

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

Minutes April 19, 2023

Committee of Adjustment/Regular Council Meeting

Bruce Station Hall - 6:00 pm

Present: Mayor~ Beth West, Councillors: Mike Jones, Kelly Warwick, Keith Hoback, Boris Koehler

Staff: Clerk~ Lars Moffatt, RWF~ Chad Mullen (in attendance for all items in 3 and 4)

Public attendees: None

Meeting called to order at 6:04 p.m.

COA MEETING

a) Accessory Units – Memo/Presentation (C. Jones – Municipal Planner)

- C. Jones presented Council with options on how accessory dwelling units can be controlled.
- Planner recommended for Council to complete an Official Plan and Zoning By-law amendment if they would like to permit accessory dwelling units.
- Recommendation from Planner was for Council to review the options he presented and provide direction to the Planner at the next regular Council meeting.

2023-112 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment – Planning Act meeting at 6:44 pm. CARRIED

1. ADDENDUM TO THE AGENDA

2023-113 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows:

14d) 2023 Tri Neighbours levy. CARRIED

2. DECLARATION OF PECUNIARY INTEREST - None

3. MUNICIPAL STAFF REPORT - ROADS

a) Roads Working Foreperson Report (C. Mullen)

- Report dated March 7 to April 5, 2023, reviewed by Council

b) Garage/Office Generator – Quotes

2023-114 Mike Jones Kelly Warwick

WHEREAS staff have compiled quotes for the purchase and installation of an industrial generator at the Municipal Office;

AND WHEREAS these quotes have been reviewed by Council;

BE IT RESOLVED THAT this Council approves the quote as presented by Generac Sault Ste. Marie (Mogul Power) in the amount of \$20,774.04 (HST Included). CARRIED

c) Roadside Brushing Attachment/Tractor Rental – Quotes

- Council request for RWF to compile quotes for brushing installation for Township Backhoe

2023-115 Keith Hoback Boris Koehler

WHEREAS the RWF received an estimate to rent a tractor for roadside grass cutting;

AND WHEREAS Council also has the option of installing the necessary hookups to the Township's CAT Backhoe, allowing said equipment the ability to run a brush hog;

BE IT RESOLVED THAT this Council defers for further information. CARRIED;

d) 2023 EARSA Amalgamated Tender Results

- Council review items I tender results for Surface Treatment and Calcium compiled by EARSA.
- Council moved item to discuss Culvert and Coupler quotes after closed session.

2023-116 Boris Koehler Kelly Warwick

WHEREAS the East Algoma Roads Superintendent Associated received and opened submitted tenders for surface treatment, liquid/flake calcium, and culverts;

AND WHEREAS these quotes have been reviewed by EARSA, the RWF and Council.

BE IT RESOLVED THAT this Council approves the following submitted bids:

- Ellwood Robinson's bid for single Surface treatment and polymer additive to be placed on Copper Bay Road in the amount of \$69,766.20 (HST included)
- Pollard Distribution's bid for 85 Liquid tonnes of Calcium in the amount of \$59,959.21 (HST included)
- Wamco Northern's bid for 8 Calcium Flake Bags in the amount of \$6915.60 (HST included). CARRIED

e) Excavator Mounted Transit

2023-117 Mike Jones Boris Koehler

WHEREAS the RWF compiled quotes for the purchase of a Grading Level Laser Receiver and required mount for the Township's 190GW John Deere Excavator;

AND WHEREAS Council has reviewed the provided quotes;

BE IT RESOLVED THAT this Council approves the purchase of a TopCon LS-B200 transit from Amazon in the amount of \$2,337.00, plus HST and delivery, and the purchase of a transit mount as quoted by Brandt in the amount \$500 plus HST and delivery. CARRIED

f) Entrance By-law (Review)

- Clerk and RWF recommended to Council that the Culvert Entrance By-law Should be updated with a draft being brought to Council for review and consideration
- Council requested for the maximum length of residential and farm entrances to be increased to 30ft, with any length over and above to be covered by landowners.

g) Refinishing Former Bruce Station Hall Ballpark & Direction Signs

2023-118 Keith Hoback Boris Koehler

WHEREAS the Township has uncovered two retro Bruce Station Hall signs;

BE IT RESOLVED that this Council authorizes staff to purchase the necessary supplies to refinish and re-install the Bruce Station Hall Baseball Park sign and the Community Hall direction sign. CARRIED

h) Fifth Concession – Project Timeline

- Fifth Concession Road Realignment is expected to be completed by mid-June.

