

Multi-Year Accessibility Plan Township of Plummer Additional 2021-2025

By-Law 2021-50

December 1st, 2021




Mayor: Beth West


Clerk: Vicky Goertzen-Cooke

Barriers Addressed/To Be Addressed 2021-2025

Cemeteries

- The Township of Plummer Additional will ensure that the new Gazebo at the Cloudlsee Cemetery will be wheelchair accessible.
- When advised by council, staff will continue to submit applications through the Enabling Accessibility Fund when a need for accessibility improvements are identified. Township staff will continue to monitor funding options to determine if alternate funding may be available to complete necessary upgrades.
- Whenever a renovation, construction or new build occur or are being considered, accessibility features must be added to the design and final product

Bruce Station Hall

- Outdoor areas will be constructed in a way that establishes full accessibility and wheelchair access.
- Whenever a renovation, construction or new build occur or are being considered, accessibility features must be added to the design and final product
- When advised by council, staff will continue to submit applications through the Enabling Accessibility Fund when a need for accessibility improvements are identified. Township staff will continue to monitor funding options to determine if alternate funding may be available to complete necessary upgrades.

Municipal Office

- When advised by council, staff will continue to submit applications through the Enabling Accessibility Fund when a need for accessibility improvements are identified. Township staff will continue to monitor funding options to determine if alternate funding may be available to complete necessary upgrades.

Staff Training/Education

- If not already completed, all staff will complete and receive accessibility training. The training will be renewed every 3 years.
- All new employees and volunteers will complete the necessary training modules outlined in Appendixes A-C

Website Upgrades

- The Township of Plummer Additional will be completing website updates in late 2021/early 2022 and will ensure all postings and pages meet the necessary guidelines
- A number of applications, forms and permits will be uploaded to the website for increased access and transparency. Any individual can request a form that increases accessibility based on their needs.

Accessibility Policies

- Policies will be developed and amended as needed to meet the requirements of the Integrated Accessibility Standards.

Review and Monitoring of the Process

- Council and staff continues its commitment to ensure that existing barriers are removed and steps are taken to prevent future barriers.
- Monitoring will continue to ensure that all applicable Integrated Accessibility Standards are being met by the required deadlines.
- Council members and other staff have been trained in order to fulfill our obligations with regard to the Accessibility Standards for Customer Service. A training plan will be developed as each new standard is implemented to ensure that all staff are trained in the standards that are applicable to their respective jobs.
- The 2022 Municipal Election will accommodate all accessibility levels. Election Staff must review and finish all accessibility training items (Appendix A).

Communication of the Plan

- This plan will be amended at least once every five years. It is available at the Plummer Additional Municipal Office and on the Township's website. It is available in an alternate format upon request. The plan will be reviewed annually to determine any additional items that should be added to the Accessibility Plan

Appendix A

Staff Training Record

Township of Plummer Additional
 RR#2, 38 Railway Crescent,
 Bruce Mines, ON
 P0R 1C0

Staff Name: _____

Course Name	Date Completed
<u>Accessible Customer Service Training</u>	
<u>General Requirements for Accessibility Training</u>	
<u>Accessible Information and Communication Training</u>	
<u>Accessible Employment Training</u>	
<u>Accessibility Transportation Training</u>	
<u>Electoral Accessibility Training *(If Required)*</u>	
<u>Ontario Human Rights Code and AODA</u> Course Format Video _____ Other (Please Specify) _____	
Date _____ Signature _____	Manager Signature _____

Appendix B

Student Training Record

Township of Plummer Additional
 RR#2, 38 Railway Crescent,
 Bruce Mines, ON
 P0R 1C0

Student Name: _____

Course Name	Date Completed	
<u>Accessible Customer Service Training</u>		
<u>General Requirements for Accessibility Training</u>		
<u>Accessible Information and Communication Training</u>		
<u>Accessible Employment Training</u>		
<u>Ontario Human Rights Code and AODA</u> Course Format Video _____ Other (Please Specify) _____		
Date	Signature	Manager Signature

Appendix C

Volunteer Training Record

Township of Plummer Additional
 RR#2, 38 Railway Crescent,
 Bruce Mines, ON
 P0R 1C0

Course Name	Date Completed
<u>Accessible Customer Service Training</u>	
<u>General Requirements for Accessibility Training</u>	
<u>Accessible Information and Communication Training</u>	
<u>Ontario Human Rights Code and AODA</u> Course Format Video _____ Other (Please Specify) _____	
Date	Signature
Manager Signature	