

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

Tel: (705) 785-3479

Fax: (705) 785-3135

email: [info@plummertownship.ca](mailto:info@plummertownship.ca)

Minutes – October 18, 2023

Regular Council Meeting

Municipal Council Chambers - 6:00 pm

Present: Mayor-Beth West, Councillors-Boris Koehler, Kelly Warwick, Mike Jones

Staff: Clerk-Lars Moffatt

Absent: Councillor: Keith Hoback

Public Attendees: None

Meeting called to order at 6:00 p.m.

1. ADDENDUM TO THE AGENDA: N/A
2. DECLARATION OF PECUNIARY INTEREST: N/A
3. Municipal Staff Report – Roads
  - a) Roads Working Foreperson Report (C. Mullen)
    - i. September 20 – October 10, 2023
  - b) Roads 2024 Capital Plan – Final Recommendations (Staff Report)
- Clerk discussed report with Council. Staff recommendation is to defer all surface treatment projects (Cloudslee Road: Hwy 638 to Jeffrey, Centre Line Road Crystal Cove to Finlayson & Bridge to Centre Line, Waltonen Road) until 2025. Roads will be prepped in 2024 to ensure they are ready for surface treatment in following years. Funds to be set aside in 2024 for these projects.

2023-282 Mike Jones Beth West

BE IT RESOLVED THAT this Council receives staff's report and recommendations regarding the Township's 2024 Roads Capital Plan (2023-10-18-1);

AND THAT the Township does not complete any surface treatment on any Townships roads in the 2024 calendar year and asks for the Finance/Budget Committee to set aside funds for future surface treatment projects in the 2024 budget. CARRIED

c) Fifth Concession Road Realignment – Proposed Construction Project

2023-283 Boris Koehler Kelly Warwick

WHEREAS Tulloch Engineering has provided a quote to complete road construction east of the railway crossing on Fifth Concession Road, which would raise the road improving sightlines and drainage.

BE IT RESOLVED THAT this Council does not move ahead with this project. CARRIED

d) Ledcor Treated Sand Agreement – Update (Staff Report)

2023-284 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council receives staff's report on the 2024 Roads Treated Sand (2023-10-18-2); AND THAT this Council authorizes staff to order up to 1000MT of Treated Sand for the 2023-2024 winter season. CARRIED

e) 2002 Dodge Ram- Truck #15 (Staff Report)

2023-285 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council receives staff's report and recommendations on the 2002 Dodge Ram Truck #15 (2023-10-18-3);

AND THAT this Council sets a maximum amount of \$1,000 that can be spent on repairs for Truck#15, and once this threshold is met, Council shall be notified of and approve any future repairs to the vehicle or will declare for surplus via resolution. CARRIED

4. PUBLIC PRESENTATIONS:

a) Recreation Consultation/Public Input (6:30 p.m.)

- Notice of this consultation was provided on the Township's website and in the Township's newsletter sent out with final tax bills. No members of the public were in attendance for this consultation.

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

a) September 27, 2023 Regular Meeting/COA Minutes

2023-286 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council accepts the minutes of the September 27<sup>th</sup> regular meeting as presented. CARRIED

REPORTS:

MUNICIPAL STAFF REPORTS:

6. Planning & By-law Enforcement (K. Morris):

a) Building Permit Summary as of September 30, 2023

- Council reviewed the report. No comments.

b) By-law Enforcement Officer Inspection Report (September 2023)

- Council reviewed the report. Letters were sent to properties that are not in compliance with Township's by-laws.

7. Clerk/Treasurer/Tax Collector ~ (L. Moffatt):

a) 2024 OPP Billing Cost (Provincial Memo)

2023-287 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council accepts the Township of Plummer Additional's 2024 Ontario Provincial Police levy in the amount of \$145,490. CARRIED

b) Responsible Animal Ownership By-law – Revised Draft (Carry-forward from September 27<sup>th</sup> mtg)

- Council discussed and accepted the draft by-law as presented. By-law approved under agenda item 22a)

c) OTF Capital Building Fund – Application Status

- Council reviewed the information sent by OTF.

d) NOHFC People and Talent Program – Municipal Operations/Financial Analyst (Staff Report)