4. PUBLIC PRESENTATIONS: None5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

2023-119 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council approves the following minutes as presented:

- March 15, 2023 (Regular Council Meeting)
- March 21, 2023 (Special Council Meeting)
- March 28, 2023 (Special Council Meeting). CARRIED

REPORTS:**MUNICIPAL STAFF REPORTS:**

6. **Planning & By-law Enforcement (K. Morris)**
- a) **Public Meeting – Increase of Building Permit Fees**
- No members of the public were in attendance to discuss the proposed increases
 - Clerk did receive 1 email asking questions on the increases, but was not provided or received any further comments for Council to consider.
- b) **Building Permit Summary as of March 31, 2023**
- Report reviewed by Council
7. **Clerk/Treasurer/Tax Collector ~ (L. Moffatt)**
- a) **Option Pay – Visa/Mastercard Payments**
- Clerk recommended for the Township to provide Visa and Debit Card payment options to residents.
 - All transaction fees associated with Debit/Visa transactions will be charged back to the consumer.

2023-120 Kelly Warwick Boris Koehler

WHEREAS OptionPay has offered the Township the ability to accept Debit and Visa card payments for municipal taxes, permits and related services;

BE IT RESOLVED that this Council authorizes staff to move ahead with the OptionPay service and forward a draft agreement to the next Council meeting. CARRIED

- b) **Resolution of Support – Ending Homelessness**

2023-121 Keith Hoback Mike Jones

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;

WHEREAS homelessness requires a range of housing, social service and health solutions from government;

WHEREAS homelessness is felt most at the level of local government and the residents that they serve;

WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT the Township of Plummer Additional calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; and the Minister of Health, the Association of Ontario (AMO) and the Federation of Northern Ontario Municipalities (FONOM). CARRIED

- c) **Letter of Appreciation – Charitable Tax Rebates**

- Letter received from Rydal Bank Historical Society

d) Municipal Office Janitorial Contract (2023-2024)

2023-122 Kelly Warwick Mike Jones

BE IT RESOLVED that this Council accepts the quote for office cleaning services as provided by McPherson's Cleaning Crew in the amount of \$800.00 per month, and that this rate be agreed to for a period of 12 months. CARRIED

e) Integrity Commissioners Report (March 3, 2022- March 17, 2023)

2023-123 Boris Koehler Kelly Warwick

BE IT RESOLVED that this Council receives and accepts the Integrity Commissioner's Report for the period of March 3, 2022 to March 17, 2023 as presented. CARRIED

f) Long-Term Financial Planning – Treasurer's Memo

- Clerk/Treasurer recommended to Council for Staff and the Budget Committee to undertake long-term financial planning, which will aid in effective decision making, reviewing purchases and make the annual budget process easier and more efficient.

2023-124 Keith Hoback Mike Jones

WHEREAS inflation and supply chain issues have caused a number of financial uncertainties for municipalities;

AND WHEREAS the Township has a number of high-cost construction projects that are expected to occur within the next 5 years;

BE IT RESOLVED THAT this Council authorizes the Clerk/Treasurer and budget committee to begin the Long-Term Financial Planning process;

AND THAT all comments, reports, and recommendations be forwarded to Council for review. CARRIED

g) United Cloud – Phone/Technology Quote

2023-125 Kelly Warwick Mike Jones

BE IT RESOLVED that this Council accepts the quote for wireless phone services and the required equipment as presented by United Cloud, in the amount of \$2,654.28 for required equipment and \$165.10/month for phone and fax related services for the Municipal Office, Garage and Bruce Station Hall. CARRIED

h) Tax Arrears Report (as of January 31, 2023)

2023-126 Mike Jones Kelly Warwick

BE IT RESOLVED that Council accepts the tax arrears report provided by the Clerk/Treasurer as presented. CARRIED

i) CRRBC 2023 Conference & Trade Show – May 9/10 (North Bay)

