keith Hoback

WHEREAS Kresin Engineering has done a site visit on August 31, 2021 and reviewed the Booth Bridge concerns brought forward by the Road Working Foreperson, and;

WHEREAS the load limit has been reduced from 20 tonnes to 10 tonnes, and;

WHEREAS Kresin Engineering has made recommendations;

BE IT RESOLVED THAT this council approves Kresin Engineering to:

- a) Monitor bi-weekly for four weeks and then monthly after that (\$825 per visit) until further notice, and to;
- b) Complete the Geotechnical review (\$9,500) CARRIED

d) Truck Tender – results – \$49,712.09 (incl tax-delivered) discussion - see also by-laws

- Council previously approved quoting a ¾ ton; 1st round of tenders no bids;
- re-tendered, gave vendors 3 options for consideration
- Road Staff recommended a ½ ton with 8' box over the ¾ ton for the price, gas mileage.
- Council in favour of a 3.4 ton for the workload capacity

Staff to get quotes on plow. Snowplow and attachments for the next meeting.

e) Salt-sand – Resln to order 1000 tonnes

2021-219 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this council approves the Road Working Foreperson to order 1000 tonnes of treated sand.

CARRIED

f) Copper Bay Road – Sept 9th Site Inspection Notes:

Originally called Bruce Bay Road Subdivision 1962 (JB Chambers)– no formal registered municipal drains or mutual agreement drains.

Sutherland, Michael & Natalie – #343 Copper Bay Rd - drainage concerns;

A preliminary site visit at #343 Copper Bay Road was conducted on September 9, 2021 to discuss water drainage options;

Some options to investigate are:

- Landowner Petitioning for a Formal Municipal Drain Agreement under the Drainage Act
- Berming up the private ditch (pending verification of Municipal prescriptive rights – Subdivision 1962)
- Property owners to self-construct/maintain their private ditch

If a petition for drainage is submitted by the landowner; an Engineer would be appointed to determine the validity of the petition and if valid, who would determine;

- the area requiring drainage,
- all property that contributes water and/or receives benefit from the proposed drainage works
- assessing the cost sharing to a landowners involved

Information to be copied to the interested landowner to confirm their interest in pursuing a formal Municipal agreement/drain.

- i. OMAFRA – Municipal Drains:
<http://www.omafra.gov.on.ca/english/landuse/drain-eref/municipal.htm>
- ii. OMAFRA – Municipal Drains & the Landowner:
<http://www.omafra.gov.on.ca/english/engineer/facts/55.htm>
- iii. OMAFRA – Duties of the Landowner under the Drainage Act
<http://www.omafra.gov.on.ca/english/engineer/facts/88-051.htm>
- iv. OMAFRA Fact Sheet - Understanding Drainage Assessments
<http://www.omafra.gov.on.ca/english/engineer/facts/92-035.htm>

4. PUBLIC PRESENTATIONS n/a

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

2021-220 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of; Aug 12, 2021 (special mtg- RWF); August 18, 2021(Regular); Aug 20, 2021 (Special – correction to ResIn); September 9, 2021 (Special COA). CARRIED

REPORTS:

MUNICIPAL STAFF REPORT'S continued:

6. Planning & By-law Enforcement (K. Morris)

a) Building Permit Summary – Sept. 7th - reviewed

b) MMAH - Site Plan Control Guide: <https://www.ontario.ca/page/site-plan-control-guide>

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

a) BDO – Financial Statements & Report to Council (prev. emailed)

2021-221 Boris Koehler Mike Jones

BE IT RESOLVED that this Council acknowledges receipt of and accepts the Final Audited 2020 financial statements from BDO as presented. CARRIED

b) Hamilton – Vaccination Verification Policy – defer decision to investigate a policy and carry forward to a future meeting.

c) FYI - ON to Require Proof of Vaccination in Select Settings

a. City of Sault Ste. Maire – Sootoday article - <https://www.sootoday.com/local-news/city-wont-hire-any-new-employee-who-isnt-fully-vaccinated-4324001>

d) RED Funding – 2 funding streams; Economic Strategic Infrastructure; Economic Diversification & Competitiveness - deadline Oct. 1st – no further action at this time resolution to apply was withdrawn.

e) Mun. Modernization Program – round 3 – deadline Oct. 19th

2021-222 Keith Hoback Boris Koehler

WHEREAS the Municipal Modernization Program Intake #3 is accepting expressions of interest up to October 19th under the following priorities:

