

*The Corporation of the Township of Plummer Additional*

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes – December 6, 2023

Regular Council Meeting

Municipal Council Chambers - 6:00 pm

Present: Mayor-Beth West, Councillors-Keith Hoback, Kelly Warwick, Mike Jones, Boris Koehler

Staff: Clerk-Lars Moffatt, Roads Working Foreperson- Chad Mullen

Public Attendees: None

Meeting called to order at 6:00 p.m.

1. ADDENDUM TO THE AGENDA: N/A

2. DECLARATION OF PECUNIARY INTEREST: No declarations made.

3. MUNICIPAL STAFF REPORTS – ROADS:

a) Roads Working Foreperson Staff Report (C. Mullen)

i. November 11 – November 29, 2023

b) Letter/Petition from Residents on Crystal Cove Road – Requesting Year-Round Services –

2023-319 Boris Koehler Kelly Warwick

WHEREAS a letter has been submitted to the Township requesting that all of Crystal Cove Road be snow plowed and maintained during the winter season;

AND WHEREAS this letter has been reviewed by Council and staff;

BE IT RESOLVED THAT this Council continues to only plow the year-round section of Crystal Cove Road.

CARRIED

c) Request for plowing of Rock Lake Unincorporated Section (MTO)

2023-320 Mike Jones Keith Hoback

WHEREAS the Ministry of Transportation has requested for the Township to plow and sand roughly 800m past Township boundaries on Old Mill Beach Road, and will compensate the Township for such winter maintenance;

BE IT RESOLVED THAT this Council respectfully denies the Ministry's request. CARRIED

4. PUBLIC PRESENTATIONS: N/A

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

a) November 15, 2023 Regular Meeting Minutes

2023-321 Kelly Warwick Beth West

BE IT RESOLVED THAT this Council accepts the minutes of the November 15th regular meeting as presented.

CARRIED

REPORTS:

MUNICIPAL STAFF REPORTS:

6. PLANNING & BY-LAW ENFORCEMENT (K. Morris):

a) Building Permit Summary as of November 30, 2023

7. CLERK/TREASURER/TAX COLLECTOR ~ (L. MOFFATT):a) Committees/Confirmation of Council Appointee on East Algoma OPP Board

2023-322 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council receives and accepts staff's report (2023-12-06-01) on the establishment of additional committees (including a general review of existing appointments). CARRIED

2023-323 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council appoints Kelly Warwick as the Township of Plummer Additional's Council representative on the East Algoma OPP Detachment Board. CARRIED

b) FONOM Resolution of Support – Project ECHO

2023-324 Keith Hoback Kelly Warwick

WHEREAS FONOM's letter requesting Council support for Project ECHO was received by the Township's e-mail on November 12<sup>th</sup>, and therefore did not make the deadline to be added to the November 15<sup>th</sup> regular Council meeting;

AND WHEREAS the deadline to receive back letters of support was November 30, 2023, which our December 6<sup>th</sup> regular meeting was past the deadline;

BE IT RESOLVED THAT this Council still sends via resolution their support for Project ECHO, with a copy of this resolution being sent to FONOM and the Toronto Regional Dermatology & Wound Healing Clinic. DEFEATED

c) Insurance Renewal

2023-325 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council renews its insurance policy with Northern Insurance for the 2024 calendar year in the amount of \$57,269.92.

d) Municipal Drainage Act – Course

2023-326 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council authorizes the Clerk Lars Moffatt to attend the Rural Municipal Drainage Course in Sudbury on April 4, 2024. CARRIED

e) EV Charging Stations – New Funding Available

2023-327 Boris Koehler Keith Hoback

WHEREAS there is funding available to purchase and install electric vehicle chargers;

BE IT RESOLVED THAT this Council receives staff's report (2023-12-06-2) for information and authorizes staff, with the approval and written support from the Town of Bruce Mines to apply for the Charged for Change funding program to install four level 2 electric vehicle chargers at the Bruce Mines and Plummer Additional Union Public Library;

AND THAT if written support/approval is not received from the Town of Bruce Mines by 4:30 p.m. on January 19, 2024, that the Township of Plummer Additional submit an application to install four (4) level 2 electric vehicle chargers at the Bruce Station Community Hall;

AND THAT in either scenario, staff can apply for 100% funding up to \$40,000 in eligible costs. CARRIED

f) Communities in Bloom

2023-328 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council approves the Township to participate in the Communities in Bloom 2024 program under the (Competitive or Friends) category. DEFERRED

g) Canada Summer Jobs -2024

2023-329 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council authorizes staff to apply for funding to hire the following summer students:

- Roads Labourer (4-month term)
- Cemetery Student (2-month term) CARRIED

h) 2024 Algoma Public Health Levy

2023-330 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council accepts the Township's 2024 public health levy in the amount of \$32,449.00. CARRIED