2023-127 (WTD) Keith Hoback Boris Koehler

BE IT RESOLVED that this Council authorizes _____ to attend the 2023 CRRBC Conference and Trade Show on May 9-10 in North Bay, in the amount of \$_____ plus taxes and all accommodation and travel related expenses. WITHDRAWN

j) Town of Essex Resolution – Retaining Surplus Proceeds from Tax Sales

2023-128 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council supports the Town of Essex's resolution to request the Province of Ontario to reinstate legislation permitting a municipality to retain surplus proceeds from Tax Sales, and that a copy of this resolution be forwarded to the Ministry of Municipal Affairs and Housing, the Ministry of Finance, the Town of Essex and the Association of the Municipalities of Ontario. CARRIED

8. Community Fire Safety:a) Town of Bruce Mines – 2023 Interim Fire Levy

2023-129 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council approves the 2023 interim Fire Levy of \$36,612.50 (75% of 2022 levy + \$5,000 Capital). CARRIED

- Council requested for Clerk to contact Bruce Mines and discuss future payment arrangements rather than paying 75% of levy up front.

9. Community Emergency Management Program ~ (K. Hoback): N/A

10. Animal Control: N/A

COMMITTEE REPORTS:11. Health & Health Centre ~ (B. Koehler)a) North Shore Family Health Team - Lease Agreement (Central Algoma Health Centre)

- Council reviewed the agreement. Agreement/by-law was passed under item 22.

b) Central Algoma Medical Group Payment Agreement

- Council reviewed the agreement. Agreement/by-law was passed under item 22.

12. Recreation ~ (K. Warwick)a) Seniors Group – Bruce Station Hall (Proposal) – Follow-up from February 15th Meeting

2023-130 (WTD) Keith Hoback Kelly Warwick

WHEREAS Council has received a request for the Township to establish recurring seniors' socials, which will allow residents to meet on a bi-weekly basis;

AND WHEREAS this proposal would allow for seniors to meet on a recurring basis, and participate in a variety of activities;

AND WHEREAS Council has reviewed the request;

BE IT RESOLVED THAT this Council supports the establishment of recurring seniors' socials at the Bruce Station Hall, which will be administered with the assistance from _____;

AND THAT these socials will be hosted on a bi-weekly basis, pending turnout, attendance and volunteer schedules.

And THAT Staff are authorized to purchase supplies up to \$_____ to support this endeavor, and that an interim per person fee be set at \$2.00 per event. WITHDRAWN

b) Mother's Day Walk – Follow-up From February 15th Meeting

2023-131 Kelly Warwick Mike Jones

BE IT RESOLVED that this Council authorizes a budget of \$50.00 for the Mother's Day Walk on the Voyageur Trail, which will be held on Sunday, May 14th, 2023. CARRIED

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

a) Annual Report – Diversion Rates/Remaining Site Life

- Report Reviewed by Council. Estimated remaining site life is approximately 21 years.

b) 2023 Landfill Site Closure Costs

2023-132 Keith Hoback Mike Jones

BE IT RESOLVED that this Council accepts Plummer Additional's 2023 Landfill closure costs in the amount of \$9,900, and that these funds be set aside in the Township's Landfill reserve. CARRIED

c) April 12th, 2023 Meeting Minutes

d) 2023 Tri Neighbours levy (Addendum Item)

2023-133 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council accepts the 2023 Tri-Neighbours Levy in the amount of \$4,959.00.
CARRIED

14. Cemetery ~ (Keith Hoback)

a) Cemetery Meeting Minutes – March 14, 2023

b) Spring Cemetery Cleanup – April 22nd

15. Library, Parks & Hall ~ (B. West)

a) Horseshoe pits (Estimate) – Parks & Hall

2023-134 (WTD) Kelly Warwick Mike Jones

WHEREAS staff have advised Council of the estimated cost to install horseshoe/washer toss pits at municipal parks and the Bruce Station Hall;

BE IT RESOLVED that this Council: Does not move forward with either at this time. WITHDRAWN

16. Health and Safety ~ (M. Jones) N/A

17. Personnel:

a) Summer Students – Admin/Roads/Cemetery

- Pending funding, the Township will hire 1 roads labourer student, 2 admin/office/recreation students and 1 cemetery labourer student.

