

The Corporation of the Township of Plummer Additional

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Minutes – July 16, 2026

Regular Council Meeting

Municipal Council Chambers 6:00 pm

Present: Mayor – Beth West; Councillors – Keith Hoback, Mike Jones (left at 6:11 p.m.), Boris Koehler, Kelly Warwick (arrived at 6:07 p.m.); Staff – Liisa Cotnam, Line Webster.

Meeting called to order at 5:59 p.m.

1. ADDENDUM TO THE AGENDA

2. DECLARATION OF PECUNIARY INTERESTS

- Kelly Warwick declared a conflict with the disbursements and financials in sections 5.2 and 5.6 as the owner of ANP Office Supply and as a vendor for the Township.

3. MEMBER REQUEST TO ADDRESS COUNCIL

- a) M. Jones – Message to Council

Meeting in recess from 6:11 p.m. to 6:16 p.m.

4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

- a) June 17, 2026, Regular Meeting Minutes

2026-104 Moved: Kelly Warwick Seconded: Keith Hoback

BE IT RESOLVED THAT this Council accepts the regular meeting minutes of June 17, 2026, as presented. **CARRIED**

5. CONSENT AGENDA

1. Roads Report
2. General Expenditures June 1-30, 2026
3. Income Statements as of June 30, 2026 (General and Cemetery)
4. Building Permit Report to June 30, 2026
5. TriNeighbours Meeting Minutes 2026 06 10 and 2026 07 08
6. Health Centre Financials 2026 06 18
7. Health Centre Audited Financial Statement December 2025

2026-105 Moved: Keith Hoback Seconded: Kelly Warwick

BE IT RESOLVED THAT all items listed under the heading of Consent Agenda for the Township of Plummer Additional Council Meeting dated July 16, 2026, be adopted as presented. **CARRIED**

MUNICIPAL STAFF REPORTS:

6. CLERK/TREASURER/TAX COLLECTOR (L. Webster/L. Cotnam)

- a) Term of Council Accomplishments 2023-2026 – L. Cotnam Memo

2026-106 Moved: Kelly Warwick Seconded: Boris Koehler

BE IT RESOLVED THAT the Council receives the Terms of Council Accomplishments memo for information. **CARRIED**

- b) Mutual Drain Agreements – L. Cotnam Report 2026-07-16-01

2026-107 Moved: Boris Koehler Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council receives report 2026-07-16-01 for information and directs staff to implement Mutual Drain Agreements as required, to be signed by the Mayor, CAO and landowner. **CARRIED**

- c) Comprehensive Plot Plan – L. Cotnam Report 2026-07-16-02

2026-108 Moved: Boris Koehler Seconded: Keith Hoback

BE IT RESOLVED THAT this Council receives report 2026-07-16-02 for information and supports the implementation of Comprehensive Plot Plans as an alternative to Site Plan Agreements, where appropriate. **DEFEATED**

- d) Amend User Fees and Charges By-law - L. Cotnam Report 2026-07-16-03

2026-109 Moved: Kelly Warwick Seconded: Boris Koehler

BE IT RESOLVED THAT this Council receives report 2026-07-16-03 for information and agrees to add the following fees to Schedule “D” of By-law 2025-60:

- a) Mutual Agreement Drain between landowner and Municipality:

Application Fee - \$200.00

On-site inspection Fee - \$75.00 per hour, per person

CARRIED

7. UNFINISHED BUSINESS

- a) Social Media Policy – amended

2026-110 Moved: Boris Koehler Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council receives the updated draft of the Social Media Policy and agrees to enact the Social Media Policy by by-law. **CARRIED**

8. NEW BUSINESS

- a) Emergency Response Plan – Annex Addition: Heat Response Plan

2026-111 Moved: Keith Hoback Seconded: Boris Koehler

BE IT RESOLVED THAT this Council receives the draft Heat Response Plan and agrees to add it as Annex K.1 in the Township’s Emergency Response Plan. **CARRIED**

9. CLOSED

2026-112 Moved: Boris Koehler Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council proceeds into closed session at 7:39 p.m. to consider the following subject matter in accordance with the Municipal Act S.239 (2):

(b) personal matters about an identifiable individual, including municipal or local board employees; **CARRIED**

b) Adjournment

2026-113 Moved: Keith Hoback Seconded: Boris Koehler

BE IT RESOLVED THAT this Council adjourns the closed session and returns to open meeting at 8:03 p.m. **CARRIED**

c) Closed Meeting Minutes

2026-114 Moved: Boris Koehler Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council accepts the closed meeting minutes from May 20, 2026, as presented. **CARRIED**

10. BY-LAWS/CONFIRMATION BY-LAW

2026-115 Moved: Boris Koehler Seconded: Keith Hoback

BE IT RESOLVED THAT this Council gives three readings and approves the following by-laws:

a) Joint Compliance Audit Committee By-law – By-law 2026-28

b) Social Media Policy By-law – By-law 2026-29

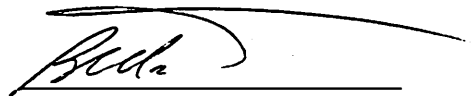
c) Amend By-Law 2025-60 User Fees and Charges – By-law 2026-30

d) Confirmation By-Law - By-Law 2026-31 **CARRIED**

11. ADJOURNMENT

2026-116 Moved: Boris Koehler Seconded: Kelly Warwick

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:04 p.m. to meet again on August 19th, 2026 for the next regular meeting, or at the call of the Mayor. **CARRIED**



Mayor: Beth West



Clerk: Liisa Cotnam