2023-288 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council receives staff's report and recommendations to apply for funding to hire an intern (Report #2023-10-18-4);

AND THAT this Council authorizes staff to send in an application to NOHFC to hire an intern for a 52-week term. CARRIED

e) OTF Resilient Communities Funding – Due October 25<sup>th</sup>

2023-289 Kelly Warwick Mike Jones

WHEREAS there is funding currently available and offered by the Ontario Trillium Foundation;

BE IT RESOLVED THAT this Council authorizes staff to apply for a Resilient Communities Fund Grant in the amount of \$140,000 over 2 years (2) and apply for the:

- Hiring of a recreation coordinator to plan and coordinate recreation/community programming for all demographics, and to complete community-based consultations to help deliver effective recreation programming in the future.
- Purchase of equipment, supplies and expenses required to further support recreation planning, programming and community events that will be undertaken. CARRIED

f) 2022-2023 Ombudsman Provincial Report (Staff Memo)

2023-290 Beth West Mike Jones

BE IT RESOLVED THAT this Council receive staff's report on the 2022-2023 Ontario Ombudsman report as presented (2023-10-18-5). CARRIED

8. Community Fire Safety: N/A

9. Community Emergency Management Program ~ (K. Hoback):

a) MNRF Forest Fire Hazard Map – (Staff Report)

2023-291 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council receive staff's report requesting Fire Hazard Imagery as presented (2023-10-18-6);

AND THAT Council direct staff to request from the Ministry of Natural Resources (at no cost to the Township) geo-references imagery and data outlining potential fire hazards within the Township of Plummer Additional; AND THAT the data and imagery be in a format that is compatible with the Township's Geographic Information System. CARRIED

10. Animal Control: N/A

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

a) Financials & Expenditure Report – September 30, 2023

2023-292 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council accepts the Health Centre's expenditure report (dated September 30, 2023) totaling \$22,542.84. CARRIED

b) Resolution of Support – North Shore Family Health Team Funding Application

2023-293 Boris Koehler Mike Jones

WHEREAS the North Shores Family Health Team (NSFHT) has requested support applying for funding from Healthcare Excellence Canada, which is funding focused on improving equity in access to palliative care and assisting people experiencing homelessness and through vulnerable housing.

BE IT RESOLVED THAT this Council strongly supports the NSFHT's application and directs the Clerk to write a letter identifying such on behalf of the Township of Plummer Additional. CARRIED

12. Recreation ~ (K. Warwick):

a) Bruce Station Hall Fitness Centre Proposal & Report

- Council reviewed staff's report.

b) NOHFC Rural Enhancement Funding Opportunity

2023-294 Kelly Warwick Boris Koehler

WHEREAS staff have completed a report (2023-10-18-7) proposing a fitness centre in the basement of the Bruce Station Hall.

BE IT RESOLVED THAT Council receives the report for information and authorizes staff to complete a funding application to the NOHFC under the Rural Enhancement Funding stream to complete renovations to the Bruce Station Hall basement and create a small fitness centre in the facility, as well as complete technological and energy efficiency upgrades to the building.

AND THAT this Council authorizes staff to submit the aforementioned application valued up to \$120,000.

CARRIED

13. Tri-Neighbours & Waste Management ~ (B. Koehler):a) Tri-Neighbours Meeting Minutes – October 11, 202314. Cemetery ~ (Keith Hoback):a) Cemetery Walk Report (September 13, 2023)

2023-295 Kelly Warwick Mike Jones

BE IT RESOLVED THAT Council receives the September 13, 2023 Cemetery Walk Report as presented;

AND THAT the requested property improvements outlined in this report will be taken into consideration during the 2024 budget deliberations. CARRIED

15. Library, Parks & Hall ~ (B. West): N/A16. Health and Safety ~ (M. Jones):a) Wednesday, October 4th – Meeting Minutes

- Reviewed by Council.

17. Personnel: N/A18. Other:a) Ontario Trap Rock Meeting Minutes – Tuesday, May 9<sup>th</sup>b) Painting of Walls at Bruce Station Hall

- Council authorized staff to hire a contractor to come in and paint the interior walls of the Bruce Station Hall. Stage will not be painted. Any quotes that are accepted must fall within the Township's budget for the Bruce Station Hall renovation project.