18. Other: N/A

19. UNFINISHED BUSINESS: N/A

20. NEW BUSINESS: N/A

21. DISBURSEMENTS & FINANCIALS:

2023-135 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the general expenditures as presented from March 1-31, 2023 in the amount of \$686,327.82. CARRIED

22. BY-LAWS:

2023-136 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- Building Permit Fees By-law 2023-21 (Repeals 2006-07 and 2007-19)
- RBC Signing Authority/Master Client Agreement 2023-22 (Repeals 2023-04)
- North Shore Health Team –Office Space Lease Agreement 2023-23
- United Cloud – Service & Equipment Agreement 2023-24
- McPherson’s Cleaning Crew – 1 Year Contract 2023-25
- Central Algoma Medical Group - Payment Agreement 2023-26. CARRIED

23. NOTICE OF MOTIONS: N/A

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS): N/A

25. CLOSED SESSION:

a) Identifiable individual, employee negotiations, property

2023-137 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council proceeds into Closed Session at 9:09 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- The security of the property of the municipality or local board;
- Personal matters about an identifiable individual, including municipal or local board employees;
- Labour relations or employee negotiations. CARRIED

2023-138 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 10:07 pm. CARRIED

b) March 28, 2023 – Special Meeting Minutes

2023-139 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council approves the Closed Minutes of March 28, 2023 as presented. CARRIED

3d) Culvert & Couplers – Quotes (Moved to after closed)

2023-140 Boris Kohler Kelly Warwick

BE IT RESOLVED THAT this Council approves Iconix' plastic culvert bid for the list attached in the amount of \$3,168.67 (HST and delivery included), and the quote from Iconix for Corrugated Steel Culverts (list attached) in the amount of \$14,911.66 (HST an delivery included).

AND THAT Staff are authorized to procure and purchase culverts from other vendors if they are available at a price less than what Iconix has quoted. CARRIED

26. CONFIRMATORY BY-LAW

2023-141 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2023-27, being a by-law to confirm the proceedings of the meeting(s) held prior to and on April 19, 2023. CARRIED

27. ADJOURNMENT:

2023-142 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 10:09 pm to meet again on May 17, 2023, for the next regular meeting, or at the call of the Mayor. CARRIED



Mayor: Beth West



Clerk: Lars Moffatt

Acronyms:

- @ = at
- ADSSAB – Algoma District Social Services Administration Board
- AGM – Annual General Meeting
- AHPS – Arthur Henderson Public School
- AODA – Accessibility for Ontarians with Disabilities Act
- CBO – Chief Building Official

- CEMC – Community Emergency Measures Committee
- CERB – Central Emergency reporting Bureau
- CF- Carry Forward
- CFSO- Community Fire Safety Officer
- CUPE - Canadian Union of Public Employees
- EARS – East Algoma Roads Superintendents

FCM – Federation of Canadian Municipalities
FYI – for your information
Fed Nor – Federal Economic Development for Northern Ontario
FONOM – Federation of Northern Ontario Municipalities
Frd – forwarded from prior meeting
HNWDRRC - Huron Northwest Doctor Recruitment & Retention
Committee
ICIP Investing In Canada Infrastructure Program
OCIF – Ontario Community Infrastructure Fund
OGRA – Ontario Good Roads Association
OMB – Ontario Municipal Board
OMAFRA – Ministry of Agriculture, Food & Rural Affairs
OPP – Ontario Provincial Police
Orig. - Original
OTF – Ontario Trillium Foundation
POA – Provincial Offences Act
Min. – Ministry
MMP – Municipal Modernization Program
MNR – Ministry of Natural Resources
MAH – Ministry of Municipal Affairs
MOU – Memorandum of Understanding
MPAC – Municipal Property Assessment Corporation
Mtg - Meeting
MTO – Ministry of Transportation
MWRC – Municipal Waste & Recycling Consultants
N/A – not applicable
NOSM – Northern Ontario School of Medicine
NOHFC – Northern Ontario Heritage Fund Corporation
POA – Provincial Offences Act
RBC – Royal Bank of Canada
RED – Rural Economic Development
Reg. - registration
Rep – Representative
Resln – Resolution
RFQ – Request for Quote
ROMA – Rural Ontario Municipal Association
RWF – Road Working Foreperson
SSM – Sault Ste. Marie
TMM – The Managed Municipality
TSSA – Technical Standards and Safety Authority
TWSP - Township