

The Corporation of the Township of Plummer Additional

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Minutes – October 15, 2025

Regular Council Meeting

Municipal Council Chambers 6:00 pm

Present: Mayor – Beth West; Councillors – Keith Hoback, Mike Jones, Boris Koehler, Kelly Warwick (via Zoom); Staff – Liisa Cotnam, Line Webster.

Guests: Jordan Crawford, William Jordan, Ruben Raymond, Alex Dettore, Marcy Clayton, Karl Rom

Meeting called to order at 6:01 p.m.

1. ADDENDUM TO THE AGENDA

2. DECLARATION OF PECUNIARY INTERESTS

- Kelly Warwick declared a conflict of interest with the disbursements and financials, including the Health Centre, as the owner of ANP Office Supply and Hughs Supply Co. as a vendor for the Township.

3. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

a) September 17, 2025, Regular Meeting Minutes

2025-168 Moved: Kelly Warwick Seconded: Boris Koehler

BE IT RESOLVED THAT this Council accepts the regular meeting minutes of September 17, 2025, as presented. **CARRIED**

8. Council agreed to move this item to accommodate the delegation taking place at 6:45 p.m. to avoid disruption in the proceedings.

a) Draft By-law to Regulate Sea Cans

2025-169 Moved: Keith Hoback Seconded: Mike Jones

BE IT RESOLVED THAT this council accepts the draft Regulating Sea Cans by-law as amended and directs the Clerk to prepare a by-law to be passed at the next regular meeting. **DEFER**

More consideration regarding number of sea cans permitted is required.

4. DELEGATIONS

a) Cynthia Campbell – Huron North Community Economic Alliance at 6:45 via Zoom

5. CONSENT AGENDA

1. Roads Report – C. Mullen
2. Building Permit Report as of September 30, 2025
3. Outstanding Building Permits as of September 30, 2025

4. General Expenditures September 1-30, 2025
5. Income Statements as of September 30, 2025 (General and Cemetery)
6. Tri-Neighbours meeting minutes 2025 08 19
7. Library Financials June – August 2025
8. Library Board Meeting Minutes September 11, 2025
9. OPP Billing 2026
10. APH Food Insecurity Report and Letter

2025-170 Moved: Mike Jones Seconded: Keith Hoback

BE IT RESOLVED THAT all items listed under the heading of Consent Agenda for the Township of Plummer Additional Council Meeting dated October 15, 2025, be adopted as presented. **CARRIED**

MUNICIPAL STAFF REPORTS:

6. CLERK/TREASURER/TAX COLLECTOR (L. Webster/L. Cotnam)

- a) Trailer By-law Amendment – L. Cotnam, Council Report 2025-10-15-01

2025-171 Moved: Boris Koehler Seconded: Mike Jones

BE IT RESOLVED THAT this Council receives the Council Report 2025-10-15-01 for information and accepts the recommendation to amend the Trailer By-law 2019-36 to add the clause: 3.8 No person shall occupy or use a trailer from December 1st to April 30th of any year. **DEFER**

- b) Cemetery Quotes Report – L. Webster, Council Report 2025-10-15-02

2025-172 Moved: Keith Hoback Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council receives the Council Report 2025-10-15-02 for information and the budget committee will take the recommendations into consideration for the 2026 budget. **CARRIED**

- c) Garbage Depots – L. Webster, Council Report 2025-10-15-03

2025-173 Moved: Mike Jones Seconded: Keith Hoback

BE IT RESOLVED THAT this Council receives the Council Report 2025-10-15-03 for information and directs staff to research options for the proposed recycling depots. **CARRIED**

COMMITTEE REPORTS:

7. HEALTH CENTRE (B. Koehler)

- a) Health Centre Financials September, 2025

2025-174 Moved: Kelly Warwick Seconded: Boris Koehler

BE IT RESOLVED THAT this Council accepts the expenditures for the Health Centre dated September 17, 2025, in the amount of \$6,088.08. **CARRIED**

8. UNFINISHED BUSINESS

- b) Building Permit Fees – Final Draft - Amendment to By-law 2023-21

2025-175 Moved: Boris Koehler Seconded: Keith Hoback

BE IT RESOLVED THAT this Council accepts the draft by-law, as presented. **CARRIED**

9. NEW BUSINESS

- a) Cemetery Advisory Committee – Terms of Reference

2025-176 Moved: Kelly Warwick Seconded: Mike Jones

BE IT RESOLVED THAT this Council accepts the Terms of Reference for the Cemetery Committee as presented. **CARRIED**

10. DISBURSEMENTS AND FINANCIALS

- a) Consolidated Draft Financial Statements

2025-177 Moved: Mike Jones Seconded: Boris Koehler

BE IT RESOLVED THAT this Council accepts the 2024 consolidated draft financial statements provided by BDO, as presented. **CARRIED**

11. CLOSED SESSION

2025-178 Moved: Keith Hoback Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council proceeds into closed session at 7:54 p.m. to consider the following subject matter in accordance with the Municipal Act S.239 (2):

- a) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose. **CARRIED**

- b) Adjournment

2025-179 Moved: Boris Koehler Seconded: Mike Jones

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 8:15 p.m. **CARRIED**

- c) August 20, 2025 and September 4, 2025 Closed Meeting Minutes

2025-180 Moved: Kelly Warwick Seconded: Boris Koehler

BE IT RESOLVED THAT this Council accepts the closed meeting minutes of August 20, 2025, and September 4, 2025, as presented. **CARRIED**

12. BY-LAWS/CONFIRMATION BY-LAW

- a) Trailer By-law Amendment - By-law 2025-XX
- b) Assume and Dedicate a portion of Duff Rd – By-law 2025-XX
- c) Building Permit By-law Amendment – By-law 2025-XX
- d) M Blain – Employment Agreement Equipment Operator – By-law 2025-XX
- e) Confirmation By-Law - By-Law 2025-XX

2025-181 Moved: Keith Hoback Seconded: Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- o Trailer By-law Amendment – By-law 2025-XX
- o Assume and Dedicate a portion of Duff Rd – By-law 2025-XX
- o M Blain – Employment Agreement – By-law 2025-XX
- o Building Permit By-law 2023-21 Schedule “A” Amendment – By-law 2025-XX
- o Confirmation By-law **CARRIED**

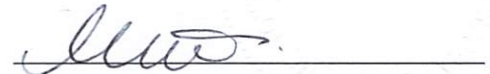
13. ADJOURNMENT

2025-182 Moved: Mike Jones Seconded: Keith Hoback

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:17 p.m. to meet again on November 19th, 2025 for the next regular meeting, or at the call of the Mayor. **CARRIED**



Mayor: Beth West



Clerk: Liisa Cotnam