

The Corporation of the Township of Plummer Additional

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Minutes – March 18, 2026

Regular Council Meeting

Municipal Council Chambers 6:00 pm

Present: Acting Mayor – Mike Jones; Councillors – Keith Hoback, Kelly Warwick (6:06 p.m.); Mayor – Beth West via Zoom; Councillor – Boris Koehler via Zoom; Staff – Liisa Cotnam, Line Webster; Guest – Carlo Biasucci via Zoom

Committee of Adjustment meeting called to order at 6:02 p.m.

COA COMMITTEE OF ADJUSTMENT/PLANNING MEETING

1. Application B1-2026 – consent Biasucci

2026-01 Moved: Boris Koehler Seconded: Keith Hoback

WHEREAS Carlo and Ashlee Biasucci (210 Braniff Rd) have submitted an application to sever the property into two parcels (one retained, one severed) that would be registered with the Land Registry Office of Ontario;

AND WHEREAS The applicant is requesting to divide the existing property of approximately 64.75 ha into two parcels, with the retained parcel becoming approximately 61.04 ha acres in size and the severed/created lot becoming approximately 3.71 ha in size.

AND WHEREAS these applications have been reviewed by professional planners, staff, and Council;

BE IT RESOLVED THAT this Council approves the Biasucci (Roll#5719-000-007-05800-0000) consent application (B1-2026) to sever the property into two parcels as submitted in the application to the Township of Plummer Additional;

AND THAT this consent application (B1-2026) is subject to the conditions outlined in the draft notice of decision. **CARRIED**

2026-02 Moved: Kelly Warwick Seconded: Beth West

BE IT RESOLVED THAT this Committee of Adjustment adjourns the Meeting at 6:09 p.m.

CARRIED

Council meeting called to order at 6:12 p.m.

1. ADDENDUM TO THE AGENDA

2026-32 Moved: Kelly Warwick Seconded: Beth West

BE IT RESOLVED THAT this Council agrees to add Tri-Neighbours 2026 levy requests to the consent agenda as item 4.8. **CARRIED**

2. DECLARATION OF PECUNIARY INTERESTS

- Kelly Warwick declared a conflict with the disbursements and financials in section 4.2 as the owner of ANP Office Supply and as a vendor for the Township.

3. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

- a) February 18, 2026, Regular Meeting Minutes
- b) March 2, 2026 Special Meeting Minutes

2026-33 Moved: Boris Koehler Seconded: Keith Hoback

BE IT RESOLVED THAT this Council accepts the regular meeting minutes of February 18, 2026, and the special meeting minutes of March 2, 2026, as presented. **CARRIED**

4. CONSENT AGENDA

- 1. Roads Report
- 2. General Expenditures February 1-28, 2026
- 3. Income Statements as of February 28, 2026 (General and Cemetery)
- 4. APH Meeting minutes 2025 11 26
- 5. Tri-Neighbours meeting minutes 2026 02 11
- 6. Cemetery Minutes 2025 12 09
- 7. Save the Date – Cemetery Spring Clean-up: Saturday May 2 at 9:00 a.m.
- 8. Tri-Neighbours 2026 Levy Proposal

2026-34 Moved: Beth West Seconded: Boris Koehler

BE IT RESOLVED THAT all items listed under the heading of Consent Agenda for the Township of Plummer Additional Council Meeting dated March 18, 2026, be adopted as presented. **CARRIED**

MUNICIPAL STAFF REPORTS:

5. CLERK/TREASURER/TAX COLLECTOR (L. Webster/L. Cotnam)

- a) Public Space and Cemetery Maintenance – L. Webster Report 2026-03-18-02

2026-35 Moved: Kelly Warwick Seconded: Beth West

BE IT RESOLVED THAT this Council receives the report 2026-03-18-02 for information and directs staff to issue a Request for Quotation for grass cutting services for cemeteries and municipal properties for the 2026 season. **CARRIED**

- b) Recreation for 2026 – L. Cotnam Report 2026-03-18-01

2026-36 Moved: Boris Koehler Seconded: Keith Hoback

BE IT RESOLVED THAT this Council receives the report 2026-03-18-01 for information and agrees to support the Easter Egg Hunt and Hallowe'en events and to allow the new Council to establish a working Recreation Committee, if desired. **CARRIED**

COMMITTEE REPORTS:

6. EMERGENCY MANAGEMENT COMMITTEE (K. Hoback)

- a) Committee composition – K. Hoback Council Report 2026-03-18-03

2026-37 Moved: Beth West Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council receives the report 2026-03-18-03 for information and agrees to amend the Appointment By-law 2025-17 to appoint a new Community Emergency Program Committee. **CARRIED**

b) Terms of Reference – Emergency Management Program Committee
2026-38 Moved: Keith Hoback Seconded: Boris Koehler
BE IT RESOLVED THAT this Council agrees to the Terms of Reference, as presented, to be applied to the Emergency Management Program Committee. **CARRIED**

