

***The Corporation of the Township of Plummer Additional***

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**Minutes – July 16, 2025**

Regular Council Meeting

**Municipal Council Chambers 6:00 pm**

**Present:** Mayor- Beth West; Councillors – Keith Hoback, Mike Jones, Boris Koehler, Kelly Warwick; Staff – Liisa Cotnam, Line Webster.

Meeting called to order at 6:00 p.m.

1. **ADDENDUM TO THE AGENDA**
2. **DECLARATION OF PECUNIARY INTERESTS** None
3. **PUBLIC PRESENTATIONS/DELEGATION**
4. **MUNICIPAL STAFF REPORT – ROADS**
5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

a) June 18, 2025, Regular Meeting Minutes

**2025-125** Moved: Boris Koehler Seconded: Mike Jones

BE IT RESOLVED THAT this Council accepts the regular meeting minutes of June 18, 2025, as presented. **CARRIED**

6. **CONSENT AGENDA**

1. Roads Report – C. Mullen
2. Building Permit Report as of June 30, 2025
3. Outstanding Building Permits
4. Tri-Neighbours Meeting Minutes 2025 06 11
5. Algoma District Municipal Association meeting minutes 2025 04 12
6. Booth Bridge Final Structural Design Report
7. North Shore Health Network AGM and Financial Statement
8. Bruce Mines Fire Department 2025 Budget

**2025-126** Moved: Keith Hoback Seconded: Kelly Warwick

BE IT RESOLVED THAT all items listed under the heading of Consent Agenda for the Township of Plummer Additional Council Meeting dated July 16, 2025, be adopted as presented. **CARRIED**

**MUNICIPAL STAFF REPORTS:**

7. **PLANNING AND BY-LAW ENFORCEMENT**

**8. CLERK/TREASURER/TAX COLLECTOR (L. Webster/L. Cotnam)**

- a) Surplus equipment – L. Webster Council report 2025-07-16-02

**2025-127** Moved: Mike Jones Seconded: Keith Hoback

BE IT RESOLVED THAT this Council agrees to dispose of the snow fencing as surplus assets and directs staff to research market prices for the next meeting. **CARRIED**

- b) Property Tax Adjustment – L. Cotnam Council report 2025-07-16-03

**2025-128** Moved: Boris Koehler Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council agrees to issue a refund to the Town of Bruce Mines for taxes paid on the Bruce Mines Cemetery for the 2023 and 2024 tax years for a total of \$116.00. **CARRIED**

**9. COMMUNITY FIRE SAFETY**

- a) NEW - Monthly Facebook posts using OFM materials, starting July 2025

**10. COMMUNITY EMERGENCY PREPAREDNESS PROGRAM**

**11. ANIMAL CONTROL**

**COMMITTEE REPORTS:**

**12. HEALTH AND HEALTH CENTRE (B. Koehler)**

- a) 2025 Health Centre Budget

**2025-129** Moved: Mike Jones Seconded: Boris Koehler

BE IT RESOLVED THAT this Council accepts the 2025 budge for the Health Centre and agrees to pay an annual levy of \$26,711.43 plus \$9,541.15 for the new HVAC system. **CARRIED**

**13. RECREATION (K.Warwick)**

**14. TRI-NEIGHBOURS WASTE MANAGEMENT (B. Koehler)**

**15. CEMETERY (K. Hoback)**

**16. LIBRARY, PARKS AND HALL (B. West)**

**17. HEALTH AND SAFETY (M. Jones)**

**18. PERSONNEL**

**19. OTHER**

**20. UNFINISHED BUSINESS**

- a) Draft Cemetery Operating By-law

**2025-130** Moved: Kelly Warwick Seconded: Keith Hoback

BE IT RESOLVED THAT this Council directs the Clerk to make amendments to the draft Cemetery Operating By-law and uirects the Clerk to bring the amended by-law to the next meeting for enactment.

