

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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**Minutes October 20, 2021**

Regular Council and Planning Meeting

Electronic Meeting 6:00 pm

Call to order:

Present:

Mayor~Beth West; Councillors~Mike Jones, Boris Koehler, Keith Hoback, Kelly Warwick

Staff~Clerk Vicky Goertzen-Cooke, RWF~Chad Mullen, Deputy Clerk-Lars Moffatt

**Committee of Adjustment (COA) and Planning Meeting:**

COA 1 Zoning Amendment - Guy Noel (296 Waltonen Road – Lake Huron)

COA 1a) Mayor's introduction to Zoning Amendment proposal

COA 1b) Planning report (C. Jones)

COA 1c) Zoning Amendment (#38)

2021-243

Kelly Warwick

Keith Hoback

WHEREAS Guy & Ann Noel (#296 Waltonen – Lake Huron) have filed an application to amend the Zoning By-law No. 2013-13, as amended, and;

WHEREAS Chris Jones of Municipal Planning Services Ltd. has reviewed the application and has made recommendations;

BE IT RESOLVED that this council gives three readings and approves by-law 2021-38 being a By-law to amend By-law No. 2013-13, as amended, the Zoning By-law for the Township of Plummer Additional with respect to lands located at #296 Waltonen, described legally as CON 2 LOT 4 PT RP AR9 PART 7 PCL 4896 ACS PCL 8446 ACS RP 1R8507 PART 5 in the Township of Plummer Additional, District of Algoma. CARRIED

COA 2 Barrett, Gloria & Pat request for consideration to waive Zoning requirements.

- C. Jones noted that the property cited by Ms. Barrett on Waltonen Road as a similar to their request in nature is not the same, an addition to an existing residence dwelling is not the same as a new build of a residence.
- Chris Jones to follow up with Mr. & Ms. Barrett regarding Zoning rules, inquiry to follow the normal course of processing inquiries/applications.

COA 3 Adjourn COA and Planning Meeting

2021-244

Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:21 pm. CARRIED

1. **ADDENDUM TO THE AGENDA** n/a
2. **DECLARATION OF PECUNIARY INTEREST** none noted
3. **Municipal Staff Report – Roads**
  - a) Roads Working Foreperson Report (Chad Mullen)
    - i. Sept 8 – Oct 7, 2021
    - ii. Equipment before & after photos – discussed equipment maintenance.
  - b) Cemetery Gazebo – ramp requirements

2021-245

Mike Jones Kelly Warwick

WHEREAS the estimate for materials to build the accessible ramp and gate on the Cloudslee Cemetery is \$660.02;

BE IT RESOLVED THAT this council approves the Road Working Foreperson to Coordinate the construction with a vendor for the ramp and gate. CARRIED

Council consensus for staff to move ahead if total pricing for the project is \$1,500 (including materials) or less.

## c) Dodge

## a. Repairs estimate

2021-246 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this council approves the repairs estimate for the Dodge in the amount of \$1005.98. CARRIED

## b. Surplus or keep once new one is delivered?

2021-247 Mike Jones Kelly Warwick

WHEREAS a new ¾ ton truck has been ordered;

BE IT RESOLVED THAT this council does not surplus the dodge truck. CARRIED

d) Copper Bay Road culvert – bids closed Oct 14<sup>th</sup> – see also by-lawse) Grader Tender – bids closed Oct 8<sup>th</sup> – see also by-laws – discussion moved to closed - legal

Chad Mullen left the meeting

4. PUBLIC PRESENTATIONS 6:45 pm – n/a5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

2021-248 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of: September 15, 2021 (Regular); September 21, 2021 (Special), Sept 30, 2021 (Special), October 7, 2021 (Special – MMP#2). CARRIED

**REPORTS:****MUNICIPAL STAFF REPORT'S continued:**

## 6. Planning &amp; By-law Enforcement (K. Morris)

## a) Building Permit Summary – Oct 13th

## 7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

a) ROMA virtual Conference Jan 24th-25<sup>th</sup>; early registration fee \$500 – defer until an agenda is available.

## b) Group Health Benefit renewal plan

2021-249 Keith Hoback Kelly Warwick

WHEREAS DONCAR Insurance has provided a renewal of the Municipal Health Plan in the amount of 3.33%;

BE IT RESOLVED that this Council approves the Health Plan renewal as presented. CARRIED

## c) OPP Billing 2022 \$142,451

2021-250 Mike Jones Boris Koehler

BE IT RESOLVED that this Council approves the 2022 OPP billing in the amount of \$142,451.00. CARRIED

## d) 911 Civic Addressing – policy – DRAFT – deferred to November meeting:

## • Suggested amendments

- Free for first installment; replacement charged back at current cost
- Instead of every roll number, only on entrances i.e. fields with no entrance would not have a number, but vacant properties with an entrance will.
- All permits are required to be associated with a 911 number; including fire permits.
- Current practice where the responsibility to keep the sign clear of brush and snow is the responsibility of the ratepayer.