7. NEW BUSINESS

a) Cemetery Advisory Committee – Terms of Reference
2026-39 Moved: Boris Koehler Seconded: Kelly Warwick
BE IT RESOLVED THAT this Council agrees to the Terms of Reference, as presented, to be applied to the Cemetery Advisory Committee. **CARRIED**

b) Transfer of Clark Bridge Agreement
2026-40 Moved: Keith Hoback Seconded: Beth West
BE IT RESOLVED THAT this Council agrees to transfer ownership of Clark Bridge to the Bruce Mines Sno Glyders Snowmobile Club as stipulated in the formal agreement.
CARRIED

c) Health Centre Rental Agreement Renewal
2026-41 Moved: Kelly Warwick Seconded: Boris Koehler
BE IT RESOLVED THAT this Council accepts the two (2) year Lease Agreement at the Central Algoma Health Centre, commencing April 1st, 2026, between the Corporation of the Township of Plummer Additional and The Corporation of the Town of Bruce Mines with Huron Shores Family Health Team. **CARRIED**

8. CLOSED SESSION

2026-42 Moved: Beth West Seconded: Keith Hoback
BE IT RESOLVED THAT this Council proceeds into closed session at 6:30p.m. to consider the following subject matter in accordance with the Municipal Act S.239 (2):

a) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; **CARRIED**

b) Adjournment
2026-43 Moved: Keith Hoback Seconded: Kelly Warwick
BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 6:59 p.m. **CARRIED**

c) January 21, 2026, Closed Meeting Minutes
2026-44 Moved: Beth West Seconded: Boris Koehler
BE IT RESOLVED THAT this Council accepts the closed meeting minutes of January 21, 2026, as presented. **CARRIED**

d) Biennial Bridge Inspections

2026-45 Moved: Keith Hoback Seconded: Beth West

BE IT RESOLVED THAT this Council receives the report 2026-03-18-CL1 for information and agrees to award the 2026 biennial bridge inspection contract for the Township of Plummer Additional to R&R Engineering at a cost of \$1,723.25 including HST. **CARRIED**

e) Fire Department Budget

2026-46 Moved: Kelly Warwick Seconded: Boris Keohler

BE IT RESOLVED THAT this Council receives the letter from Bruce Mines and directs staff to decline the request for a meeting with Bruce Mines to discuss the fire services agreement. **CARRIED**

Recorded Vote – Resolution 2026-46		
Mayor – Beth West	Yes X	No
Councillor – Keith Hoback	Yes X	No
Councillor – Mike Jones	Yes X	No
Councillor – Boris Koehler	Yes X	No
Councillor – Kelly Warwick	Yes X	No

f) Service Agreement with Jocelyn Township

2026-47 Moved: Keith Hoback Seconded: Beth West

BE IT RESOLVED THAT this Council receives the report 2026-03-18-CL2 for information and agrees to enter into a service agreement with the Township of Jocelyn. **CARRIED**

9. BY-LAWS/CONFIRMATION BY-LAW

2026-48 Moved: Beth West Seconded: Keith Hoback

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

- a) Amend Appointment By-law 2025-17 – By-law 2026-11
- b) Transfer Clarke Bridge to Sno Glyders – By-law 2026-12
- c) Confirmation By-Law - By-Law 2026-13 **CARRIED**

10. ADJOURNMENT

2026-49 Moved: Keith Hoback Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:03 p.m. to meet again on April 15th, 2026, for the next regular meeting, or at the call of the Mayor. **CARRIED**

Acting Mayor: Mike Jones

Clerk: Liisa Cotnam

Acronyms:

@ = at

ADSAB – Algoma District Services Administration Board
AGM – Annual General Meeting
AMCTO – Association of Municipal Managers, Clerks and Treasurers of Ontario
AMO – Association of Municipalities of Ontario
AODA – Accessibility for Ontarians with Disabilities Act
AORS – Association of Ontario Road Supervisors
CBO – Chief Building Official
CEMC – Community Emergency Management Coordinator
CFSO- Community Fire Safety Officer
CUPE - Canadian Union of Public Employees
EARSA – East Algoma Roads Superintendents Association
FCM – Federation of Canadian Municipalities
FYI – For Your Information
Fed Nor – Federal Economic Development for Northern Ontario
FONOM – Federation of Northern Ontario Municipalities
GFL – Green For Life Environmental Inc.
HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee
ICIP - Investing In Canada Infrastructure Program
MNR – Ministry of Natural Resources
MMAH – Ministry of Municipal Affairs and Housing
MOU – Memorandum of Understanding
MPAC – Municipal Property Assessment Corporation
MTO – Ministry of Transportation
MV – Minor Variance
N/A – Not Applicable
NOSM – Northern Ontario School of Medicine
NOHFC – Northern Ontario Heritage Fund Corporation
OCIF – Ontario Community Infrastructure Fund
OGRA – Ontario Good Roads Association
OMB – Ontario Municipal Board
OMAFRA – Ministry of Agriculture, Food & Rural Affairs
OMPF – Ontario Municipal Partnership Fund
OPP – Ontario Provincial Police
OTF – Ontario Trillium Foundation
POA – Provincial Offences Act
RBC – Royal Bank of Canada
RED – Rural Economic Development
Reg. - registration
Rep – Representative
Resln – Resolution
FRP – Request for Proposal
RFQ – Request for Quote
ROMA – Rural Ontario Municipal Association
RWF – Road Working Foreperson
SSM – Sault Ste. Marie
TMM – The Managed Municipality
TSSA- Technical Standards and Safety Authority
TWSP- Township
ZBA – Zoning By-law Amendment