

**The Corporation of the Township of Plummer Additional**

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**Meeting Minutes – July 17, 2024**

Regular Council Meeting

**Municipal Council Chambers 6:00 pm**

Present: Mayor – Beth West, Councillors – Keith Hoback, Mike Jones, Kelly Warwick, Boris Koehler;  
Staff: Clerk- Lars Moffatt, CAO/Treasurer -Line Webster, Municipal Operations Analyst – Liisa Cotnam  
Attendees: None

Meeting called to order at 6:00 p.m.

**1. ADDENDUM TO THE AGENDA N/A**

**2. DECLARATION OF PECUNIARY INTERESTS**

Kelly Warwick declared a conflict of interest with item 21a) Disbursements and Financials as she is the owner of ANP Office Supplies and Hughes Supply Co.

**3. MUNICIPAL STAFF REPORT – ROADS**

a) Booth Bridge Staff Report (staff report 2024-07-17-R2)

2024-159 Mike Jones Kelly Warwick

BE IT RESOLVED THAT this Council receives the staff report (2024-07-17-R2) on the “Booth Bridge” for information. **CARRIED**

b) Funding Application Booth Bridge (staff report 2024-07-17-R1)

2024-160 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council receives the Staff Report (2024-07-17-01) for information, in which curbside pick-up for recycling will be taken over by the province as of January 1, 2026, and further discussions regarding garbage collection will return to Council in early 2025.

AND THAT Council authorizes staff to cease the curbside recycling contract with GFL effective December 31, 2025. **DEFERRED**

c) Contractor Performance Report Form

d) Garage Door Quotes – 2 attached

2024-161 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council accepts the quote from Soo Overhead Doors in the amount of \$9,426 plus tax, including installation, to replace the garage door on the upper garage. **CARRIED**

**4. PUBLIC PRESENTATIONS/DELEGATIONS N/A**

**5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

- a) June 19, 2024 Regular Meeting Minutes
  - b) June 4, 2024 Special Meeting Minutes
- 2024-162      Mike Jones                      Boris Koehler

BE IT RESOLVED THAT this Council accepts the regular meeting minutes of the June 19, 2024 and the special meeting minutes of July 4, 2024, as presented. **CARRIED**

**REPORTS:**

**MUNICIPAL STAFF REPORTS**

**6.      PLANNING AND BY-LAW ENFORCEMENT (K, Morris)**

- a)      Building Permit Report as of June 30, 2024

Outstanding permits report expected quarterly – will be provided for next meeting

- b)      Zoning By-Law Report/Workplan

2024-163      Mike Jones                      Boris Koehler

BE IT RESOLVED THAT this Council receives the Zoning By-law Report/Workplan as presented by Chris Jones of Municipal Planning Services and authorizes staff to move ahead with drafting these changes in a revised Zoning By-law and Official Plan. **CARRIED**

**7.      CLERK/TREASURER/TAX COLLECTOR (L, Moffat/L. Cotnam)**

- a)      Planning Act and Development Charges Act
- b)      Recycling Update (Staff Report 2024-07-17-01)

2024-164      Mike Jones                      Boris Koehler

BE IT RESOLVED THAT this Council receives the Staff Report (2024-07-17-01) for information, in which curbside pick-up for recycling will be taken over by the province as of January 1, 2026, and further discussions regarding garbage collection will return to Council in early 2025.

AND THAT Council authorizes staff to cease the curbside recycling contract with GFL effective December 31, 2025. **CARRIED**

- c)      Local Support Note – Northern Emergency Managers/Emergency Management ON

2024-165      Keith Hoback                      Kelly Warwick

BE IT RESOLVED THAT this Council accepts signing a letter of support for the Northern Emergency Manager’s delegation at AMO and receives a memorandum regarding engagement in proposed modernization of the Emergency Management and Civil Protection Act. **CARRIED**

**8.      COMMUNITY FIRE SAFETY**

- a)      Community Risk Assessment

2024-166      Mike Jones                      Kelly Warwick

BE IT RESOLVED THAT this Council accepts the Community Risk Assessment as presented. **CARRIED**

**9.      COMMUNITY EMERGENCY PREPAREDNESS PROGRAM N/A**

**10.     ANIMAL CONTROL N/A**

**COMMITTEE REPORTS:**

**11. HEALTH AND HEALTH CENTRE (B. Koehler)**

a) June 2024 Financials

2024-167 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council approves the amount of \$10,414.45 from the June 24, 2024 Health Centre Financials, as presented. **CARRIED**

**12. RECREATION (K. Warwick) N/A**

**13. TRI-NEIGHBOURS WASTE MANAGEMENT (B. Koehler)**

a) Landfill Closure Costs

2024-168 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council accepts the 2024 Landfill Closure Costs invoice #978 in the amount of \$27,500.00, issued by Tri-Neighbours Board of Management, as presented. **CARRIED**

b) Audited 2023 Financials

2024-169 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council accepts the 2023 Financial Statements, Audited by BDO, from Tri-Neighbours Board of Management, as presented. **CARRIED**

**14. CEMETERY (K. Hoback) N/A**

**15. LIBRARY, PARKS AND HALL (B. West)**

a) May 9, 2024 Regular Meeting Minutes

b) June 13, 2024 Regular Meeting Minutes

c) Library Financial Statements as of June 30, 2024

d) Library Expenditures June 1-30, 2024

**16. HEALTH AND SAFETY (M. Jones)**

a) June 26, 2024 Regular Meeting Minutes

**17. PERSONNEL**

a) Labourer – New Hire

b) Acting Clerk – Appointment

Council deferred items 17 a & b) to after closed session.

