

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes November 17, 2021

Regular Council and Planning Meeting

Electronic - 6:00 pm

Minutes

Call to order: 6:02 pm

Present:

Mayor~Beth West; Councillors~Mike Jones, Boris Koehler, Keith Hoback, Kelly Warwick

Staff~Clerk Vicky Goertzen-Cooke, RWF~Chad Mullen, Deputy Clerk~Lars Moffatt

Planner~Chris Jones

Committee of Adjustment (COA) and Planning Meeting:

COA 1a) Labelle Severance - C. Jones (Planner) Planning Report (re-copied)

COA 1b) Labelle – correspondence submissions

C. Jones provided a recap of the severance application submitted in March 2021:

- A number of outstanding items were required to be dealt with by the applicant including compliance issues with the Provincial Policy Statement, abandoned mine site on property, proximity to aggregate pit, aggregate zoning on some of the property included in the severance etc.
- J. Stewart will revise the application with the new proposed configuration for the severance and re-submit.
- C. Jones will take into consideration J. Stewart's correspondence and new submissions.

COA 2 Adjourn COA and Planning Meeting

2021-271 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:33 pm. CARRIED

1. ADDENDUM TO THE AGENDA n/a

2. DECLARATION OF PECUNIARY INTEREST n/a

3. Municipal Staff Report – Roads

a) Roads Working Foreperson Report (Chad Mullen)

i. Oct 8 -Nov 5, 2021 = reviewed

b) Single Axel – tire/rim quote (4)

c) Tandem – tire/rim quote (8)

2021-272 Mike Jones Kelly Warwick

WHEREAS the estimates for the following winter tires have been submitted:

BE IT RESOLVED THAT this council approves the Road Working Foreperson to purchase in 2022:

- 4 tires – single axel truck \$2,467.92 (MSR).
- 8 tires – tandem truck \$4,935.84 (MSR). CARRIED

d) ½ ton – wheel bearing repairs quote

e) ½ ton – winter tires/rims (4)

f) Grader front tires (2) quotes

2021-273 Mike Jones Kelly Warwick

WHEREAS the estimates for the following have been submitted:

BE IT RESOLVED THAT this council approves the reallocation of unused expense line items for the Road Working Foreperson to purchase in 2021:

- ½ ton Wheel bearing/brake repair \$1,458.31 (Shaw Auto)
- ½ ton Winter tires & installation \$1,794.44 (Shaw Auto)
- Grader-2 front winter tires with mounting \$3,220.50 HST inc. (Fountain Tire). CARRIED

g) R. Booth retiring (Trapper)

2021-274 Keith Hoback Boris Koehler

WHEREAS Randy Booth has retired as the Township Trapper;

BE IT RESOLVED THAT this council engages the services of Dan Rowlinson as the Township Trapper as required for the following fees:

\$100/beaver up to a maximum of 4/colony; \$75/beaver over 4 (based on each location). CARRIED

h) Lincoln Welder

2021-275 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this council declares the Lincoln Welder surplus to the needs of the Township and authorizes the Road Working Foreperson to sell as is. CARRIED

i) Rogers – Pole Line 5th Concession

2021-276 Mike Jones Kelly Warwick

WHEREAS Rogers Communications has submitted a request for municipal consent to install a new pole line construction on 5th Concession to provide fibre cable to the existing Cell Tower, and;

WHEREAS the proposal has been reviewed by the CBO, Planner, RWF, and Engineer overseeing the 5th Concession re-alignment;

BE IT RESOLVED THAT this council approves the pole line construction on 5th Concession as per drawings submitted and taking into consideration the following Tulloch Engineering comments.

The improvements that extend beyond the roadway within the proposed new pole line are a grade raise starting east of the tracks and easterly to the top of the hill (In the area of 794 Fifth Concession). This would include Poles 34, 35 and 36. Fill during construction may extend within the pole to raise the ground level by up to 1.5 m at the poles. If this is an issue we would request that they use a longer pole so we can fill around the pole during construction. CARRIED

j) Kresin Engineering – 10 Year Capital Plan - Asset Management (Road's Plan – see also by-laws)

2021- 277 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this council approves 10 Year Capital Plan as prepared by Kresin Engineering. CARRIED
Approximate hours of lifetime service hours/mileage to be added to the year in which the asset is to be replaced; consideration of whichever comes first along with budgeting and funding access for replacement.

k) Cemetery Gazebo – ramp – complete

i. Note 9 18"x18" patio stones for the wheelchair ramp were stolen from the Cloudslee Cemetery.

l) Upper Garage – roof repair – status update

- Clerk reported that it was previously communicated that staff didn't have the proper equipment/training/time – RWF was to contract out this repair.
- RWF indicated difficulty securing a contractor to do it; mentioned that the Road Crew should be able to complete this repair with a rental of a lift.