1. Digital modernization
2. Service Integration
3. Streamlined development approvals
4. Shared services/alternate delivery models

BE IT RESOLVED that this Council directs staff to apply for server upgrades along with other hardware/software as required to support the outcome of MMP#2. CARRIED

2021-223 Mike Jones Kelly Warwick

WHEREAS EncompassIT is the Township’s IT Department;

BE IT RESOLVED that this Council if approved under the MMP#3 Intake hereby authorizes EncompassIT to source/supply and install the required equipment. CARRIED

f) Community Building Fund – deadline Sept. 29th:

2021-DEFER Boris Koehler Keith Hoback

WHEREAS the Community Building Fund is accepting applications up to September 29th under the Capital Stream for the repair, renovation, or retrofitting of existing sport and recreation facilities to address local community needs or public health requirements identified though COVID-19;

BE IT RESOLVED that this Council directs staff to apply for _____; DEFER

Ideas discussed:

- Concrete pad/Tennis-activity court, ball hockey/ picnic areas
- Outdoor yoga/exercise
- Relocation of the septic system
- Building addition; kitchen, bathroom, activity centre
- Painting floor for shuffle board/equipment
- Upgrade HVAC system - Covid

Staff to verify with funding agency what would qualify and set up a special council meeting to further discuss prior to the submission deadline.

8. Community Fire Safety:

a) Final 2020 Fire Invoice (Town of Bruce Mines) total \$46,927.75

2021-224 Kelly Warwick Mike Jones

WHEREAS the total cost of the Town of Bruce Mines’ 2020 Fire Service is \$93,855.50 (\$83,855.50 + \$10,000 annual Capital contribution), with Plummer’s share being \$46,927.75;

BE IT RESOLVED that this council approves the Final 2020 Fire Services Invoice from the Town of Bruce Mines in the amount of \$11,177.75. CARRIED

9. Community Emergency Management Program ~ (M. Jones)

a) Annual inspection of bins & review of annual documents – CEMC Control group to schedule date of inspection.

10. Animal Control:

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

12. Recreation ~ (B. Koehler)

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

a) Aug 12 Minutes

- b) Town of Thessalon – appointments
- c) Ministry comments - appointments

- i. CF - Appointment of Member at Large – deferred from Aug. 18 mtg

2021-225 Boris Koehler Keith Hoback

WHEREAS the Tri-Neighbours Minutes of August 12, 2021, *resolution #07-06-2021* reads as follows:

Moved by Jerry Bogart, Seconded by Randy Rankin

Be it resolved that the Tri-Neighbours Board of Management recommend that the Council of the Town of Bruce Mines, the Town of Thessalon and the Township of Plummer Additional appoint Pat Watson of Thessalon, Ontario as the Tri-Neighbours Board of Management Member at Large, representing the Town of Thessalon, the Town of Bruce Mines and the Township of Plummer Additional, effective September 1, 2021. CARRIED; and;

WHEREAS Pat Watson also serves at the Secretary-Treasurer of the Board, and;

WHEREAS the Ministry of Municipal Affairs has confirmed that Municipal Service Boards are typically established as quasi municipal boards in that the requirements of a municipality for openness of Council, etc. are conferred to these organizations; further, if the Board is structured in such a fashion then there is also an inherent separation between the government role and the administrative role;

Although the Township of Plummer Additional recognizes the difficulty in recruiting Board Members;

BE IT RESOLVED that this council assists and requests that the Tri-Neighbours Board of Management actively recruits an at large Board Member. CARRIED

14. Cemetery ~ (Keith Hoback)

- a) Gazebo – verbal update – discussed earlier under Roads - CBO to be contacted.