**18. OTHER**

a) Rydal Bank Hall Transfer

b) Planning Services

Council deferred item 18 b) to after closed session.

**19. UNFINISHED BUSINESS N/A**

**20. NEW BUSINESS N/A**

**21. DISBURSEMENTS AND FINANCIALS**

a) General Expenditures – June 1-30, 2024

2024-170 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the General Expenditures from June 1-30, 2024, for the Township of Plummer Additional, as presented in the amount of \$275,070.88. **CARRIED**

b) Income Statements as of June 30, 2024 (General and Cemetery)

**22. NOTICE OF MOTIONS N/A**

**23. MAYOR AND COUNCILLOR COMMENTS/MEMBERS REPORT (on items other than listed above)**

- Keith Hoback announced that Huron North Community Economic Alliance has supported Rock Networks to provide Fibre Optics from Sudbury to Sault Ste Marie at a cost of \$96M

**24. CLOSED SESSION**

a) Identifiable individuals, employee negotiations/labour relations, acquisition or disposal of land

2024-171 Kelly Warwick Mike Jones

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:20 p.m. to consider the following subject matter in accordance with the Municipal Act. S.239 (2):

- Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land for municipal or local board purposes;
- Labour relations or employee negotiations **CARRIED**

b) Adjournment

2024-172 Boris Koehler Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 8:43 p.m. **CARRIED**

c) June 19, 2024 Closed Meeting Minutes

d) July 4, 2024 Closed Meeting Minutes

2024-173 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the closed meeting minutes of June 19, 2024 and July 4, 2024 as presented. **CARRIED**

**17. a & b) PERSONNEL (CARRY FORWARD)**

2024-174 Mike Jones Keith Hoback

BE IT RESOLVED THAT this Council appoints Liisa Cotnam as the Township's Deputy Clerk effective August 1, 2024, and appoints Justice Barclay on a fixed term contract as a Roads Labourer effective July 24, 2024. **CARRIED**

**18. b) OTHER (CARRY FORWARD)**

2024-175      Mike Jones                      Keith Hoback

BE IT RESOLVED THAT this Council does not renew the expired contract with C. Jones and authorizes staff to issue a Request for Proposal for planning services, which will be reviewed by Council at the August 21, 2024 regular meeting. **CARRIED**

**25. BY-LAWS/CONFIRMATION BY-LAW**

2024-176      Kelly Warwick                      Keith Hoback

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- Transfer of Rydal Bank Hall to Rydal Bank Historical Association By-Law 2024-28
- Appointment of Deputy/Acting Clerk and Employee Agreement – L. Cotnam By-Law 2024-29
- Employee Agreement for fixed term Labourer – J. Barclay By-Law 2024-30
- Confirmatory By-Law – By-Law 2024-31

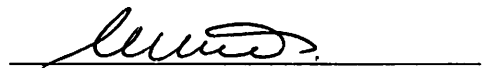
**26. ADJOURNMENT**

2024-177      Mike Jones                      Kelly Warwick

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:47 p.m. to meet again on August 21st, 2024 for the next regular meeting, or at the call of the Mayor.



Mayor: Beth West



Acting Clerk: Liisa Cotnam

**Acronyms:**

@ = at

ADSSAB – Algoma District Social Services Administration Board      TMM – The Managed Municipality  
AGM – Annual General Meeting      TSSA – Technical Standards and Safety Authority  
AHPS – Arthur Henderson Public School      TWSP – Township  
AODA – Accessibility for Ontarians with Disabilities Act      ZBA – Zoning By-Law Amendment  
CBO – Chief Building Official  
CEMC – Community Emergency Measures Committee  
CERB – Central Emergency reporting Bureau  
CF- Carry Forward  
CFSO- Community Fire Safety Officer  
CUPE - Canadian Union of Public Employees  
EARS – East Algoma Roads Superintendents  
FCM – Federation of Canadian Municipalities  
FYI – for your information  
Fed Nor – Federal Economic Development for Northern Ontario  
FONOM – Federation of Northern Ontario Municipalities  
Frd – forwarded from prior meeting  
GFL – Green For Life Environmental Inc.  
HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee  
ICIP Investing In Canada Infrastructure Program  
OCIF – Ontario Community Infrastructure Fund  
OGRA – Ontario Good Roads Association  
OMB – Ontario Municipal Board  
OMAFRA – Ministry of Agriculture, Food & Rural Affairs  
OPP – Ontario Provincial Police  
Orig. - Original  
OTF – Ontario Trillium Foundation  
POA – Provincial Offences Act  
Min. – Ministry  
MMP – Municipal Modernization Program  
MNR – Ministry of Natural Resources  
MAH – Ministry of Municipal Affairs  
MOU – Memorandum of Understanding  
MPAC – Municipal Property Assessment Corporation  
Mtg - Meeting  
MTO – Ministry of Transportation  
MV – Minor Variance  
N/A – not applicable  
NOSM – Northern Ontario School of Medicine  
NOHFC – Northern Ontario Heritage Fund Corporation  
POA – Provincial Offences Act  
RBC – Royal Bank of Canada  
RED – Rural Economic Development  
Reg. - registration  
Rep – Representative  
Resln – Resolution  
RFQ – Request for Quote  
ROMA – Rural Ontario Municipal Association  
RWF – Road Working Foreperson  
SSM – Sault Ste. Marie