8. COMMUNITY FIRE SAFETY: N/A9. COMMUNITY EMERGENCY MANAGEMENT PROGRAM ~ (K. HOBACK)a) 2023 Hazard Identification and Risk Assessmentb) 2023 Critical Infrastructure

2023-331 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council receives and accepts the Township's revised Critical Infrastructure (CI) and Hazard Identification and Risk Assessment (HIRA) reports as presented. CARRIED

10. ANIMAL CONTROL: N/ACOMMITTEE REPORTS:11. HEALTH & HEALTH CENTRE ~ (B. Koehler)a) Expense Reports (November 27, 2023)b) Income Statement as of November 27, 2023

2023-332 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council accepts the Central Algoma Health Centre's expenditure/disbursement report dated November 27, 2023. CARRIED

12. RECREATION ~ (K. Warwick): N/A13. TRI-NEIGHBOURS BOARD OF MANAGEMENT ~ (B. Koehler)a) Fall/Spring Haul Dump Days – Issuance of Tickets (Discussion)

2023-333 Mike Jones Keith Hoback

WHEREAS residents of the Township have requested Spring and Fall Haul dump days to have increased flexibility;

BE IT RESOLVED THAT this Council requests from the Tri-Neighbours Board of Management to run a pilot project for the 2024 calendar year where residents will be given tickets for both the spring/fall hauls, which can be used within two month windows at the Rose Lake Transfer site, with the price of each haul being billed back to the Township in a process that is similar to the existing procedures. CARRIED

14. CEMETERY ~ (Keith Hoback)a) Cemetery Meeting Minutes (November 14<sup>th</sup>)

15. LIBRARY, PARKS AND HALL ~ (B. West)

- a) November 9, 2023 Library Board Meeting Minutes
- b) Library Financial Report (October 1-31, 2023)
- c) Library Financial Statements as of October 31, 2023

16. HEALTH & SAFETY ~ (M. Jones)

- a) Next Health & Safety Meeting – Wednesday, December 6<sup>th</sup>

17. PERSONNEL: N/A18. OTHER:

- a) Municipal Heritage Committee December 5, 2022 Meeting Minutes

19. UNFINISHED BUSINESS:20. NEW BUSINESS:21. DISBURSEMENTS & FINANCIALS:

- a) General Expenditures November 1-30, 2023
- b) Monthly Financial Statements as of November 30, 2023 – General & Cemetery

2023-334 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council authorizes the disbursement of funds for the following:

- Township's general expenditure report for the period of November 1-30, 2023, totaling \$345,491.69.
- Cemetery expenditure report for the period of November 1-30, 2023, totaling \$3,962.87. CARRIED

22. BY-LAWS:

- Items 22a-e deferred to after closed session.

23. NOTICE OF MOTIONS: N/A24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS): N/A25. CLOSED SESSION:

2023-335 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:28 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land for municipal or local board employees;
- Labour relations or employee negotiations;
- Purpose of education or training members. CARRIED

2023-336 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 8: 12 p.m.  
CARRIED

- b) Closed Meeting Minutes – November 15, 2023

2023-337 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council approves the closed meeting minutes of November 15, 2023 as presented. CARRIED

**22. BY-LAWS:**

2023-338 Keith Hoback Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- Sale of Treated Sand Agreement – Ledcor Highways Ltd (By-law 2023-55)
- Procedure By-law (2023-56 Replacing 2020-31)
- 2023 Emergency Management Plan (By-law 2023-57 replacing 2022-67)
- 2023 Emergency Management Program (By-law 2023-58 replacing 2022-68)
- 2024 Janitorial Contract (By-law 2023-59). CARRIED


**26. CONFIRMATORY BY-LAW:**

2023-339 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2023-60 being a by-law to confirm the proceedings of the meeting(s) held prior to and on December 6, 2023. CARRIED

**27. ADJOURNMENT:**

2023-340 Kelly Warwick Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:16 pm to meet again on January 17<sup>th</sup>, 2024 for the next regular meeting, or at the call of the Mayor. CARRIED


Mayor: Beth West

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FCM – Federation of Canadian Municipalities

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

GFL – Green For Life Environmental Inc.

HNWDRRC - Huron Northwest Doctor Recruitment &amp; Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food &amp; Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation



Clerk: Lars Moffatt

POA – Provincial Offences Act

Min. – Ministry

MMP – Municipal Modernization Program

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MV – Minor Variance

N/A – not applicable

NOSM – Northern Ontario School of Medicine

NOHFC – Northern Ontario Heritage Fund Corporation

POA – Provincial Offences Act

RBC – Royal Bank of Canada

RED – Rural Economic Development

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP – Township

ZBA- Zoning By-law Amendment