4. PUBLIC PRESENTATIONS 6:45 pm – n/a

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

2021-278 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council approves the Minutes of;

- a) October 20, 2021 (Regular)
- b) October 27, 2021 (Special)
- c) November 5, 2021 (Special)
- d) November 10, 2021 (Special). CARRIED

REPORTS:MUNICIPAL STAFF REPORT'S continued:

- 6. Planning & By-law Enforcement (K. Morris)
 - a) Building Permit Summary – Nov. 8th - reviewed
- 7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
 - a) 2022 OMPF Funding – Township receiving \$1,000 less than in 2021.
 - b) OMERS:
 - i. CUPE request for OMERS Investment review
 - ii. AMO & MEPCO – not supporting CUPE request for OMERS Investment review
 No further action at this time.
- 8. Community Fire Safety:
- 9. Community Emergency Management Program ~ (M. Jones)
 - a) Annual inspection of emergency bins & review of annual documents – CF from Sept/Oct - status update (M. Jones):
 - M. Jones to meet with Graham Gordon, Keith Hoback to review the emergency bins; deadline approaching.
 - b) Hazard Identification Risk Assessment (HIRA)
 - c) Critical Infrastructure (CI)

2021-279 Keith Hoback Kelly Warwick

BE IT RESOLVED that this Council approves the 2021 Hazard Identification Risk Assessment and Critical Infrastructure list as presented. CARRIED

- d) Emergency Plan – (see by-laws)
- e) Emergency Program– (see by-laws)
- f) Mandatory Training - verbal update (K.Hoback / M. Jones): K. Hoback will follow up with Roger Lord regarding online training; M. Jones noted training in person is available in Cochrane but will not be attending.
- g) Annual Training & Exercise November 18th at 5:00 pm via Zoom (Thessalon hosting)
- 10. Animal Control:

COMMITTEE REPORTS:

- 11. Health & Health Centre ~ (B. Koehler)
- 12. Recreation ~ (B. Koehler)
- 13. Tri-Neighbours & Waste Management ~ (B. Koehler)

14. Cemetery ~ (Keith Hoback)

a) Minutes 2021 08 13

b) Cemetery Inspection (walk) Report

2021-280 Boris Koehler Mike Jones

WHEREAS a number of issues and recommendations have been identified during the fall Cemetery inspections, and;

WHEREAS it is estimated to complete all of these are in the upper range of \$121,500;

BE IT RESOLVED that this Council requests that the Cemetery Board prioritizes the list and refer it to the budget committee. CARRIED

c) D. Marshall – Rock Lake Cemetery – appreciative of the mapping and groundskeeping.

d) STOLEN - nine 18" x 18" patio stones stolen from the Cloudslee for the wheelchair access ramp – posted to website.

15. Library, Parks & Hall ~ (B. West)

a) Next meeting Nov. 18th

16. Health and Safety ~ (M. Jones)

17. Personnel:

a) Janitorial – no applicants

b) CFSO – set date for interview

c) NOHFC Intern– set date for interview

- HR Committee to shortlist candidates by Nov 19th; interviews in December.

18. Other: n/a19. UNFINISHED BUSINESS: : n/a20. NEW BUSINESS: : n/a21. DISBURSEMENTS & Financials:

a) Expenditures October 1 – 31, 2021

- Health Centre Oct. 15, 2021

b) Monthly Financial Statements

2021-281 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for

October 1-31, 2021: General \$186,521.79, Cemetery \$6,186.38, Health Centre (Oct 15) \$11,279.82 CARRIED

22. BY-LAWS:

a) Ferrovia – Treated Sand

2021-282 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2021-44 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with Ferrovia Services for the 2021-2022 Treated Sand Contract. CARRIED

b) Emergency Plan

c) Emergency Program

2021-283 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- 2021-45 Emergency Response Plan
- 2021-46 Emergency Management Program. CARRIED

d) 911 Sign Policy

2021-285 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2021-47 being a by-law to approve the 911 Civic Addressing Policy. CARRIED

e) 10 Year Capital Plan – Kresin Engineering

2021-284 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2021-48 being a by-law to approve 10 Year Capital Plan as prepared by Kresin Engineering. CARRIED

23. **NOTICE OF MOTIONS**

24. **MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)**

25. **CLOSED SESSION: disposal of property, legal advice**

2021-286 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:40 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- a) Personal matters about an identifiable individual, including municipal or local board employees;
- b) A proposed or pending acquisition or disposition of land for municipal or local board purposes;
- c) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose. CARRIED

2021-287 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 8:13 pm. CARRIED

- Council will not be moving forward with the Grader tender at this time.
- Human Resources Meeting to be set up
- Staff to follow up with Wishart Law – re Trunk Road

a) Closed Minutes

2021-288 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council approves the Closed minutes of October 20th and 27th, 2021 as presented. CARRIED

26. **CONFIRMATORY BY-LAW**

2021-289 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2021-49, being a by-law to confirm the proceedings of the meeting(s) held prior to and on November 17, 2021. CARRIED

27. **ADJOURNMENT:**

2021-290 Kelly Warwick Keith Hoback

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:14 pm to meet again on December 1, 2021 for the next regular meeting, or at the call of the Mayor. CARRIED

 Mayor: Beth West

 Clerk: Vicky Goertzen-Cooke
Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

MEPCO - Municipal Employer Pension Centre of Ontario

Min. – Ministry

MMP – Municipal Modernization Program

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

RED – Rural Economic Development

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township