**CARRIED**

**21. NEW BUSINESS**

- a) Draft Updated Health and Safety Policy

**2025-131** Moved: Keith Hoback Seconded: Boris Koehler

BE IT RESOLVED THAT this Council approves the draft Health and Safety Policy and directs the Clerk to draft a by-law for the next meeting for enactment. **CARRIED**

**22. DISBURSEMENTS AND FINANCIALS**

- a) General Expenditures – June 1- 30, 2025

**2025-132** Moved: Boris Koehler Seconded: Mike Jones

BE IT RESOLVED THAT this Council accepts for the period of June 1-30, 2025, as presented, the following expenditures for the Township of Plummer Additional:

General Expenditures in the amount of \$232,660.00. **CARRIED**

- b) Income Statements as of June 30, 2025 (General and Cemetery)  
c) Draft 2024 Operating Financials Audit  
d) Draft 2024 Cemetery Financials Audit

**23. NOTICE OF MOTIONS**

**24. MAYOR AND COUNCILLOR COMMENTS/MEMBERS REPORT**

**25. CLOSED SESSION**

**2025-133** Moved: Mike Jones Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:12 p.m. to consider the following subject matter in accordance with the Municipal Act S.239 (2):

- a) Personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations

**CARRIED**

- b) Adjournment

**2025-134** Moved: Boris Koehler Seconded: Keith Hoback

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 7:20 p.m. **CARRIED**

- c) June 18, 2025 Closed Meeting Minutes

**2025-135** Moved: Kelly Warwick Seconded: Boris Koehler

BE IT RESOLVED THAT this Council accepts the closed meeting minutes from June 18, 2025, as presented. **CARRIED**

**26. BY-LAWS/CONFIRMATION BY-LAW**

- a) L. Lemega Employment Agreement By-law 2025-35  
b) Contract for Hall Renovation (Heart & Sole/Superior Welding) By-law 2025-36  
c) Confirmation By-Law - By-Law 2025-37

**2025-136** Moved: Mike Jones Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- L. Lemega Employment Agreement By-law 2025-35
- Contract for Hall Renovation (Heart & Sole/Superior Welding) By-law 2025-36
- Confirmation By-law 2025-37 **CARRIED**

**27. ADJOURNMENT**


**2025-137** Moved: Keith Hoback Seconded: Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:26 p.m. to meet again on August 20<sup>th</sup>, 2025 for the next regular meeting, or at the call of the Mayor. **CARRIED**



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Mayor: Beth West



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Clerk: Liisa Cotnam

**Acronyms:**

@ = at

ADSAB – Algoma District Services Administration Board

AGM – Annual General Meeting

AMCTO – Association of Municipal Managers, Clerks and Treasurers of Ontario

AMO – Association of Municipalities of Ontario

AODA – Accessibility for Ontarians with Disabilities Act

AORS – Association of Ontario Road Supervisors

BMFD – Bruce Mines Fire Department

CBO – Chief Building Official

CEMC – Community Emergency Management Coordinator

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARSA – East Algoma Roads Superintendents Association

FCM – Federation of Canadian Municipalities

FYI – For Your Information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

GFL – Green For Life Environmental Inc.

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP - Investing In Canada Infrastructure Program

MNR – Ministry of Natural Resources

MMAH – Ministry of Municipal Affairs and Housing

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

MTO – Ministry of Transportation

MV – Minor Variance

N/A – Not Applicable

NOSM – Northern Ontario School of Medicine

NOHFC – Northern Ontario Heritage Fund Corporation

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OMPF – Ontario Municipal Partnership Fund

OPP – Ontario Provincial Police

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

RBC – Royal Bank of Canada

RED – Rural Economic Development

Reg. - registration

Rep – Representative

Resln – Resolution

FRP – Request for Proposal

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA- Technical Standards and Safety Authority

TWSP- Township

ZBA – Zoning By-law Amendment