19. UNFINISHED BUSINESS: N/A20. NEW BUSINESS: N/A21. DISBURSEMENTS & Financials:a) General Expenditures September 1-30, 2023b) Monthly Financial Statements as of September 30, 2023 – General & Cemetery

2023-296 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council authorizes payment of the following expenditure reports for the period of September 1-30, 2023:

- General (\$400,569.79)
- Cemetery (\$3,090.75). CARRIED

22. BY-LAWS:

- Council moved item 22 a/b on the agenda to be discussed after the closed session.

23. NOTICE OF MOTIONS: N/A

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS): N/A

25. CLOSED SESSION:

a) Identifiable individual, employee/labour negotiations

2023-297 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:52 pm to consider the following subject matter in accordance with the Municipal Act, S.239 (2):

- a) Personal matters about an identifiable individual, including municipal or local board employees;
- b) Labour relations or employee negotiations. CARRIED

b) Closed Adjournment

2023-298 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 7:55 pm. CARRIED

c) September 27, 2023 Closed Minutes

2023-299 Boris Koehler Kelly Warwick

BE IT RESOLVED THAT this Council approves the closed meeting minutes of September 27, 2023 as presented. CARRIED

22. BY-LAWS:

a) Responsible Animal Ownership By-law

b) Employment Agreement – L. Moffatt (Replaces 2022-48)

2023-300 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- Responsible Animal Ownership By-law 2023-49
- Employment Agreement – L. Moffatt By-law 2023-50 (Replaces 2022-47). CARRIED

26. CONFIRMATORY BY-LAW

2023-301 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2023-51 being a by-law to confirm the proceedings of the meeting(s) held prior to and on October 18, 2023. CARRIED

27. ADJOURNMENT:

2023-302 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:55 p.m. to meet again on November 15, 2023 for the next regular meeting, or at the call of the Mayor. CARRIED



Mayor: Beth West



Clerk: Lars Moffatt

Acronyms:

@ = at

## Board

AGM – Annual General Meeting  
AHPS – Arthur Henderson Public School  
AODA – Accessibility for Ontarians with Disabilities Act  
CBO – Chief Building Official  
CEMC – Community Emergency Measures Committee  
CERB – Central Emergency reporting Bureau  
CF- Carry Forward  
CFSD- Community Fire Safety Officer  
CUPE - Canadian Union of Public Employees  
EARS – East Algoma Roads Superintendents  
FCM – Federation of Canadian Municipalities  
FYI – for your information  
Fed Nor – Federal Economic Development for Northern Ontario  
FONOM – Federation of Northern Ontario Municipalities  
Frd – forwarded from prior meeting  
GFL – Green For Life Environmental Inc.  
HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee  
ICIP Investing In Canada Infrastructure Program  
OCIF – Ontario Community Infrastructure Fund  
OGRA – Ontario Good Roads Association  
OMB – Ontario Municipal Board  
OMAFRA – Ministry of Agriculture, Food & Rural Affairs  
OPP – Ontario Provincial Police  
Orig. - Original  
OTF – Ontario Trillium Foundation  
POA – Provincial Offences Act  
Min. – Ministry  
MMP – Municipal Modernization Program  
MNR – Ministry of Natural Resources  
MAH – Ministry of Municipal Affairs  
MOU – Memorandum of Understanding  
MPAC – Municipal Property Assessment Corporation  
Mtg - Meeting  
MTO – Ministry of Transportation  
MV – Minor Variance  
N/A – not applicable  
NOSM – Northern Ontario School of Medicine  
NOHFC – Northern Ontario Heritage Fund Corporation  
POA – Provincial Offences Act  
RBC – Royal Bank of Canada  
RED – Rural Economic Development  
Reg. - registration  
Rep – Representative  
Resln – Resolution  
RFQ – Request for Quote  
ROMA – Rural Ontario Municipal Association  
RWF – Road Working Foreperson  
SSM – Sault Ste. Marie  
TMM – The Managed Municipality  
TSSA – Technical Standards and Safety Authority  
TWSP – Township  
ZBA- Zoning By-law Amendment