

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes July 19, 2023

Regular Council Meeting

Municipal Office/Council Chambers - 6:00 pm

Present: Mayor~ Beth West, Councillors: Mike Jones, Kelly Warwick, Keith Hoback, Boris Koehler

Staff~Clerk: Lars Moffatt, Deputy Clerk~ Line Webster

Public Attendees/Presenters: None

Meeting called to order at 6:00 p.m.

1. ADDENDUM TO THE AGENDA: N/A

2. DECLARATION OF PECUNIARY INTEREST:

- Kelly Warwick declared a conflict with the disbursements & financials as the owner of ANP Office Supply and Hughes Supply Co (Item 21a)

3. Municipal Staff Report – Roads:

a) Roads Working Foreperson Report (C. Mullen)

i. June 13 – July 11, 2023

- Report Reviewed by Council.

b) Volvo Motor Grader

- Grader was sold for \$16,000 plus HST to Pierre Dumas. Equipment/machine was picked up 2 weeks ago.

c) 5<sup>th</sup> Concession Road Realignment Project

- Project is still projected to be completed by August 4, 2023

4. PUBLIC PRESENTATIONS: N/A

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

a) June 21, 2023 Regular Council Meeting Minutes

2023-208 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council approves the minutes of the June 21, 2023 regular Council meeting as presented. CARRIED

REPORTS:

MUNICIPAL STAFF REPORTS:

6. Planning, Building & By-law Enforcement (K. Morris)

a) Building Permit Summary as of June 30, 2023

- CBO's report reviewed by Council.

b) Regional By-law Officer Updates & Budget Estimates

- Clerk reviewed report, logistics and BLEO cost estimates with Council.

2023-209 Mike Jones Keith Hoback

WHEREAS the Clerk has provided a report to Council on the Township's estimated annual cost to hire a

regional By-law Enforcement Officer,

BE IT RESOLVED THAT this council accepts the report as presented and authorizes the Clerk to move ahead with the process to post a job and begin recruiting a regional by-law officer that will provide By-law enforcement services for the Township of Plummer Additional. CARRIED

7. Clerk/Treasurer/Tax Collector ~ (L. Moffatt):

a) Responsible Animal Ownership By-Law – DRAFT

- Council requested amendments to by-law, specifically relating to how the Township will proceed with animal impoundment
- Council requested an updated copy to come to the September regular Council meeting for consideration.

b) Provincial Policy Statement and Agricultural Land

- Report reviewed by Council.

c) Municipal Office Renovations Additional items – Invoice

2023-210 Kelly Warwick Boris Koehler

WHEREAS a number of extra costs and site changes were required during the renovating of the Municipal Office;

BE IT RESOLVED THAT this Council approves the invoice as presented by Kenagy Mechanical in the amount of \$10,927.10 (HST INCLUDED). CARRIED

d) City of Woodstock Resolution – Speeding & Community Zones

2023-211 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council supports the City of Woodstock's resolution requesting amendments to the Highway Traffic Act, specifically amendments permitting municipalities to locate Automated Speed Enforcement systems permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities, and that they not be restricted to only community safety zones and school safety zones;

AND THAT a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Minister of Municipal Affairs and Housing, the City of Woodstock and the Association of the Municipalities of Ontario. CARRIED.

e) Township of Tarbutt & Tarbutt Additional – Codes of Conduct Resolution

2023-212 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council supports the Township of Tarbutt's letter requesting the Ontario Government to introduce legislation to strengthen municipal Codes of Conduct and compliance in consultation with municipal governments;

AND THAT the legislation encompasses the following recommendations, as identified by the AMO:

- Update municipal Codes of Conduct to account for workplace safety and harassment;
- Create a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario;
- Increase training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province;
- Allow municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner; and

- Prohibit a member so removed from sitting for election in the term and removal and in the subsequent term of office. CARRIED
- f) 2024 FONOM Conference – May 14 to May 16 (Sudbury)
  - Council will consider potential attendees on behalf of the Township at the January 17<sup>th</sup>, 2024 meeting.
- g) Strategic Planning – Staff Recommendations
  - Clerk discussed his report with Council.

2023-213 Mike Jones Boris Koehler

WHEREAS Staff have provided recommendations on potential key priorities and required action items that could be outlined in the Township's Strategic Plan (2024-2026);

AND WHEREAS Council has reviewed the recommendations;

BE IT RESOLVED THAT this Council accepts the report as presented, including the key priorities and action items;

AND THAT such recommendations be reflected in a draft Strategic Plan which will be made available to the public;

AND THAT the following public consultations will be held:

- August 16, 2023 – General Review of Strategic Plan Items
- September 20, 2023 – General review and consultation on proposed amendments to the Roads Capital and Maintenance Plan
- October 15, 2023 – Bruce Station Hall and Recreation Programming Public consultation. CARRIED

h) Proposed 2024 Tax Payment Dates

2023-214 Kelly Warwick Mike Jones

Whereas the Clerk-Treasurer has provided recommended changes to the existing tax payment schedule;