## e) Christmas closure:

2021-251 Kelly Warwick Boris Koehler

BE IT RESOLVED that this Council closes the Municipal Office for the Christmas Holidays from Dec 20<sup>th</sup> to January 3<sup>rd</sup> inclusive. CARRIED

## f) Office Renovations – no update available- ERGO office

8. Community Fire Safety: n/a
9. Community Emergency Management Program ~ (M. Jones)
- a) HIRA, CI, Emergency Plan, Emergency Program review - annual compliance (prev. emailed).
    - Council to forward any changes to the office by Oct. 22<sup>nd</sup> – forward to the next available meeting.
    - K. Hoback - in process for taking mandatory courses
  - b) Solicitor General – Community Safety & Well Being Plans (FYI)
  - c) Annual inspection of bins & review of annual documents – status update (M. Jones)
    - M. Jones to schedule to complete as soon as possible; reports need to be submitted to the Province.
  - d) Training exercise – to be scheduled prior to Dec. 31<sup>st</sup>.

Clerk has contacted R. Lord (Field Officer Albany sector - Emergency Management Field Operations Office of the Fire Marshal and Emergency Management) *with a suggestion for a disaster for the training; inquired about setting up the annual training – TBC.*

10. Animal Control:

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)
12. Recreation ~ (B. Koehler)
13. Tri-Neighbours & Waste Management ~ (B. Koehler)
- a) 2021 10 13 Minutes
14. Cemetery ~ (Keith Hoback)
- a) Gazebo – verbal update – discussed under Roads
- K. Hoback reported that there will be a follow up report from the Cemetery Inspections
15. Library, Parks & Hall ~ (B. West)
- a) Algoma Public Health – Owners/Operators of Facilities – reviewed
  - b) Hall – Open/Closed status:

2021-252 Mike Jones Keith Hoback

BE IT RESOLVED that this Council opens the Bruce Station Hall for rentals with strict COVID rules to be followed.

CARRIED

- c) Hall Rental Agreement – update

2021- 253 Boris Koehler Keith Hoback

BE IT RESOLVED that this Council **approves the Hall rental agreement amendments as presented.** CARRIED

- d) Hall – Horticulture Society request for use

2021-254 Boris Koehler Mike Jones

WHEREAS the Bruce Station Horticultural Society donates annually many volunteer hours and funds towards flower bed beautification in the Township;

BE IT RESOLVED that this Council approves the Bruce Station Horticultural Society to utilize the Bruce Station Hall for their meetings at no charge. CARRIED

- e) Lib Minutes Oct. 14<sup>th</sup> - reviewed
- f) Lib Financials Sept. 2021 -reviewed

16. Health and Safety ~ (M. Jones)
- a) Covid Vaccination Verification Policy – Deferred

The following local Municipalities have passed a Covid Vaccine Policy:

- i. Blind River
- ii. Thessalon (Tri-Neighbours)
- iii. Bruce Mines (Joint ventures – Library, Tri-Neighbours, Health Centre)
- iv. *Echo Bay (emailed 2021 10 18)*

Discussed:

- Joint Boards/Committees – confirm what Policy or lack of Policy joint Boards/Committees follow?
- Councillors to review policies and submit concerns/questions for research by Oct. 22 – to come back to a future meeting.

17. Personnel:

18. Other:

- a) CF- Municipal Investment Readiness Model Planning (K. Hoback) – deferred; Councillors to fully review the Asset Management Plan-Road Plan, Bridge Inspections, Economic Development Plans (regional/local), and Community in Action Plan (prev. emailed) prior to further discussion.

19. **UNFINISHED BUSINESS:**

20. **NEW BUSINESS:**

21. **DISBURSEMENTS & Financials:**

- a) Expenditures September 1 – 30, 2021
- b) Monthly Financial Statements

2021-255 Kelly Warwick Keith Hoback

**BE IT RESOLVED THAT** this Council authorizes payment of the following expenditures for September 1-30, 2021: General \$294,688.03; Cemetery \$4,177.50. CARRIED

22. **BY-LAWS:**

- a) ICIP COVID-19 Resilience Infrastructure Stream- Agreement (#39)

2021-256 Mike Jones Boris Koehler

**BE IT RESOLVED THAT** this Council gives three readings and approves by-law 2021-39 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure for the Investing in Canada Infrastructure Program (ICIP) COVID-19 Resilience Infrastructure Stream for the Rehabilitation of the Township Office/Garage. CARRIED

- b) Culvert – Copper Bay (#40)

2021-257 Kelly Warwick Keith Hoback

**BE IT RESOLVED THAT** this Council gives three readings and approves by-law 2021-40 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with Karhi Contracting for the Copper Bay Road Culvert Replacement Project #21-1685 for the amount of \$29,323.50 (including taxes). CARRIED

- c) Grader Tender Agreement – defer discussion to closed.

23. **NOTICE OF MOTIONS**

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

K. Hoback reported the HNCEA AGM is Oct 28<sup>th</sup> @ 7 pm via zoom for those interested.

25. **CLOSED SESSION:** disposal of property – Trunk Road

2021-258 Boris Koehler Mike Jones

**BE IT RESOLVED THAT** this Council proceeds into Closed Session at 7:50 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- a) A proposed or pending acquisition or disposition of land for municipal or local board purposes;
- b) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

- c) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. CARRIED

2021-259 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 8:16 pm. CARRIED

26. **CONFIRMATORY BY-LAW**

2021-260 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2021-42, being a by-law to confirm the proceedings of the meeting(s) held prior to and on October 20, 2021. CARRIED

27. **ADJOURNMENT:**

2021-261 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:16 pm to meet again on November 17, 2021, for the next regular meeting or at the call of the Mayor. CARRIED

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Mayor: Beth West

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Clerk: Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. – Ministry

MMP – Municipal Modernization Program

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

RED – Rural Economic Development

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SOLGEN – Solicitor General

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township