

The Corporation of the Township of Plummer Additional

RR#2, 38 Railway Cres

Bruce Mines, ON P0R 1C0

Tel: 705-785-3479

Fax: 705-785-3135

email: info@plummertownship.ca

Minutes – September 17, 2025

Regular Council Meeting

Municipal Council Chambers 6:00 pm

Present: Mayor – Beth West; Councillors – Keith Hoback, Mike Jones, Boris Koehler, Kelly Warwick (arrived 6:06 p.m.); Staff – Liisa Cotnam, Line Webster, Chad Mullen (departed 6:31 p.m.); Guests – Heather Hoback, Jordan Crawford

Meeting called to order at 6:00 p.m.

1. ADDENDUM TO THE AGENDA

2025-157 Moved: Beth West Seconded: Mike Jones

BE IT RESOLVED THAT this Council accepts the addendum to the regular agenda of Council dated September 17, 2025, be added to the agenda, as presented, to include a Closed Session to address subject matter in accordance with the Municipal Act, S. 239(2) and to be addressed as the next item on the agenda. **CARRIED**

CLOSED SESSION

2025-158 Moved: Mike Jones Seconded: Boris Koehler

BE IT RESOLVED THAT this Council proceeds into closed session at 6:01p.m. to consider the following subject matter in accordance with the Municipal Act S.239 (2):

a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

personal matters about an identifiable individual, including municipal or local board employees. **CARRIED**

b) Adjournment

2025-159 Moved: Keith Hoback Seconded: Mike Jones

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 6:31p.m. **CARRIED**

2. DECLARATION OF PECUNIARY INTERESTS None

3. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

a) August 20, 2025, Regular Meeting Minutes

b) September 4, 2025, Special Meeting Minutes

2025-160 Moved: Mike Jones Seconded: Boris Koehler

BE IT RESOLVED THAT this Council accepts the regular meeting minutes of August 20, 2025, and the special meeting minutes of September 4, 2025, as presented. **CARRIED**

4. CONSENT AGENDA

1. Roads Report – C. Mullen
2. Building Permit Report as of Aug 30, 2025
3. General Expenditures Aug 1- 30, 2025
4. Income Statements as of Aug 30, 2025 (General and Cemetery)

2025-161 Moved: Kelly Warwick Seconded: Keith Hoback

BE IT RESOLVED THAT all items listed under the heading of Consent Agenda for the Township of Plummer Additional Council Meeting dated September 17, 2025, be adopted as presented. **CARRIED**

MUNICIPAL STAFF REPORTS:

5. CLERK/TREASURER/TAX COLLECTOR (L. Webster/L. Cotnam)

COMMITTEE REPORTS:

6. CEMETERY (K. Hoback)

- a) Cemetery Recommendations Report – S. Kent, Council Report

2025-162 Moved: Boris Koehler Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council approves the following recommendations from the Cemetery Committee and:

1. Directs staff to investigate the cost of purchasing columbarium for Cloudslee cemetery;
2. Directs staff to investigate the options and costs to mark or delineate the unfinished portion of the roads at Cloudslee and Sands cemeteries to prevent damage to existing headstones;
3. Directs staff to provide quotes from a surveyor to unbury the lot pins in Cloudslee III in 2026; and,
4. Does not approve of the installation of seasonal garbage cans at the Cloudslee and Sands cemeteries. **CARRIED**

7. UNFINISHED BUSINESS

- a) Draft Regulating Sea Cans By-law

2025-163 Moved: Keith Hoback Seconded: Mike Jones

BE IT RESOLVED THAT this council accepts the draft Regulating Sea Cans by-law as amended and directs the Clerk to prepare a by-law to be passed at the next regular meeting. **DEFER**

- b) Building Permit Fees Review

2025-164 Moved: Mike Jones Seconded: Boris Koehler

BE IT RESOLVED THAT this council accepts the draft by-law amendment (Schedule A) to By-law 2023-21, as amended, and directs the Clerk to prepare a by-law amendment to be passed at the next regular meeting. **CARRIED**

8. NEW BUSINESS

- a) Draft Staff Policy

2025-165 Moved: Kelly Warwick Seconded: Keith Hoback

BE IT RESOLVED THAT this council accepts the draft Staff Policy as presented and directs the Clerk to prepare a by-law to be passed at the next regular meeting. **DEFER**

- b) Depot Recycling contract with Circular Materials

9. CLOSED SESSION

Moved to Item 1

10. BY-LAWS/CONFIRMATION BY-LAW

- a) Confirmation By-Law - By-Law 2025-47

2025-166 Moved: Boris Koehler Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- o Confirmation By-law By-law 2025-47 **CARRIED**

11. ADJOURNMENT

2025-167 Moved: Mike Jones Seconded: Boris Koehler

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:52 p.m. to meet again on October 15th, 2025 for the next regular meeting, or at the call of the Mayor. **CARRIED**



Mayor: Beth West



Clerk: Liisa Cotnam