BE IT RESOLVED THAT this Council accepts the following changes to the property tax payment schedule, effective for the 2024 calendar year:

- Interim Bill Installment #1 - 25% of Previous Year – Due Feb 28<sup>th</sup>
- Interim Bill – Installment#2 – 25% of previous year – Due May 31<sup>st</sup>
- Final Bill – Installment #1 – 50% of remaining balance based on 2024 property tax rates and property assessment – Due August 31<sup>st</sup>
- Final Bill – Installment #2– 50% of remaining balance based on the 2024 property tax rates and property assessment – Due November 31<sup>st</sup>. CARRIED

## 8. Community Fire Safety:

a) Town of Bruce Mines – 2023 Final Fire Budget

2023-215 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council acknowledges receipt of the Town of Bruce Mines' 2023 Fire Budget as presented. CARRIED

b) FireSmart Communities Grant Program

2023-216 Keith Hoback Mike Jones

WHEREAS there is funding available for local governments to develop Community Wildland Fire Protection Plans, which includes wildland fire risk assessments, forest hazard analysis, community hazard maps, and

mitigation strategies;

BE IT RESOLVED THAT this Council authorizes staff to apply for the Ontario FireSmart Communities Transfer Payment Program for up to \$15,000. DEFEATED

9. Community Emergency Management Program ~ (K. Hoback): N/A

10. Animal Control: N/A

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

a) June 26, 2023 Financials/Expenditures

2023-217 Boris Koehler Kelly Warwick

BE IT RESOLVED that this Council accepts the June 26, 2023 Central Algoma Health Centre's expenditure report and list of disbursements in the amount of \$2,745.82. CARRIED

b) Changes to Custodial Services – Health Centre (E-mail from Town of Bruce Mines)

- Council reviewed the e-mail from the Town of Bruce Mines and had no issues with the custodian of the Health Centre becoming an employee of the Town of Bruce Mines.

12. Recreation ~ (K. Warwick):

a) Rock Lake Kids Beach Day – July 22, 2023

b) Paddle Event (Rydal Bank) – August 12, 2023

- Council aware of both upcoming recreation events.

13. Tri-Neighbours & Waste Management ~ (B. Koehler):

a) July 12 Meeting - Minutes

- Minutes reviewed by Council.

14. Cemetery ~ (Keith Hoback)

a) June 14<sup>th</sup>, 2023 Cemetery Committee Meeting Minutes

- Minutes reviewed by Council.

15. Library, Parks & Hall ~ (B. West): N/A

16. Health and Safety ~ (M. Jones):

a) July meeting deferred until further notice

17. Personnel:

- Council's consensus to move items 17 a/b to after Closed Session

18. Other: N/A

19. UNFINISHED BUSINESS: N/A

20. NEW BUSINESS: N/A

21. DISBURSEMENTS & Financials:a) General and Cemetery Expenditure Reports for the period of June 1 – 30, 2023

2023-218 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the following expenditure reports for the period of June 1-30, 2023:

- General (\$340,726.81)
- Cemetery (\$2,036.79). CARRIED

b) Unaudited Financial Statements (General and Cemetery) as of June 1-30, 2023

- Unaudited statements reviewed by Council.

22. BY-LAWS:

- Council's consensus to move item 22 to after Closed Session

23. NOTICE OF MOTIONS: N/A24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS): N/A25. CLOSED SESSION:a) Closed Session

2023-219 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:06 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- Personal matters about an identifiable individual, including municipal or local board employees;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose. CARRIED

2023-220 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 7:38 pm. CARRIED

b) June 21 2023 – Closed Session Minutes

2023-220 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council approves the June 21, 2023 closed minutes as presented. CARRIED

17. a) Roads Full-time Equipment Operator Position

- Candidates are currently being reviewed by the HR Committee. Recommendations to come to Council.

b) Junior Roads Working Foreperson

2023-221 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council establishes and creates the Junior Roads Working Foreperson position with the accompanying job description attached;

AND THAT Council promote Leonard Bringleston to this position effective July 20, 2023. CARRIED

2023-222 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- L.Bringleston Employment Agreement By-law 2023-36 (Replaces 2019-04). CARRIED

26. CONFIRMATORY BY-LAW

2023-223 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2023-37, being a by-law to confirm the proceedings of the meeting(s) held prior to and on July 19, 2023. CARRIED

27. ADJOURNMENT:

2023-225 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:41 p.m. to meet again on July 31, 2023 for the next special meeting, or at the call of the Mayor. CARRIED



Mayor: Beth West



Clerk: Lars Moffatt

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CF- Carry Forward

CFSO- Community Fire Safety Officer

EARS – East Algoma Roads Superintendents

FCM – Federation of Canadian Municipalities

FYI – for your information

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. – Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

N/A – not applicable

NOHFC – Northern Ontario Heritage Fund Corporation

POA – Provincial Offences Act

RBC – Royal Bank of Canad