15. Library, Parks & Hall ~ (B. West)

- a) Lib Minutes Sept. 9th
- b) Lib Financials July & August 2021
- c) A. Cranston – Trefry exercise classes

2021-226 Mike Jones Boris Koehler

WHEREAS the Trefry Centre runs exercise classes in Laird and St. Joseph Island and;

WHEREAS there is presently no funding for classes in Plummer/Bruce Mines, Ann Cranston has volunteered to lead the exercise class in this area, open to all, no charge, and;

WHEREAS per the Hall Rental Agreement, waiver of fees under special circumstances are allowed only for Registered Not-For-Profit Organizations and Funerals, and;

WHEREAS A. Cranston has confirmed that the Algoma Public Health Covid Directives will be followed as well as the Trefry Centre Policies;

BE IT RESOLVED that this council approves A. Cranston to utilize the Hall at no charge to run the fitness classes as per Trefry Centre protocols and as Algoma Public Health/Provincial Covid protocols allow. CARRIED

- d) J. Foster – Karate – Hall rental – requests waiver of Covid cleaning rate

2021-227 Keith Hoback Kelly Warwick

WHEREAS J. Foster has additionally requested to utilize the Bruce Station Hall and only pay the \$25 cleaning fee when other renters are scheduled to use the facility, and;

WHEREAS there is extra product and time spent by the Custodian to clean and disinfects all contact surfaces as required per the Public Cleaning protocols as provided by Algoma Public Health when the hall is rented;

THEREFORE, BE IT RESOLVED that this council does not reduce the Hall cleaning fee at this time. CARRIED

16. Health and Safety ~ (M. Jones)

17. Personnel:

- a) Janitorial – no applications – next steps - readvertise
- b) CFSO – no applications – next steps – readvertise, reach out to other Municipalities again.

18. Other:

- a) Municipal Investment Readiness Model Planning (K. Hoback)

ResIn DEFERRED to October

Keith Hoback

Boris Koehler

WHEREAS the Township has previously conducted a Community In Action Plan Study as well as a Regional and individual Economic Development Study, and has an Asset Management Plan;

BE IT RESOLVED THAT this Council creates an Ad hoc Municipal Investment Readiness Model Planning Committee (MIRM) and appoints _____ to the MIRM to review the above plans and investigate current potential opportunities for Plummer Additional, and;

Further that they investigate acquiring the services of the HNCEA Economic Development Officer to assist with the process. DEFFERED

- Council to review plans already in place; Asset Management Plan, Economic Development Plans to start.
- Noted that a lot of infrastructure is already captured in the budgeting process.

Below are links to the:

1. East Algoma Economic Development Strategic Plan (2012) Report for Plummer Twsp;

<https://plummertownship.ca/wp-content/uploads/2021/09/EAEDSP-Report-2012.pdf>

2. East Algoma Economic Development Strategic Plan (2012) Report for the region Huron Shores, Thessalon, Plummer Twsp, Bruce Mines and Johnson:

<https://plummertownship.ca/wp-content/uploads/2021/09/EAEDSP-Report-Regional-Final-A.pdf>

3. Our Asset Management Plan (2014) - note this is in the works being updated by Kresin Engineering - we hope to have it completed before the year end.

<https://plummertownship.ca/wp-content/uploads/2014/01/Asset-Management-Plan-Plummer-Twsp.pdf>

4. There is also the bi-annual bridge report - this was previously copied to you all (see attached); we are due to re-inspect in 2022.

5. Community In Action Plan that was done in 2008-2009

<https://plummertownship.ca/wp-content/uploads/2021/09/CIA-FINAL-REPORT.pdf>

- b) FYI- Min of Agriculture – follow up response AgriRecovery disaster relief resIn supported

19. **UNFINISHED BUSINESS:** n/a20. **NEW BUSINESS:** n/a21. **DISBURSEMENTS & Financials:**

- a) Expenditures August 1 – Aug 31, 2021

- Health Centre July 13, 2021

- b) Monthly Financial Statements - reviewed

2021-228

Kelly Warwick

Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for

August 1-31, 2021: General \$142,524.76; Cemetery \$968.30; Health Centre (Jul 13/21) \$4,665.95. CARRIED

22. **BY-LAWS:**

a) Truck Tender Agreement (#35)

2021- 229 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2021-35 being a by-law to authorize the Mayor and Clerk to enter into a purchase agreement with Algoma Chrysler for a 2022 RAM 2500, with an 8’ box in the amount of \$57,834.53. CARRIED

23. NOTICE OF MOTIONS n/a

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS) n/a

25. CLOSED SESSION: n/a

26. CONFIRMATORY BY-LAW

2021-230 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2021-36, being a by-law to confirm the proceedings of the meeting(s) held prior to and on September 15, 2021. CARRIED

27. ADJOURNMENT:

2021-231 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:47 pm to meet again on October 20, 2021 for the next regular meeting, or at the call of the Mayor. CARRIED

Mayor: Beth West

Clerk: Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

RED – Rural Economic Development

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township